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FACULTY SENATE MINUTES FOR APRIL 23, 2002 (Vol. XXXI, No. 26)

The 2001-2002 Faculty Senate minutes and other data are available on the Web at <http://www.eiu.edu/~FacSen>. The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 4440 Booth Library.

I. Call to order by Bud Fischer at 2:00 p.m. Room 4440, Booth Library

Present: R. Benedict, J. Best, D. Brandt, G. Canivez, D. Carpenter, D. Carwell, L. Clay Mendez, J. Dilworth, R. Fischer, J. Pommier, M. Monippallil, S. Scher, J. Tidwell, B. Young, A. Zahlan. **Guests:** B. Lord, J. Nilsen, D. Fernandez, S. Miller.

II. Approval of the minutes of April 16, 2002.

Motion (Carpenter/Benedict) to approve the minutes of April 16, 2002.

Corrections: Carpenter: V.A.6.d.line 19: Statement should be attributed to S. Scher, not me.

V.A.3.line17: The statement was made in jest. We know Doug Brandt has no sense of humor (ha ha).

Yes: Benedict, Best, Brandt, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Pommier, Monippallil, Scher, Tidwell, Young, Zahlan. **Passed.**

III. Communications

- A. Communication from Sarah Nesbeitt expressing an interest in serving on the Faculty Development Steering Committee.
- B. Memorandum from the Enrollment Management Advisory Committee requesting the Faculty Senate to appoint a representative for next year.
Fischer: We can wait until Fall to make this appointment. Best: They will get started right away. Carpenter: There are a lot of nonfunctioning committees on campus. How do you feel about this committee? Best: This committee acts as a shell committee for several functioning subcommittees.
- C. Email from Dale Wolf regarding the Faculty Senate's enrollment management discussion.
- D. Email from President Hencken stating that the proposed calendar has been approved as submitted.
- E. Minutes of the Library Advisory Board meeting.
- F. Email from Charles Wootton expressing interest in serving on the Faculty Development Advisory Steering Committee.
- G. Presentation by Kelly Runyon of a plaque thanking Senator David Carpenter for his valued service on the Radio and Television Advisory Board

IV. New Business

A. Jill Nilsen presentation on Fund Raising: J. Nilsen, VPER: The role of development is to raise money. Development has five staff members. Two staff members work in 9th Street Hall and run the alumni management system and the telefund. Three staff members and a part-time staff member work in Brainard House. Chris Ealy does prospect research. Karla Evans is the Executive Director of Development. Nancy Page coordinates stewardship of donors. Karen South is half time. Each of the colleges has a development officer. Some of the college development officers are full time and some are part time. They are responsible to their deans and have a working relationship with the central development staff. Steve Rich, Alumni Services, works closely with Development. Two part time emeritus faculty work with development. Vaughn Jaenike works to keep contact with the Tarble family. Dan Marvin works with businesses and corporations.

Our current major campaigns are:

- 1. Telefund - Phone solicitations for discretionary funds for departments.
- 2. Emphasis on Eastern - Letters from President to select group of alumni.
- 3. Presidential Portrait Campaign - Currently working on Dr. Surles portrait.
- 4. Booth Library Campaign - To inform alumni that the remodeled library is open.
- 5. Human Service Campaign - In silent phase. For Health Services and CDS.
- 6. LCBAS Accountancy Advisory Campaign
- 7. Panther Club Fund Drive - Pledges are coming in higher than expected.

We are currently entering data to help us analyze our programs. We want to propose to the new president that a major capital campaign be considered. It would be the decision of the president and the BOT. Staffing is a concern. I would like another major gift/planned gift officer. Also, more help is needed with the annual fund and business/corporation giving. Our budget is also a concern. Our operating budget is \$66 K.

Everyone's role is critical. In development, it's LAI=LIA, meaning Linkage, Ability, Interest equals Linkage, Involvement, Advancement. Alumni give to people, not to unknowns.

