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Oct. 17, 2018, Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD

Oct. 17, 2018

Dr. Bailey Young, vice chairman of the Library Advisory Board, convened the meeting at 4:02 p.m. in Witters Conference Room 4440.

Present: A. Desire Adom, David Boggs, Jon Coleman, Stefan Eckert, Angela Glaros, Bonnie Laughlin-Schultz, Zach Newell, Lee Patterson, Stu Sallehu, Sheila Simons, Jennifer Smith, Jennifer Stringfellow, Brandon West, Seth Yeakel and Bailey Young

Excused: Wutthigrai Boonsuk, Crystal Brown, Linda Ghent

I. Welcome and Comments

a. Welcome

In the absence of Chairwoman Dr. Linda Ghent, Dr. Bailey Young welcomed board members.

b. Approval of minutes

The minutes of the Sept. 19, 2018, meeting were approved unanimously.

II. Communications

Communications were received from Wutthigrai Boonsuk, Crystal Brown and Linda Ghent regarding their inability to attend today's meeting.

III. Old Business

None.

IV. New Business

a. Bylaw changes

Prior to the meeting, Ghent had sent a draft of proposed bylaw changes to all members. The changes were related to the board membership after the reorganization of academic colleges. Following discussion, the bylaw changes were presented as follows:

II. Membership

A. The Library Advisory Board shall be comprised of the following appointed members:

- 1. three (3) faculty members from each academic college – Lumpkin College of Business and Technology, College of Education, and College of Health and Human Services -- appointed by the Faculty Senate, two (2) voting members and one (1) non-voting alternate;*
- 2. six (6) faculty members from the College of Liberal Arts and Sciences appointed by the Faculty Senate, four (4) voting members and two (2) non-voting alternates (divided equally between Arts & Humanities and Sciences);*
- 3. one (1) voting member of the library faculty appointed by the Faculty Senate;*
- 4. two (2) voting student members – one undergraduate student appointed by the Student Senate and one graduate student appointed by the Graduate Student Advisory Council; and*
- 5. three (3) ex-officio members, one each from Business Affairs and Student Affairs, and an appointee of the Dean of the Graduate School.*

Questions arose as to whether alternate (non-voting) members were expected to attend each meeting or attend only when filling in for a voting member who is unable to be present. After discussion, it was determined that Section VI of the bylaws addresses this question. Young noted that alternates are welcomed and encouraged to attend, and, like other members, they will receive meeting minutes and announcements in order to stay current on board discussions and actions. A motion was made by Jennifer Stringfellow to accept the bylaws as amended; Stefan Eckert seconded the motion, which passed unanimously. Ghent will communicate with the Faculty Senate to seek additional members to fill board vacancies.

b. Dean's Report

Dean Zach Newell introduced librarian Steve Brantley, who presented information about library activities in celebration of Open Access Week Oct. 22-28. Film screenings will be presented on Oct. 22 and 23 at the Doudna Fine Arts Center Lecture Hall, and a brown bag luncheon focusing on Open Educational Resources (OER) will be offered at 11:30 a.m. Oct. 25 in the library's Edgar Room. Brantley noted that the EIU institutional repository, The Keep, hosted by Booth Library, is an open-access resource, and the library has many other open-access journals and materials. Some of these will be featured in a special exhibit in honor of Open Access Week.

Beth Heldebrandt, public relations director, shared with the board possible changes to the library's newsletter, Notebooth. An ad-hoc committee in the library will discuss changes in format, content and delivery. LAB members may be asked for feedback in the future.

Heldebrandt also gave an update on the library's Programming Committee, now renamed as the Exhibits and Programs Planning Committee to better reflect its mission. The committee is charged with planning both major and minor library exhibits and related programming. Outreach on campus and in the community is a goal. The committee is comprised of faculty, civil service and student representatives of the library; however, a non-library faculty member will be added. Any members of the LAB who are interested in serving on this committee should contact Heldebrandt or Newell.

Newell noted that he is pursuing possible grant opportunities to better serve students through service, space and research. He has sent a grant proposal from his previous institution to Mona Davenport at the Office of Inclusion and Academic Engagement for feedback. He will email a copy of the proposal to the board for consideration.

Newell also announced that Anita Shelton, interim dean of the College of Liberal Arts and Sciences, has asked that the library provide office space for the Center for the Humanities. Suggested locations include the current Faculty Reading Room or office space behind the former Periodicals desk. Newell suggested that the Faculty Reading Room could be moved to what is now the NUC Room off the Marvin Foyer on the main floor, which is a more visible and easily accessible area. That room could also feature EIU faculty research and publications. The former Periodicals area is expected to house the Student Development and Innovation Center, and it makes sense to have the Center for the Humanities nearby. Newell suggested that he give board members a tour of these proposed spaces following the meeting.

V. Adjournment

Bonnie Laughlin-Schultz made a motion to adjourn; Jon Coleman seconded the motion. The meeting was adjourned at 4:45 p.m. The group then took a field trip to view spaces in the library.

Respectfully submitted by:
Beth Heldebrandt, recording secretary