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Faculty Senate

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FACULTY SENATE MINUTES FOR OCTOBER 16, 2001 (Vol. XXXI, No. 9)

The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 2504 Buzzard Hall.

I. Call to order by Bud Fischer at 2:06 p.m. (Conference Room, 2540 Buzzard Hall)

Present: R. Benedict, J. Best, D. Brandt, G. Canivez, D. Carwell, L. Clay-Mendez, J. Dilworth, B. Lawrence, J. Pommier, S. Scher, J. Tidwell, B. Young, A. Zahlan. Excused: R. Fischer. Guests: P. Guinane, R. Deedrick, D. Fernandez, W. Davis, M. Herrington-Perry.

II. Approval of the minutes of October 9, 2001.

Motion (Young/Tidwell) to approve the minutes of October 9, 2001.

Corrections: Clay-Mendez: IV. D. 2. line 7. Should be "Rives", not "Reagan". Zahlan: V. A. Vote totals for selection of University President Search Committee should be recorded in minutes. Totals were: W. Addison 11, A. Baharlou 9, H. Davis 7, R. Fischer 15, Clay-Mendez 15, D. Radavich 15, S. Scher 12, M. Toosi 3. Lawrence: V. D. Last line. Incorrectly attributed to B. Lord. Should be attributed to B. Lawrence.

Yes: Benedict, Best, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Lawrence, Pommier, Scher, Tidwell, Young, Zahlan. **Passed.**

III. Communications

- A. Email from Robert Manion (BOT member and Chair of University President Search Committee) thanking Senate for the quick response in supplying names for the University President Search Committee. -- October 9, 2001.
- B. CUPB Agenda for October 19th meeting. -- October 8, 2001.
- C. Email from David Radavich regarding the student evaluation resolution. -- October 9, 2001.
Zahlan: It is a problem only because the DAC's have been finalized for the current contract. Department's can consider adding the question when the new DAC's for the next contract are written. We should remind the DPC chairs at that time. Benedict: It was my understanding that the students did not intend for the question to be contractual, rather they encouraged faculty to consider adding the question to their evaluations.
- D. Copy of a memo from Blair Lord approving the name change of the School of Adult and Continuing Education to the School of Continuing Education. -- October 10, 2001.
- E. Flyer announcing the Fall Forum on student retention and recruitment.
- F. Oral Communication from James Tidwell regarding rumor about President L. Hencken and Athletic Director R. McDuffie flying to San Diego on a fancy charter flight. That rumor is not true.

IV. Old Business

A. Committees

1. Executive Committee: Benedict: No Report. Zahlan: There was a statement from W. Hine in last week's communications that he considered his report last Spring as consultation with faculty regarding reorganization of the College of Continuing Education. There was no proposed reorganization plan at the time. The Executive Committee should ask them to discuss their reorganization when they have a definite proposal. Benedict: Because of budget rescissions, they have no funds now for reorganization. Nothing is being done at this time.

2. Nominations: Canivez: Veronica Sims notified me that she cannot meet with the Student Publication Board. One faculty member is needed.

Faculty members interested in serving on the Student Publication Board should contact Gary Canivez (cfiglc@eiu.edu). This appointment is through 2003.

Zahlan: There was some question last time about John Kilgore's membership on the committee. Canivez: He is on the committee, but he didn't appear on our list. That has been corrected.

3. Elections: Benedict: No report.

4. Student-Faculty Relations: Benedict: No report.

5. Faculty-Staff Relations: Young: No report.

6. Search Committees:

a. University President Search Committee: Benedict: R. Fischer, W. Addison, and L. Clay-Mendez are the members of the committee selected from the list of six names we forwarded to R. Manion. It is expected that the search process will take six months and an appointment will be made in April 2002.

b. AVPAA for Technology Search Committee: Tidwell: Three candidates have been interviewed and we are meeting with the VPAA on Friday. We will make a recommendation at that time.

c. Deans: Lumpkin College of Business and Applied Science Dean Search Committee will be appointed within the next few days. The College of Science Dean Search Committee has been named.

d. Tidwell: The search for two development directors has been announced. We need to find out about those search committees.

B. October 23rd meeting at Ninth Street Hall: Benedict: We will see a demonstration of electronic grade submission. Tidwell: I participated in a test yesterday. It is fairly easy to use, but there were some problems with it. Zahlan: Are they planning to send out hardcopy confirmation of grades as they do now? Tidwell: Yes. Scher: Is there some sort of security? Tidwell: You use the PIN number that you use for benefits. Brandt: You will still be allowed to submit grades by the traditional method this semester.

