

9-11-2001

## September 11, 2001

Faculty Senate

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## **FACULTY SENATE MINUTES FOR SEPTEMBER 11, 2001 (Vol. XXXI, No. 4)**

The Faculty Senate agenda is posted weekly on the Web, at 1162 Life Science Building, and at 2504 Buzzard Hall.

### **I. Call to order by Bud Fischer at 2:03 p.m. (Conference Room, 2540 Buzzard Hall)**

Present: R. Benedict, D. Brandt, L. Clay-Mendez, G. Canivez, D. Carwell, J. Dilworth, B. Fischer, F. Fraker, J. Pommier, S. Scher, J. Tidwell, B. Young, A. Zahlan. Excused: J. Best, B. Lawrence

Guests: B. Lord, P. Guinane, R. Augustine, R. Deedrick, D. Fernandez

### **II. Approval of the minutes of September 4, 2001.**

#### **Motion (Canivez/Clay-Mendez) to approve the minutes of September 4, 2001.**

**Corrections:** Benedict: V. A. 3. line 2, J. Pommier will also replace B. Lawrence for Spring 2002 semester. V. B. 2. line 6, Comment regarding a letter giving the BOT a chance to respond was made by John Best.

**Yes:** Benedict, Brandt, Clay-Mendez, Canivez, Carwell, Dilworth, Fischer, Fraker, Pommier, Scher, Tidwell, Young, Zahlan. **Passed.**

### **III. Communications**

- A. Email from Jill Nielsen requesting the Senate to appoint a member for the Presidential Portrait Campaign Committee for the presidential portrait of Carol Surles -- September 9, 2001

**Any faculty member interested in serving on the Presidential Portrait Campaign Committee please contact Bud Fischer, cfruf@eiu.edu.**

- B. Email from Carol Strode expressing her thanks for the opportunity to speak to the Faculty Senate -- September 6, 2001.
- C. Email Anapuma Sharma stating that the concerns of the Faculty Senate will be addressed at the next Parking Advisory Committee meeting -- September 6, 2001
- D. Email from Rosemary Harris with a request for financial assistance for the coffee machine to be purchased for the Buzzard conference room.

### **IV. New Business**

#### **A. Question and answer session with Robert Augustine, Acting Assistant Vice President of Academic Affairs for Technology**

Dr. Augustine distributed a report (see attachment) on the Center for Academic Technology Support (CATS) which he presented. Fischer: Is there a plan or schedule to look at how last year's TEDE grant funds were spent? R. Augustine: Those individuals that are submitting new proposals and received a grant last year must submit a report on last year's grant with their new proposal. Fischer: Will there be brown-bag lunches or similar so that people can share what they have done? B. Augustine: The current plan is to use technology to disseminate the information. Clay-Mendez: What is being done in regard to intellectual property rights? B. Augustine: We are waiting for the results of the review of the recommendations made last year by the task force. Scher: What is being done regarding issues of remuneration and workload? B. Augustine: That is a completely separate issue. Tidwell: Meetings are currently taking place regarding workload. B. Augustine: We would like to have some one in CATS to resolve copyright and workload issues. Fraker: The CAA taskforce has developed guidelines for putting courses online. B. Augustine: There will be a modification of the course proposal form for online courses. We don't want to put up barriers for online course approval. B. Augustine: Hopefully, there will be a staff member in CATS that will check to see that copyrights are not violated. CATS should be a clearinghouse for materials faculty members want to use. Zahlan: Would the center take care of obtaining permissions? B. Augustine: Yes. Fischer: Will the CATS web site have staff names and what they do? B. Augustine: Yes. There are also pictures. Scher: What is the dividing line between user services and CATS? B. Augustine: Everyone on campus calls user services. Scher: Why are they divided at all? Why isn't CATS a part of user services? B. Augustine: CATS makes the application of technology to courses a priority. User services handles computer related problems for the entire campus including non-academic areas.

#### **B. Reorganization**

Fischer: Lou Hencken has requested our input regarding the reorganization of reporting lines he intends to make. Those intended changes are Athletics reporting to the President, Alumni to External Relations, and Records, Registration, and Admissions to Academic Affairs. Zahlan: Has the Interim President said these are temporary? Fischer: Yes, these are all temporary. The President would like to know if we see any problems. Zahlan: Are

there any problems with enrollment, admissions, or records? B. Lord: These areas did report to me in my previous experience. Having admissions out in the field gives us useful information. F. Hohengarten and Dale Wolfe will be direct reports to me. This will assist Academic Affairs in determining way we can influence admissions. Pommier: The President has we will increase enrollment by 250 students. Do we have any plans to do this? B. Lord: The 250 figure was arbitrary. We have had a long running decline for five years that has begun to flatten out. Transfer numbers are up and our cohort program is building a reputation. We do not want to return to the enrollment figures of 1997. Pommier: Will this be done without a reduction of standards? B. Lord: I have no intention of reducing standards. We do have higher standards than our sister institutions. Fraker: What about retention? B. Lord: Our retention is very good. We retain 81% of our freshmen and sophomores. We still have opportunities to improve retention. Zahlan: Raising our standards would raise our ranking. B. Lord: We have a role in providing accessible education, but we will not lower our standards to do so. Young: There was a question when VPER Nielsen visited us regarding how faculty can help in the recruiting process. B. Lord: Faculty can be very helpful, but their job is here on campus. Faculty can meet with our recruiting professionals. Faculty can help make follow up phone calls. We must use our faculty strategically in recruitment. Benedict: What is the optimum number of students? B. Lord: That is the next group I want to get together. Tidwell: Will Dean Hohengarten and his staff report to you? B. Lord: Dean Hohengarten will report to me and his staff will report to him. Tidwell: How did they respond to this? B. Lord: They aren't being dragged kicking and screaming. Fraker: When you determine enrollment, can you communicate with budget and planning? B. Lord: Yes, we do. Enrollment projecting is a tricky art. Dilworth: One thing faculty can do is talk about our good students and have an example of a successful student to talk about. B. Lord: We want to stress the quality of the education we provide. Canivez: These administrative changes make sense. Fischer: President Hencken wants something in writing. Should we send a letter now or give people a chance to respond?

