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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD

March 23, 2016

Dr. Danelle Larson, Chair of the Library Advisory Board, convened the meeting at 4:00 p.m. in Witters Conference Room 4440.

Present: Kristin Brown, Jason Hamilton, Danelle Larson, Simon Lee, Hasan Mavi, Stu Sallehu, Nora Pat Small, and Ed Wehrle

Excused (including Alternates): Linda Ghent, Lance Hogan, Zhiwei Liu, Sham'ah Md-Yunus, Gopal Periyannan, Caroline Simpson, and Nathan Wehr

I. Welcome and Comments

Welcome:

Dr. Larson welcomed the Board members to this first meeting of the semester. The Board had been scheduled to meet February 24, 2016, but the meeting was canceled due to the bad weather.

Approval of Minutes:

A motion was made by Dr. Nora Pat Small, and seconded by Dr. Ed Wehrle, to approve the minutes of the December 2, 2015, meeting. The motion carried.

II. Communications

Communications were received from four Board members who were unable to attend today's meeting. An email was received from Dr. Daniel Nadler appointing Nathan Wehr as the Student Affairs representative, completing Dr. Jennifer Sipes' term.

III. Old Business

2016 Awards for Excellence in Student Research and Creativity:

Dean Lanham reported that to date, there have been five entries for the 2016 Booth Library Awards for Excellence in Student Research and Creativity program. These submissions represent three of the four colleges and include one art project. Students have until Friday, March 25, 2016, to submit entries. Beth Heldebrandt, Booth Library's public relations director, will put all submissions into Dropbox and will send the link to all board members. Christine Derrickson, recording secretary, will send a rubric to board members for each submission. Dean Lanham stated that the Board was not compelled to go by the numbering system used in the past on the rubric, but there was no opposition to keeping the existing system. The Board is scheduled to meet on April 6, 2016, at 4:00 p.m. to choose the award-winning submissions.

IV. New Business

Dr. Larson asked the Board to think about nominations for Chair and Vice-Chair; members can self-nominate and all alternates are now available as candidates. Members should communicate their preferences with Dr. Larson. Elections will take place at the last meeting of the semester, April 13, 2016.

Dean's Report

I. Welcome

- Dean Lanham announced that Booth Library has lost two staff members to retirement and eight layoffs. The layoffs resulted in ten people being bumped into positions they were not familiar with and some moved to different work shifts. Booth Library has lost 14 positions in the last two years. As a result, it has become difficult to fully staff the public service desks. Consequently, it became necessary to close the Periodicals/Reserves desk. This was the logical choice because so many journals are electronic, and non-electronic journals may be checked out at the Circulation desk. In addition, most civil service staff have been assigned to two departments. With the two retirements, the library was able to bring back two who had been laid off. When Dr. Lanham came to Booth Library more than 25 years ago, the library had 65 positions; now there are only 38 positions. Dean Lanham believes that the loss in personnel was mainly due to state budget issues and falling enrollment.

II. Public Service and Collection Issues

- The library has not been spending monies from the Book and Materials Budget for FY2016 since February, when the campus was told to guard resources.
- With the closing of the Periodicals and Reserves desk, the library will try to transfer more and more reserve materials into electronic access.

III. Programming Events

- National Library Week is April 10-16, 2016. Information about the week will be on fliers posted on bulletin boards around campus and on the library's website. Some activities:
 - o Monday, April 11th - the 6th annual Edible Book Festival will be in the Marvin Foyer of Booth Library, beginning at 4:00 p.m. All are invited to participate and judge the entries. Due to there being no budget, there will be no cash awards this year—just certificates.
 - o Tuesday, April 12th – National Library Worker Appreciation Day – all employees will be honored.
 - o Wednesday, April 13th – Booth Library semi-annual book sale will take place outside the south entrance of the library, around the clock tower. The hours are 9:00 a.m. – 4:00 p.m. The book sale will be very large this year due to the number of donations given to the library.
 - o At the end of the next scheduled meeting of the Library Advisory Board, which falls during National Library Week on Wednesday, April 13, there will be a reception for the award winners of the 2016 Student Awards for Excellence in Student Research and Creativity.
- Planned events and major exhibitions
 - o *For All the World to See: Visual Culture and the Struggle for Civil Rights*, exhibit and event series, September 1 to October 20, 2016, NEH on the Road
 - o *Learning from the Past: Importance of Museums and Historical Archives*, HA student exhibit and library series, March-August 2017
 - o *H₂O Today*, Fall 2017. The Smithsonian Museum has agreed to rent us the exhibit content, and Kirstin Duffin will spearhead the making of Booth Library's own exhibit.

- *A Century of Citizen Action in Health Care Reform*, September-November 2019. This exhibit from the National Library of Medicine was obtained by Stacey Knight-Davis.

IV. Planning Issues

- Dean Lanham asked the Board for ideas of how EIU and the library can operate without state funding. One humorous suggestion was to auction off the edible books. Dr. Lanham asked the board to think about ideas and to present them at the next Board meeting.

V. Financial Issues

- The FY2016 library operating budget is unchanged. The operating budget has been frozen, except for emergency situations.

V. Adjournment

A motion was made by Dr. Ed Wehrle and seconded by Jason Hamilton to adjourn the meeting at 4:43 p.m.

Respectfully submitted by:
Christine Derrickson, Recording Secretary