Zahlan: How are priorities established and how are unrestricted funds allocated? J. Nilsen: A department that wants to run a campaign would go through their Dean, the Provost, and the President. Zahlan: Have any of the current campaigns developed that way? J. Nilsen: Yes, the Presidential Portrait Campaign and the LCBAS Accountancy Advisory Campaign. Restricted funds are the majority of the donations. A \$5 K donation to a scholarship fund would live on in perpetuity. Zahlan: If a department wanted to fund a project, how much work of a campaign is the department responsible for? J. Nilsen: That is up to me and the college development officer. Canivez: The Athletics and LCBAS development officers are full time, but the COS development officer is half time. Where are those positions funded? J. Nilsen: The college budgets fund those positions. The LCBAS development officer was originally funded by donations. Scher: How do faculty influence development? J. Nilsen: We listen to donors wishes. We don't ask for money, we help donors realize their wishes. We keep our ears open for donors that might be interested in funding projects. A major capital campaign could fold in some of these projects. Benedict: How much do we raise out of the alumni fund? J. Nilsen: We look at the cost per dollar donated and it is not good. We are looking at what we need to do with our phon-a-thon. We did a pre-mailing this time and we received a lot of donations just from the mailing. A lot of our alumni comment that the only contact they receive from Eastern is when we ask for money. Benedict: Is it normal for individual campaigns to run at the same time as a general campaign? J. Nilsen: That is normal. Multiple asks are often successful. Clay Mendez: Why are there not follow-up mailings? J. Nilsen: It's expensive. We have a listserv for alumni. We want to expand outreach to alumni when not asking for money. Clay Mendez: When was the last capital campaign? J. Nilsen: The early 90's. Clay Mendez: Is there some kind of schedule? J. Nilsen: Since 1994, development has moved in fits and starts. Now there is more stability. Carpenter: Does development have an operating budget? J. Nilsen: Yes. Benedict: The Alumni Association and Development have talked about how philanthropy can be developed before the students leave campus. Tidwell: Regarding legislative relationships, we have been outsourcing our lobbying efforts. How will that work? J. Nilsen: That is at the discretion of the President. Zahlan: The percentage of alumni giving puts us up in ratings, but not in how much they give.

B. Election of Officers:

1. Chair Nominations: Zahlan (Young), Brandt (Tidwell)

Zahlan: Carpenter, Carwell, Clay Mendez, Monippallil, Pommier, Scher, Young, Zahlan.

Brandt: Benedict, Best, Brandt, Canivez, Dilworth, Fischer, Tidwell.

Zahlan 8, Brandt 7

2. Vice Chair Nominations: Brandt (Carpenter)

Brandt: Benedict, Best, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Young, Zahlan.

Brandt 15.

3. Recorder Nominations: Carpenter (Clay Mendez)

Carpenter: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Young, Zahlan.

Carpenter 14.

V. Old Business

A. Committees

1. Executive Committee: Fischer: I want to thank all of the senators for serving this year. I'd also like to thank Donna Fernandez for her contributions.

2. Nominations: Senator Canivez distributed the list of the Nominations Committee's recommended appointments for councils and boards.

Motion (Canivez/Clay Mendez): Accept the list of appointments to councils and boards as presented by the Nominations Committee.

Pommier: What was the process for determining who was selected. Canivez: There were several different criteria that were looked considered such as whether the individuals were already serving on another council or board, distribution among departments, etc. We also tried to appoint individuals that hadn't received appointments last time but tried again.

Yes: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Young, Zahlan. **Passed.**

The Faculty Senate appointments to University councils and boards is attached to the minutes.

3. Elections: Benedict: Dean Hitch has nominated Noelle Greathouse for the open COEPS representative seat on COTE.

Motion (Benedict/Clay Mendez): Appoint Noelle Greathouse as the COEPS representative to COTE.

Yes: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Young, Zahlan. **Passed.**

4. Student-Faculty Relations: Benedict: No report.

5. Faculty-Staff Relations: Young: No report.

6. Search Committees:

a. University President Search Committee: Fischer: There will not be an announcement on April 29th. The BOT will continue discussion.

b. AVPAA for Technology: Tidwell: The fourth candidate was here yesterday.

c. Deans: B. Lord: Mary Anne Hanner has been appointed as Dena of COS. The LCBAS Dean search is almost complete. The search committees have been doing a wonderful job.

d. Distinguished Faculty Award Committee: Fischer: The awards will be presented at the 3:00 p.m. commencement ceremony. There is no problem with holding the nomination files open for an additional year as we voted on last week.

B. International Tea: Fischer: We will sponsor the International Tea this Thursday from 2-4 p.m. in the Grand Ballroom.

C. Summer Schedules: Fischer: I have about half of your summer schedules. Please send those to me so I can schedule our summer meeting.

D. Faculty Development: Chair Fischer distributed a list of faculty members interested on serving on the Faculty Development Steering Committee. Fischer: There are two additions to the list. For LCBAS, add Charles Wootton and Jean Dilworth. We need two from each college and one from the library which is what we have except there are five individuals from COS. We need to select two of those.

COS Faculty Development Steering Committee Nominations: Benedict (Zahlan), Fischer (Zahlan), Assege Haile-Mariam (Canivez), Rebecca Throneburg (Scher).

Benedict: I would like to be removed from consideration to give someone else an opportunity. Fischer: Vote for two.

Fischer: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Tidwell, Zahlan.

Haile-Maraim: Brandt, Canivez, Carwell, Clay Mendez, Dilworth, Fischer, Scher, Tidwell.

Throneburg: Benedict, Carpenter, Monippallil, Zahlan.

