

2004

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Committee on University Planning and Budget

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MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
October 15, 2004

Voting Members Present: Bill Addison, Sheila Baker, Sandy Bingham-Porter, David Carpenter, Linda Coffey, Sandy Cox, Joy Craft, Steve Daniels, Jonelle Depetro, Lynette Drake, Pat Fewell, Rose Gong, Mary Anne Hanner, Michael Hoadley, Doug Howell, Mark Hudson, James Johnson, William Joyce, Nicole K. Kull, Allen Lanham, Christine McCormick, Tim Mills, Godson Obia, Gary Reed, Kathy Reed, Wanda Kay Robinson, Nora Pat Small, Jocelyn Tipton, Ray Watkins, Beckie Diehl

Absent: Mahmood Butt, Nancy Crone, Cynthia Nichols, James Painter David Radavich, Rick Sailors, Doug Sloat

Non-Voting Members Present: Julia Abell, Doug Bock, Jeff Cooley, Judy Gorrell, Jim Shonkwiler

1. Call to Order

Mary Anne Hanner called the meeting to order at 3:00 p.m.

2. Approval of Minutes of September 17, 2004

Motion (Carpenter/Watkins): Approve the minutes of September 17, 2004, with the following corrections, Jocelyn Tipton's name was omitted from the vote to suspend bylaws in relation to subcommittee membership—she voted "yes;" Nora Pat Small's name was included in the vote, and she was not at the meeting. Motion carried by acclamation.

3. Executive Committee Report:

Mary Anne Hanner reported that the Executive Committee met on October 6 to set the agenda for the October meeting, discuss possible agenda items for future meetings, and approve the list of vice president/presidential subcommittees. Pat Fewell will serve as chair pro tem at the November meeting since Mary Anne Hanner will be off campus.

Mary Anne Hanner distributed a list of Executive Committee meeting dates, and council members are encouraged to submit possible agenda items prior to each Executive Committee meeting for consideration. Items can be introduced at the CUPB meeting.

4. Subcommittee Reports:

Academic Affairs:

Bill Addison reported that the CUPB Academic Affairs Subcommittee met on Monday, September 27. The following business was conducted:

Provost Lord distributed a number of documents, which were briefly discussed by the committee: FY2006 Program Priority Budget Requests; FY06 VPAA Planning Initiatives; Academic Affairs Initial Budgets: FY03 - FY05, Committee members noted the relative flatness of these budgets during the 3-year period; Cost Estimates for FY05 UPI Salary Increases; Draft version of "Academic Affairs Goals."

Provost Lord indicated that EIU hired 24 tenure track faculty from 34 searches that occurred during FY04, and that he has authorized 41 searches for the current fiscal year.

The committee discussed, in general terms, the notion of targeted admissions (e.g., specific majors).

Business Affairs:

No Report

External Relations:

Professor Radavich and Mr. Sailors met with Vice-President Nilsen on October 12. The primary purpose of the meeting was to familiarize Professor Radavich with the current organization and activities of the area as well as the area focus statement and long-term goals. Dr. Nilsen provided an organizational chart and reviewed the diverse responsibilities reporting in her area. The Vice-Presidential Focus Statement was also provided along with a list of 5-year goals. Discussion also included current activities related to legislative relations, alumni relations, development activities, and communication strategies including websites, alumni publications, and student recruitment collateral.

Any future initiatives in the ER area will fall within the framework of the established focus statement and goals. The next ER subcommittee meeting will be scheduled following the development of any new initiatives within the area.

Student Affairs:

No Report

President's Area:

No Report

5. NCA Self-Study Report:

Shane Miller of the North Central Association (NCA) Committee attended the meeting to receive feedback from the Council on the NCA Self-Study Report that is available on-line. Council members were directed to the Report prior to meeting.

6. Budget Update:

Jeff Cooley presented an update on the status of the FY 2005 budget, and reported no progress or update on the FY 2006 budget.

7. Constitutional Plan:

A copy of the proposed University Long Range Strategic Plan was distributed with some error corrections. A copy has been forwarded to the President.