**Please email any comments regarding the proposed changes in administrative reporting lines to Bud Fischer, cfruf@eiu.edu.**

Benedict: We should touch base with the staff. Young: I will email Theresa Sims. Tidwell: Some of these people are unit B members. Zahlan: We don't represent others, but we need to consider what the entire university thinks. Fischer: Do the students have any problems with the rearrangement? R. Deedrick: I have no real concerns.

## **V. Old Business**

### **A. Committee Reports**

**1. Executive Committee:** Fischer: Do we send a copy of the resolution about President Surles to her? Carwell: Why did we pass it otherwise? Fraker: I will send it to her with a letter.

**2. Nominations:** Canivez: I contacted Lynette Drake and she has no problem with Keith Wilson serving out his appointment term on the Health Services Advisory Committee. Barbara Odonnell has expressed an interest in the Library Advisory Board position from the College of Education and Professional Studies (CEPS).

**Motion: (Canivez/Young) Nominate Barbara Odonnell as CEPS representative to the Library Advisory Board. Yes:** Benedict, Brandt, Clay-Mendez, Canivez, Carwell, Dilworth, Fischer, Fraker, Pommier, Tidwell, Young, Zahlan. **Passed.**

Canivez: Daniel McMillan has submitted the petition and C.V. for nomination for replacing Lynn Curry on the Council on Faculty Research (CFR) as Humanities representative.

**Motion: (Carwell/Clay-Mendez) Nominate Daniel McMillan as the Humanities representative to CFR. Yes:** Benedict, Brandt, Clay-Mendez, Canivez, Carwell, Dilworth, Fischer, Fraker, Pommier, Scher, Tidwell, Young, Zahlan. **Passed.**

Canivez: I have had had zero response to the call for candidates to represent Creative and Performing Arts on CFR. Fischer: Bud May and Cathy Thomas have contacted me and the proposals are waiting for us to seat someone. They have had three weeks to respond. We can't hold up the proposal review process. Canivez: The consequence of their lack of interest will be that their area is not represented. Fischer: I will forward that no one is interested and to proceed with the review process.

**3. Elections:** Benedict: Kevin Hussey contacted me regarding a vacancy on the Council on Teacher

Education (COTE) to replace Andrew McNitt while on sabbatical leave. There is no alternate available from the election. The bylaws state that in the case of no alternate, the Dean of the area represented will appoint a member. I will contact Dean Hanner and ask her to make an appointment to COTE to represent CDS / Econ. / Pol Sci. / Psych. / Soc. / Anthro.

Benedict: We have not had any response for the call for a representative on Council on Graduate Studies (CGS) from CEPS. I will solicit some candidates so we are ready to go next week.

**4. Student-Faculty Relations:** Benedict: No report.

**5. Faculty-Staff Relations:** Young: No report.

**6. TEDE Committee:** Tidwell: Dr. Francis Moore withdrew from consideration. He is being replaced with an alternate candidate, Glen Everett from UT Martin. Mr. Everett has a Ph. D. in English. We are trying to schedule Mr. Everett's interview for the same date that Mr. Moore's interview was scheduled, October 1.

**B. Faculty Senate/UPI sponsored social:** Fischer: It will be here on September 25th. We will talk about the contract and shared governance.

**C. Illinois State Universities - benefit equity resolution:** Fischer: I still can't reach anyone.

**D. Discussion of topics to be addressed by Faculty Senate:** Fischer: I asked you to think about what topic you are interested in working on. We will assemble Ad Hoc Committees on these topics.

Fostering an Academic Atmosphere on Campus: Benedict (Chair), Dilworth, Carwell.

Retention and Recruitment: Best (Chair), Pommier, Clay-Mendez, Fraker.

Faculty Development: Young (Chair), Zahlan, Fischer, Tidwell.

Benedict: Are these ultimately going to be Fall Forum topics? Fischer: We will wait and see.

**E. Other:** Fraker: The electronic gradebook is resurfacing. Some of us have been asked to be guinea pigs for a September 15th trial. Fischer: We are scheduled for a demonstration on October 23rd.

Zahlan: Will we have an organized discussion of the reorganization? Fischer: I will wait to see what comments we receive. Zahlan: Can anyone come to talk to us about it? Fischer: I'll invite Steve Rich.

The meeting returned to New Business at this point.

**C. Student evaluation resolution:** Fischer: Where should the resolution we passed last spring regarding the evaluation item requested by the students be sent? Zahlan: Pass it on to the chairs and the DPC chairs. Fischer: The DPC chairs will be difficult to determine. I will send it to the chairs to pass on to the DPC. Zahlan: What about the UPC. Fischer: Sure.

**VI. Adjourn: Dilworth/Carwell: 3:33 p.m.**

Respectfully submitted,

Douglas Brandt, Recorder