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Library Advisory Board

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# MINUTES OF THE LIBRARY ADVISORY BOARD

## November 15, 2017

Dr. Gopal Periyannan, vice chair of the Library Advisory Board, convened the meeting at 4:01 p.m. in Witters Conference Room 4440.

Present: Dés Adom, Wutthigrai Boonsuk, Stefan Eckert, Lance Hogan, Gopal Periyannan, Jennifer Smith, and Bailey Young

Excused (including alternates): Crystal Brown, Linda Ghent, Zaria Greene, Sham'ah Md-Yunus, Nora Pat Small, and Jennifer Stringfellow

### I. Welcome and Comments

#### Approval of Minutes:

A motion was made by Dr. Lance Hogan and seconded by Dr. Dés Adom to approve the minutes of the October 18, 2017, meeting. The motion passed.

### II. Communications

Communications were received from Ms. Crystal Brown, Dr. Linda Ghent, Ms. Zaria Greene, Dr. Sham'ah Md-Yunus, Dr. Nora Pat Small, and Dr. Jennifer Stringfellow regarding their inability to attend today's meeting.

### III. Old Business

The date to review student submissions for the *Awards for Excellence in Student Research and Creativity* program is April 3, 2017, at 4:00 pm in Witters Conference Room 4440. Today no changes were discussed or made with respect to the documents the students will use for their submissions, but Dr. Periyannan did suggest that the members review the documents one more time prior to their being made available for student use in January 2018.

With respect to promoting Booth Library and new student collaboration with the library, Dr. Periyannan mentioned that after the meeting, Dr. Britto Nathan would be making a presentation, exploring the links between college habits and Alzheimer's disease, an outcome of this collaboration. Dr. Periyannan also suggested that promoting Booth Library is something this board should be actively pursuing. Dean Bradley Tolppanen also acknowledged that the library's faculty are also being proactive in this area.

### IV. New Business

#### Dean's Report

##### I. Welcome

Dean Bradley Tolppanen invited the library's two new Unit B faculty to introduce themselves and to give a short background of their education and experience. Michele McDaniel was hired on August 1, 2017, as the education librarian and is responsible for the Ballenger Teachers Center. Andrew Cougill started on November 6, 2017, as a reference librarian.

Michele McDaniel is the subject librarian for the education departments and the Counseling and Student Development Department within the College of Education and Professional Studies. Michele earned a B.A. in English from Calvin College in Grand Rapids, MI. She holds an M.S. in Library and Information Science from the University of Illinois at Urbana-Champaign and is in the process of completing a post-graduate library degree from there, as

well. Before coming to EIU, Michele spent four years as a teacher librarian in the Charleston Community Unit School District No. 1 at Carl Sandburg, Mark Twain, and Ashmore elementary schools.

Andrew Cougill graduated from Charleston High School in 1995 and EIU in 2000 with a BA in History and Social Studies, with teacher certification. While an undergraduate student, he was employed at Booth Library. He then received his MA in Historical Administration from EIU and spent seven years in museums before returning to the library field as the director of an Indiana public library. It was during that time that he pursued his MLS from Indiana University and then joined the University of Illinois in 2012. After spending five years at the University of Illinois, he joined the faculty of Booth Library and return to the institution he considers "home."

On the civil service side, a new employee will start on November 27, 2017, in the position vacated by Mark Coe's promotion to Library Specialist. This person will work in Circulation and one night at the LTS desk, and have the Saturday through Wednesday shift.

## **II. Public Service and Collection Issues**

On the 3000 South floor of the library is a student exhibit on Alzheimer's Disease. Just today another student contacted the library about Booth hosting a student exhibit on disabilities. On Saturdays this fall, the Ballenger Teachers Center hosted Storytime for children ages 3 to 7. While the BTC hosted the program, all the organization of the program and choosing of books were done by campus RSOs. This program will also be promoted for the spring 2018 semester.

Monday and Tuesday of this week, two classes from Charleston High School came to see Booth Library. While they were here, Josh Norman and President Glassman stopped by and addressed both groups, encouraging them to consider coming to EIU for their college education. This was the first visit by Charleston High School in several years. Booth Library sent letters to all high schools within a 100-mile radius of Charleston, inviting them to campus, and hope that others will visit in the near future.

The library has received several book donations, both as drop-offs and staff have traveled out of town to pick up donations, as well.

Housing and Dining services are using space in Booth Library this week for their interviews of students for positions in their department. The success of this week will determine whether this program is offered again during the spring semester.

## **III. Programming Events**

The current exhibit, *Twenty Years of Harry Potter: Celebrating a Phenomenon*, is wrapping up with the one remaining program, featuring Lola Burnham, scheduled for November 28<sup>th</sup>. The *Harry Potter Night*, featuring trivia, on October 26<sup>th</sup> was a great success, with more than 60 people participating in the event. The Harry Potter student club came in second place in the competition.

In January 2018, the library will host the exhibit, *Symbols of Service*, a University of Illinois exhibit. In addition, library staff will add to this exhibit with their own *Designs of Duty*, our local version of the U of I exhibit. This exhibit will feature local veterans with their tattoos. Currently six veterans are represented and more would be desirable. Dr. Bailey Young mentioned a young student veteran that he would approach to see if that veteran would be willing to participate.

Additional planned exhibits, the last two being traveling exhibits, are:

- *Influenza Pandemic Centennial* (tentative), fall 2018. Booth staff will begin preparing for this exhibit in January 2018. Dean Bradley Tolppanen mentioned that letters would also go out across campus inviting other faculty and staff to be involved in the event. Dr. Bailey Young suggested that Dr. Lynne Curry would be someone to contact and that he would talk with her about this exhibit.
- *A Century of Citizen Action in Health Care Reform*, September -November, 2019
- *Fire and Freedom: Food and Enslavement in Early America*, October 12-November 21, 2020

Dr. Dés Adom questioned who chose the exhibits for Booth Library. Dean Brad Tolppanen stated that the Programming Committee applies for traveling exhibits and others are in-house designed, such as the education exhibit, *Building Memories* and *Teachers Tame the Prairie*. Dr. Adom felt that perhaps the library could move away from literary and history exhibits and have exhibits relating to economics or computer science or other disciplines.

#### **IV. Planning Issues**

On January 3, 2018, Booth Library personnel will be involved in the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training. Chief Martin has been contacted, and it is anticipated that the library will be closed during the morning to avoid patrons entering the building during the exercise.

Dean Bradley Tolppanen announced that they had spoken to the furniture vendor this week with respect to colors and fabrics for the new furniture that Booth Library will be purchasing.

#### **V. Financial Issues**

The budget has not been loaded yet, but we have been told that the budget amount will be close to what was received last year. There will be no increase and due to inflation, there will be less purchasing power.

With respect to the Book and Materials budget, the fixed costs (subscriptions) keep rising, which reduces the discretionary (one-time purchases) spending. Currently the ratio is 80% fixed costs to 20% discretionary costs.

#### **VI. Other**

Todd Bruns, the university's Institutional Repository librarian, received an Achievement and Contribution Award in the balanced category.

Provost Jay Gatrell attended the library faculty meeting this afternoon. He was very positive about Booth Library.

#### **V. Adjournment**

The meeting was adjourned at 4:43 p.m.

Respectfully submitted by:  
Christine Derrickson, recording secretary