(Carpenter/Small): Move to revision A., Educational Quality, 3.– Add “/creative activity” after research. Yes: Addison, Bingham-Porter, Carpenter, Coffey, Cox, Craft, Daniels, Depetro, Drake, Fewell, Gong, Hanner, Hoadley, Howell, Hudson, Johnson, Joyce, Kull, Lanham, McCormick, Mills, Obia, G. Reed, K. Reed, Robinson, Small, Tipton, Watkins, Diehl; No: None; motion carried.

Number 3 now reads: Ensure a learning environment in which oral and written communication, scholarly research/creative activity, and collaborative educational relationships among faculty and students are encouraged.

A copy of the proposed University Long Range Strategic Plan is attached.

8. Adjourn

The meeting was adjourned at approximately 4 p.m.

Judy Gorrell
Executive Secretary

UNIVERSITY LONG RANGE STRATEGIC PLAN

FOUNDATIONAL GOALS

- I. Improve quality of education in both undergraduate and graduate programs.
- II Recruit and retain diverse, highly qualified faculty and staff.
- II Improve university service and outreach.
- IV Recruit and retain a diverse and highly qualified student body.
- V. Increase financial support for the University.
- VI. Preserve and improve the historical character and physical environment of the campus.

UNIVERSITY PLANNING OBJECTIVES

A. EDUCATIONAL QUALITY:

1. Promote and reward excellence in teaching as the primary purpose of the University.
2. Ensure that the great preponderance of the curriculum is developed and delivered by qualified full-time continuing faculty with terminal degrees in the disciplines they teach.
3. Ensure a learning environment in which oral and written communication, scholarly research/creative activity, and collaborative educational relationships among faculty and students are encouraged.
4. Increase the opportunities for students, faculty, and staff to study languages and cultures abroad.
5. Continue university-wide assessment of student learning and academic programs so that students leave the University well-prepared, liberally educated, competent men and women.
6. Encourage learning experience such as internships, study abroad, or community service which enhance classroom learning with out-of-classroom experience.
7. Strive to maintain and improve Eastern's national reputation as a traditional, residential university of high academic standing.
8. Develop and sustain rigorous, high-quality graduate programs that complement undergraduate education.
9. Continue to support programs and living environments within the residence halls that enhance student academic success.
10. Continue to promote the interrelationships among academic activities and campus services.
11. Secure and maintain state-of-the-art technology, equipment and systems in support of the University's mission and planning initiatives.
12. Improve and expand library holdings and services suitable for high-quality undergraduate and graduate programs.

B. PERSONNEL:

1. Promote a diverse faculty and staff who embrace cultural differences.
2. Retain and attract exemplary faculty and staff dedicated to student development.
3. Increase Eastern's salaries to competitive levels.
4. Integrate the best practices in collegial, shared governance, seeking continuous improvement throughout the campus.
5. Improve and expand support for research and creative activities.
6. Encourage and support professional-development activities for all faculty and staff.

C. SERVICE AND OUTREACH:

1. Expand the University's visibility as a cultural center by maintaining and developing unique, widely recognized programs in the arts.
2. Serve external communities by providing expanded opportunities for continuing education, professional services, and other outreach programs.

D. STUDENT BODY:

1. Remain a predominantly residential undergraduate institution.
2. Strive to maintain an on-campus enrollment of approximately 10,000-10,800 students.
3. Increase admission standards until Eastern has a student body profile academically comparable to that of outstanding public and private institutions of equivalent scope.
4. Promote a campus environment in which students embrace diversity.

E. RESOURCES:

1. Encourage a strong Alumni Association that supports University initiatives.
2. Continue to establish and promote initiatives that engage the entire University and its friends in increasing appropriated funds.
3. Increase University resources through strategic development activities.
4. Promote and recognize activities which improve services and/or reduce costs without compromising quality.

F. FACILITIES:

1. Build upon the traditional beauty of the campus by supporting programs to correct deferred maintenance and renovate selected buildings.
2. Enhance facilities to provide an environment that enriches the quality of academic and student life.
3. Maintain and improve physical facilities to enhance faculty and staff comfort and productivity on the campus.