C. Methods to disseminate search information: Benedict: Cynthia Nichols responded that any search committee for a position that has a campus wide relationship must communicate with entire campus. It is up to the search committee how they do so. Zahlan: There is some level of cut-off. Should it be Deans and above? Scher: I would think directors and above. Pommier: Aren't there also unit leaders? Benedict: We can make a motion, but where does it go? Scher: Does it go in the Internal Governing Policy (IGP)? Tidwell: We make a recommendation to the President and then it is up to him. There is an IGP on searches. Pommier: Do all departments have a posting area for job descriptions? Post them there and don't have every faculty member receive a piece of paper. I feel it is a waste of resources. Scher: I'm in favor of electronic distribution of information, as long as I know that is how it will be distributed. The problem is when the mode of communication changes from search to search. Carwell: It comes down to whether the purpose is to satisfy the letter of the law or to try to generate interest in those that might be interested in attending the interviews. Pommier: That is not the point. We waste so much in this country. Carwell: How much electricity do we waste with our computers? Young: If faculty print a version of the electronic copy, then it is a bigger waste than having the print center print one for each faculty. I find it useful to have a paper copy with the candidates biographical information that I can bring to the interview. If we adopt Steve's point of view, some faculty will adapt and others won't. I agree with David at this time, but we should look at this again about five years down the line. Scher: I agree that if every faculty member prints out the information it is a bigger waste, but if only a few do, it is a savings. If we send email notices to all individuals containing links to schedules and candidate information, that should be sufficient. Clay-Mendez: Case in point. I missed a meeting yesterday because I missed an email. Even though I get plenty of email, I still like my daily newspaper. Dilworth: If we do it one way or the other, we are segmenting the faculty. Zahlan: In our department, we have a very crowded central office and there is no room for a bulletin board to post notices. I agree with B. Young on taking paper copies to the interviews. Pommier: Faculty that are interested will print it. Should there be a place for posting? It could be a violation of laws if there is not. Lawrence: I'm also concerned about the use of paper, but we should do what we can to encourage faculty to attend. Tidwell: I get so much email that I can easily miss some things.

Motion (Zahlan/Dilworth): Recommend that committees conducting searches to fill positions of dean, director, and above provide hardcopy notification of faculty of the credentials and interview schedules of the finalists.

Yes: Benedict, Best, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Lawrence, Tidwell, Young, Zahlan.
Abstain: Pommier. **Passed.**

D. Discussion of proposed CUPB Bylaws: Tidwell: Five or six years ago, I was on the subcommittee that wrote the current bylaws. The Board of Trustees (BOT) attorney thought the current bylaws allowed the committee to demand things, but the proposed bylaws change this to request rather than demand. The question is does this denigrate the importance of the process. The current language was introduced, because the previous language wasn't strong enough. I don't think there is a problem and there hasn't been for three years. Benedict: The proposed changes put the onus on the subcommittees to request, rather than demand. Tidwell: I am just concerned that subcommittees operate the way they need to. Carwell: I thought the issue was that vice presidents are not members of the committee so they couldn't be commanded to do something, but they are members. I think the proposed bylaws give the vice presidents an easy out. They can just choose to ignore recommendations and do not have to

state they are choosing not to follow the recommendations. Zahlan: I feel this watering down should not take place. Carwell: I think all of the proposed deletions in Article IV should not be made. Tidwell: All proposed changes in Article VI should not be made. The Executive Committee should be appointed at the end of the Spring semester so they are ready to start when Fall arrives. Zahlan: I think we should have a resolution.

Motion (Tidwell/Clay-Mendez): The Faculty Senate endorses the proposed change in Article II of the Council on University Planning and Budget Bylaws. The Faculty Senate does not endorse the proposed changes in Article IV and Article VI of the Council on University Planning and Budget Bylaws. The Faculty Senate recommends that that Article III. c. and Article II. e. of the Council on University Planning and Budget Bylaws be amended so that the Executive Committee of the Council on University Planning and Budget is appointed in the Spring to take office in the Fall. This change is recommended to facilitate the start of the Council's business in the Fall.

Pommier: The current wording has the subcommittees receiving information. With the proposed changes, the subcommittee must request the information. Zahlan: What John is talking about is in Article VI. A. They are taking out the President reporting to the council. Apparently, we are asking Bud not to support this. Do we have a list of college representatives on CUPB? Tidwell: They are on the web site. Zahlan: Call upon those in our colleges to oppose this. Clay-Mendez: What about last sentence, with the change from policy to regulations. We can't oppose that. Tidwell: I want to make a friendly amendment that we endorse Article VIII. Clay-Mendez: But not everything from Article VIII. The change from "previous meeting" to "meeting" means there is less time to see the changes in the bylaws. Tidwell: It is fine as written.

Amendment to Motion: (Tidwell): The Faculty Senate endorses the proposed change in VIII of the Council on University Planning and Budget Bylaws.

Yes: Benedict, Best, Brandt, Canivez, Carwell, Clay-Mendez, Dilworth, Lawrence, Pommier, Tidwell, Young, Zahlan. **Passed.**

IV. New Business

A. Other: None.

VII. Adjourn: Benedict : 3:05 p.m.

Respectfully submitted,

Douglas Brandt, Recorder