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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
February 8, 2012

Lola Burnham, chair, convened the meeting at 4:02 p.m., in Booth Library Conference Room 4440.

Present: Mike Anderson, Lola Burnham, Melissa Caldwell, Ryan Hendrickson, Abdou Illia, Amitabh Joshi, Newton Key, Patrick Lach, Dean Allen Lanham, James Ochwa-Echel, Betsy Pudliner, Amy Rosenstein, John Sigler, Jenny Sipes, Ed Wehrle, and Peter Wiles

Excused: Cary De Ment and Stephen Lucas

I. Welcome and Comments

A motion was made by Dr. Lach, and seconded by Dr. Hendrickson, to approve the minutes from the December 7, 2011, meeting; the motion carried.

In honor of the tenth anniversary of Booth Library's renovation, Dean Lanham invited the Board to share in the celebration on February 14, 2012, when cake would be served to Library staff. In Sunday's newspaper there was also a nice article written about the anniversary and renovation of Booth Library.

II. Communications

Communications were received from Stephen Lucas and Cary De Ment regarding their inability to attend this meeting.

III. Old Business

The Spring 2011 Patron Satisfaction Survey was reviewed in depth. The findings show that students are quite satisfied with the Library in most areas. An additional question was asked to determine whether or not the students would use the Library on Friday and Saturday evenings if the hours were extended. Two-thirds said they would not and one-third replied that they would use the Library during those extended hours. Other libraries that maintain longer hours have the ability to restrict access to one floor, or a smaller area that is manageable by fewer personnel. Booth Library's design would not accommodate that scenario. In addition, there are other study areas on campus where students can work late. Dr. Wehrle asked about cost issues involved if the Library did stay open later on Fridays and Saturdays. Dr. Lanham replied that it would require another shift of personnel, and the cost would be greater than the probable benefit. However, Dean Lanham is not opposed to extending the hours on a trial basis, to determine cost effectiveness. Dr. Lanham has talked to the Civil Service staff about this issue, indicating that work schedules would have to be redistributed to accommodate these hours. Dr. Rosenstein suggested having an 800 telephone number available 24 hours per day, seven days per week, to answer patron questions. Dean Lanham reminded the Board that Booth Library already has such a system in place; however, patrons calling might hear from a librarian at another university and even in another state via "Ask A Librarian." Dr. Pudliner brought up a temporary problem her students had with regard to off-campus connections, requiring the need to actually visit the Library.

The 2012 Patron Satisfaction Survey will be administered again in April 2012.

IV. New Business

Dr. Key shared a draft of a Resolution regarding funding for the Library's acquisition and operating budgets. Numerous suggestions were made, and the Resolution was tabled for further discussion at the next meeting. Dr. Rosenstein made the motion, it was seconded by Dr. Pudliner, and the motion carried.

Dean's Report

Dr. Lanham introduced today's guest speaker, Todd Bruns, Institutional Repository Librarian. Todd Bruns gave the Library Advisory Board an update on the status of The Keep, the EIU institutional repository. Mr. Bruns reported that The Keep currently contains 3,872 documents and there have been 3,868 downloads since its launch in September 2011. The Keep is currently the fifth largest repository in the state of Illinois. Mr. Bruns enumerated several benefits for faculty if they participate in The Keep, including higher citation rates, a centralized location for their work, digitization and copyright checking services being offered by Booth Library, and a stable, unchanging web address with which to point colleagues to their work. Mr. Bruns then presented a visual tour of The Keep, showing several community pages currently in production including the Wes Whiteside Botanical Garden Collection (http://thekeep.eiu.edu/whiteside_garden/), the faculty SelectedWorks gallery (http://thekeep.eiu.edu/sw_gallery.html), and University Archives items (http://thekeep.eiu.edu/eiu_history/). Board members were shown examples of individual faculty SelectedWorks pages, as well. Mr. Bruns ended the presentation with an appeal to the Board to participate in The Keep and to promote his availability for meeting one-on-one with faculty or at departmental meetings.

Personnel

Dean Lanham reported that a large search pool was generated from the Cataloging faculty vacancy. Currently the committee is conducting telephone interviews. In addition, Dr. Lanham reported the Library has four vacant civil service positions that have been put on hold. Dean Lanham offered congratulations to Sarah Johnson, professor in the Booth Library Reference Department, who is the recipient of the ALA/RUSA 2012 Louis Shore Award for Excellence in Book Reviewing. Sarah will receive her award this summer at the American Library Association annual meeting in Anaheim, California.

Service Issues

Service issues were discussed under Old Business.

Programming Events

The Library's Programming Committee will host a program entitled "Medieval Music, Magic & Monsters." The program will take place on Wednesday, February 29, 2012. It is a two hour program, followed by a reception, beginning at 2:00 p.m., in Witters Conference Room, Booth Library 4440. Faculty presenters are from the music and English departments.

Booth Library will celebrate National Library Week, April 8-14, 2012. Several events are scheduled including the second annual Edible Book Festival that will be held Monday evening, April 9; the Spring Book is scheduled for Wednesday, April 11; and, the Library Advisory Board's annual awards reception for the *2012 Booth Library Awards for Excellence in Student*

Research and Creativity program will also be held on Wednesday, April 11, beginning at 4:00 p.m. Everyone is invited to attend and hear the students discuss their research and congratulate them as well.

Planning Issues

The submission deadline for *2012 Booth Library Awards for Excellence in Student Research and Creativity*, is March 19, 2012. Thus far, 20 professors have recommended 50 students as candidates.

Planned events and major exhibitions are as follows:

- *Building Memories: Creating a Campus Community* exhibit with Historical Administration students and faculty, April 12 - August 2012
- *Literature of Prescription: Charlotte Perkins Gilman* exhibit and event series, September 23 – November 2, 2013
- *Lincoln: The Constitution and the Civil War* exhibit and speaker series, September-October 2015

Budget Issues

There has been no indication of any change to the FY2012 budget standing. A request for equipment money for the Library was sent to the Provost.

Pursuant to Dr. Joshi's request, Dr. Lanham distributed a handout showing a summary of available funds from non-appropriated accounts for Booth Library as of February 7, 2012. Dean Lanham explained what the different categories represented with respect to how funds are spent.

V. Adjournment

The meeting was adjourned at 5:20 p.m.

Respectfully submitted by:
Christine Derrickson, Recording Secretary