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Library Advisory Board

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**MINUTES OF THE LIBRARY ADVISORY BOARD**  
**January 18, 2017**

Dr. Kristin Brown, chair of the Library Advisory Board, convened the meeting at 4:04 p.m. in Witters Conference Room 4440.

Present: Wutthigrai Boonsuk, Kristin Brown, Linda Ghent, Zhiwei Liu, Sham'ah Md-Yunus, Gopal Periyannan, Nora Pat Small, and Bailey Young

Excused (including Alternates): Crystal Brown, Carrie Dale, Stefan Eckert, Jo Gentry, Lance Hogan, and Stu Sallehu

**I. Welcome and Comments**

Dr. Bailey Young was welcomed to the Library Advisory Board. He is filling a vacant position, representing the College of Arts and Humanities.

Approval of Minutes:

A motion was made by Dr. Nora Pat Small and seconded by Sham'ah Md-Yunus to approve the minutes of the November 2, 2016, meeting. The motion passed with four members abstaining.

**II. Communications**

Communications were received from Ms. Crystal Brown, Dr. Carrie Dale, and Dr. Lance Hogan regarding their inability to attend today's meeting.

**III. Old Business**

Dean Lanham introduced Beth Heldebrandt, the library's public relations director, to share with the Board what advertising has been done for the *2017 Booth Library Awards for Excellence in Student Research* program. Beth reported that as of 1/13/17, the following tasks have been accomplished:

- Information has been posted on the library website home page.
- A web page has been created containing links to the entry forms, etc.
- The submission deadline has been added to the library website calendar.
- Information has been submitted to the University Newsletter and emailed to Vicki Woodard in the EIU Media Relations office.
- Press releases have been emailed to the JG/T-C, Daily Eastern News, WEIU-TV and WEIU Radio.
- Printed fliers have been sent via campus mail to every academic department, along with a letter asking that they be posted for public viewing.
- Information has been posted on the library Facebook and Twitter pages, and more posts will be made in the weeks ahead.
- Screensavers have been added to every public computer in the library.
- A digital flier has been sent to Campus Scheduling to be posted on campus digital display boards beginning February 13, 2017. This date was chosen as being the closest to the March 24, 2017 deadline due to the digital display announcement only be available for a two-week period.

Ms. Heldebrandt asked Board members to look for the printed fliers on their department bulletin boards and to encourage their students to submit. This has been the most successful means of getting student involvement. If Board members want additional fliers or information, they should email her at [emheldebrandt@eiu.edu](mailto:emheldebrandt@eiu.edu).

#### **IV. New Business**

##### **Dean's Report**

###### **I. Welcome**

Dean Lanham introduced guest speaker, Todd Bruns, the Institutional Repository librarian, who shared an update on what has been happening in The Keep. In 2016, an additional 8,540 documents have been added to The Keep, bringing the total number of documents to 71,047. Content from The Keep has been downloaded 644,861 times. Mr. Bruns highlighted several collections in The Keep, including student submissions for the Booth Library Awards for Excellence in Student Research and Creativity program. One of these student papers is the most popular download and has even been published by the United Nations. Other large collections include the Stover-Ebinger Herbarium Collection and the Many Faces of the Illinois Farmscape project, which includes oral histories. The Keep is moving into digitizing big research projects. Mr. Bruns also demonstrated the new format of the SelectedWorks pages available for faculty and showed the new features of the Author Dashboard.

Dean Lanham also welcomed Dr. Bailey Young to the Library Advisory Board. Dr. Young has previously served on the Board.

###### **II. Public Service and Collection Issues**

The library will lose four faculty librarians this coming spring and summer due to retirement. Those positions will leave empty positions in Acquisitions, the Ballenger Teachers Center, and Reference. The Provost met with library faculty recently and said that an interim dean will be named for the library when Dr. Lanham retires. However, nothing was said about replacing the other three librarians. Dean Lanham is concerned as these positions will probably be filled with existing librarians who do not have expertise in these areas and whomever fills these positions will leave their current position vacant. In addition, these four positions represent 14 disciplines that will be affected across campus with respect to knowledge of books and materials to be purchased for various departments. Vacant positions in Reference means reduced staffing at the public desk and could lead to closure of that desk at certain hours. Also, the library is expecting up to 4 civil service positions to be vacant this year due to retirements.

###### **III. Programming Events**

Following are the current programming events in the planning stage:

- *A Question of History: Public History in Illinois*, a Historical Administration student exhibit and library series, March 30 – July 31, 2017

- *Harry Potter: Celebrating a Phenomenon*, Fall 2017; two faculty have come forward to work on this exhibit
- *Influenza Pandemic Centennial* (tentative), Fall 2018
- *African Americans in Illinois or Agriculture in Illinois*, HA student exhibit and library series, Spring 2019
- *For All the People: A Century of Citizen Action in Health Care Reform*, September 23 - November 2, 2019. This exhibit from the National Library of Medicine was obtained by Stacey Knight-Davis
- *Fire and Freedom: Food and Enslavement in Early America*, October 12- November 21, 2020

#### **IV. Planning Issues**

The library is monitoring closely the EIU vitalization process. As the library is a service unit, it will need to respond to wherever the university goes.

#### **V. Financial Issues**

Booth Library's budget remains extremely tight and the library is not spending unwisely. We are waiting on the tenth-day enrollment figures to find out what impact that might have on the book and materials budget.

#### **VI. Other**

The semester ended with an increase in library use. Although the library was used less than in years past, the figures reflect changes in enrollment.

In December, Booth library received a large donation of music CDs, representing a comprehensive, lifelong, personal collection of country music as well as "best of" collections of popular songs and stars from the '50s, '60s, '70s and '80s. Most of these CDs will be added to the library's collection, as it is not common to find this much of this music in academic libraries.

#### **V. Adjournment**

A motion was made by Dr. Linda Ghent and seconded by Dr. Zhiwei Liu to adjourn the meeting at 5:00 p.m.

Respectfully submitted by:  
Christine Derrickson, recording secretary