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December 2, 2015

Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
December 2, 2015

Dr. Danelle Larson, chair of the Library Advisory Board, convened the meeting at 4:03 p.m. in Witters Conference Room 4440.

Present: Dean Lanham, Linda Ghent, Jason Hamilton, Lance Hogan, Danelle Larson, Simon Lee, Zhiwei Liu, Hasan Mavi, Sham'ah Md-Yunus, Gopal Periyannan, Stu Sallehu, Caroline Simpson, Nora Pat Small, and Ed Wehrle

Excused (including alternates): Kristin Brown and Ed Wehrle

I. Welcome and Comments

Welcome:

Dr. Larson welcomed the Board members to this third and final meeting of the semester.

Approval of Minutes:

A motion was made by Mr. Jason Hamilton and seconded by Dr. Lance Hogan to approve the minutes of the November 11, 2015, meeting. The motion carried. Dr. Linda Ghent and Dr. Nora Pat Small abstained.

Other:

Dr. Danelle Larson welcomed Mr. Nathan Wehr, interim assistant director of student life, to the Board. Nathan will replace Dr. Jenny Sipes, who has accepted a different position at Eastern Illinois University that precluded her from completing her term.

II. Communications

Communications were received from one Board member who was unable to attend today's meeting, as well as an email from one member who would be late.

III. Old Business

2016 Awards for Excellence in Student Research and Creativity:

Dr. Larson shared a draft of the scoring rubric used in past years to evaluate the student entries for the Awards for Excellence in Student Research and Creativity. A motion was made by Dr. Linda Ghent and seconded by Dr. Lance Hogan to accept the form for use during this year's evaluation process.

IV. New Business

There was no new business to report or discuss.

Dean's Report

I. Welcome

- Review of handouts in the Booth packet: any questions

Dean Lanham announced that board members were welcome to bring forward any questions or comments related to the materials in the information packet provided to them at the beginning of fall semester.

- Staffing: no change from the last meeting
Library Services continues to be understaffed, and there are no indications that there is going to be any change in that status at this time.
- Spring LAB meeting dates announced
The Library Advisory Board meeting dates for the spring semester 2016, were announced.
 - February 24
 - March 23
 - April 6 (for review of award entries)
 - April 13

II. Public Service and Collection Issues

- The Book and Materials Budget for FY2016 has been loaded with the \$100,000 budget reduction that was anticipated.
- CARLI annual letter
Dean Lanham shared the annual CARLI value letter with the board. CARLI is the acronym for the Consortium of Academic and Research Libraries in Illinois. Eastern Illinois University is a member of this organization, and Dean Lanham has served on its board. The letter outlines the types of services provided by CARLI to member institutions and the cost-to-benefit ratio for those services. With the current financial situation in Illinois along with discussions of where state funding can be cut or eliminated, it is important that the citizens of Illinois are aware of the benefits that are accorded to them through this collaboration of resource sharing. In an effort to increase awareness, a “CARLI” logo is being added to our website and on materials that are provided or supplemented through the library’s membership in this consortium.

III. Programming Events

- Planned events and major exhibitions
 - *Dust, Drought, and Dreams Gone Dry* exhibit, January 11 - February 26, 2016
Opening reception January 21, 2016
 - *For All the World to See: Visual Culture and the Struggle for Civil Rights*, exhibit and event series, September 1 to October 20, 2016, NEH on the Road
 - *Learning from the Past: Importance of Museums and Historical Archives*, HA student exhibit and library series, March-August 2017
 - *H₂O Today*, Fall 2017
 - *A Century of Citizen Action in Health Care Reform*, September-November 2019.
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IV. Planning Issues

- University Archives and Special Collections
Dean Lanham has received the committee planning report on the current status of University Archives and Special Collections from the advisory committee. He has not, however, had an opportunity to review the report with the committee, and, therefore, will postpone any discussion with the board on this matter. University Archives and Special Collections remains extremely understaffed. Two part-time staff positions are being diverted to University Archives and Special Collections to continue to process materials. Bill Schultz, a cataloger and faculty member, is devoting 20 percent of his time to oversee the unit.

V. Financial Issues

- The FY2016 library operating budget has been loaded in Banner. Spending has been minimal this year due to the financial situation. Dean Lanham expressed concern that despite the loss of personnel and the cutbacks in spending that it remains a priority that the library continues to provide quality public service. He asked that he be made aware if board members hear of complaints from their colleagues or students related to services provided by Booth Library.

VI. Other

- Dean Lanham reported that new this year to Booth Library was the EIU ornament tree. Students have been given the opportunity to make an ornament to hang on the tree in the Marvin Foyer. Then, they can return during finals week and retrieve their ornament from the tree and take it home.

V. Adjournment

A motion was made by Dr. Nora Pat Small and seconded by Dr. Linda Ghent to adjourn the meeting at 4:44 p.m.

Respectfully submitted by:

Peggy Manley for Christine Derrickson, Recording Secretary