Fischer 13, Haile-Mariam 8, Throneburg 4

Motion (Carwell/Clay Mendez): Appoint the following list of candidates as the representatives to the Faculty Development Steering Committee:

COS: Robert Fischer, Assege Haile-Mariam

CAH: Bonnie Irwin, Bailey Young

COEPS: John Pommier, Marilyn Lisowski

LCBAS: Charles Wootton, Jean Dilworth

Library: Sarah Nesbeitt

Yes: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Tidwell, Zahlan. **Passed.**

E. Resolutions concerning President Hencken and Booth Library Staff:

Motion: Adopt the following proposed resolutions drafted by Senator Scher:

Faculty Senate commends Interim President Lou Hencken for his leadership of Eastern Illinois University during the difficult 2001-2002 year. In the face of challenges as diverse as responses to the terrorist attacks of September 11, severe budget pressures, and completion of construction projects such as the Martin Luther King Union Foodcourt and the Booth Library Renovation, as well as the many other challenges of the day-to-day running of the University, President Hencken has responded with effective and responsible leadership, and has proven to be a noteworthy steward for Eastern Illinois University.

Faculty Senate commends Dean Alan Lanham and the staff of the Mary Josephine Booth Library for their work in designing and seeing to completion the renovation of the library building, for the smooth transition of services to temporary locations, and back to the renovated building upon its completion, and for the maintenance of library services before, during, and after the renovation construction. Because of their hard work and dedication, the educational/academic work of Eastern Illinois University was able to continue with little or no interruption. The faculty senate expresses its gratitude and appreciation for a job well done.

Yes: Benedict, Brandt, Canivez, Carpenter, Carwell, Clay Mendez, Dilworth, Fischer, Monippallil, Pommier, Scher, Tidwell, Zahlan. **Passed.**

Meeting returned to New Business

IV. New Business

C. Other: Provost B. Lord presented Chair Fischer with a plaque commending him for his service as Chair of Faculty Senate. B. Lord: The presidents of the public institutions met yesterday with the IBHE. The budget deficit is worse than what the governor announced in his budget address. The numbers that are being mentioned are \$200 M - \$300 M cuts to higher education. That kind of hit would be truly devastating. It would undo the investments of the last few years. We need to look at revenue enhancements. The legislature will meet soon to discuss changes to the tax structure. Follow your conscience and speak to those that represent us. Carpenter: It wouldn't be unheard of to scare us to death before a tax increase. Carwell: That is quite common. B. Lord: Higher education and K-12 education receive 11% to 12% of the state budget, but 20% of the cuts.

VI. Adjourn: Carpenter/Canivez 3:40 p.m.

Respectfully submitted,

Douglas Brandt, Recorder

2002-2003 Faculty Senate Appointments to University Boards and Councils

Campus Recreation Board (3-yr. Term)

Bill Joyce—Accountancy/Finance

Council for Faculty Research (3-yr. Term)

Scott A. G. M. Crawford—P.E.—Theoretical Research

Alan Grant—Economics—Business/Economics

Environmental Health & Safety Committee (No Set Term)

Steve Daniel—Biology

Financial Aid/Grants Committee (3-yr. Term)

Dell Champlin—Economics

Chris Smith—Music

Francine McGregor—English—Alternate First Year

Health Services Advisory Board (3-yr. Term)

Doug Bock—Speech/Comm.

Intercollegiate Athletic Board (3-yr. Term)

Ryan Hendrickson—Political Science (First Year as Alternate)

Ali Moshtagh—Economics (First Year as Alternate)

Judicial Board (2-yr. Term)

Frank Goldacker—CDS

Dan Sheeran—Chemistry

Dian Schaefer—Sociology

Jeff Ashley—Political Science

Henry Owen—Biology

Frank McCormick—English

Library Advisory Board (3-yr. Term)

One Position—Bus/App. Sciences (First Year as Alternate)

Scott Meiners—Biology—Sciences (First Year as Alternate)

Chris Hanlon—English—Arts/Humanities (First Year as Alternate)

Dawn Van Gunten—College of Education/Professional Studies (First Year as Alternate)

Parking Advisory Committee (1-yr. Term)

Anu Sharma—Psychology

Pat McCallister—FCS

Rick Seitz—Library

Parking Appeals Committee (1-yr. Term)

Joe Williams—Psychology

Publications Board (3-yr. Term)

Julie Campbell—English

Textbook Rental Advisory Committee (2-yr. Term)

Melinda Mueller—Political Science

Tuition and Fees Review Committee (1-yr. Term)

Tim Mason—Economics

Achievement and Contribution Award Committee (1-yr. Term)

One Faculty Senate Position

Enrollment Management Advisory Committee (1-yr. Term)

Steve Scher—Psychology