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November 20, 2013

Library Advisory Board

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**MINUTES OF THE LIBRARY ADVISORY BOARD**  
**November 20, 2013**

Dr. Melissa Caldwell, chair, convened the meeting at 4:06 p.m. in Witters Conference Room 4440.

**Present:** David Boggs, Melissa Caldwell, Jason Hamilton, Darren Hendrickson, Dan Hickman, Patrick Lach, Dean Allen Lanham, Danelle Larson and James Ochwa-Echel

**Excused (including Alternates):** Chad Carlson, Ryan Hendrickson, Teri Hunt, Simon Lee, Robert Martinez, Jay Shinde and Jenny Sipes

**I. Welcome and Comments**

A motion was made by Dr. Patrick Lach, and seconded by Dr. David Boggs, to approve the minutes of the October 30, 2013, meeting. The motion carried.

**II. Communications**

Communications were received from Dr. Chad Carlson, Dr. Ryan Hendrickson, Dr. Teri Hunt, Dr. Simon Lee, Dr. Robert Martinez, Dr. Jay Shinde and Dr. Jenny Sipes regarding their inability to attend this meeting.

**III. Old Business**

The documents relating to the 2014 Booth Library Awards for Excellence in Student Research and Creativity documents were reviewed. A couple of changes were suggested to the Guidelines and Application to make the document clearer to students. The next step will be to send notice to faculty by way of college deans and chairs of this program so that their students will be encouraged to compete. In addition much publicity will be garnered by way of handouts, bookmarks, notice on Booth's website, screen savers, newsletter, the Daily Eastern News. It was suggested that table tents be set out around the Library as well as the dorms.

**IV. New Business**

Library Advisory Board meeting dates for the spring 2014 semester were determined as follows: January 29, March 19 and April 16. The Board will also meet on either March 26 or April 9 to review and vote on the student submissions of the *2014 Awards for Excellence in Student Research and Creativity*.

**Dean's Report**

Personnel

Booth Library received approval to fill two vacant staff positions in the Circulation department.

Public Service Issues

The Library is identifying a target audience for the spring 2014 Booth After Hours event.

### Programming Events

Dean Lanham reviewed the mock-up of the program booklet to be printed for *Bridging Cultures Bookshelf: Muslim Journeys*, a National Endowment for the Humanities/American Library Association (NEH/ALA) grant program. This program is scheduled to run from January 29 – April 16, 2014. There will be faculty and student presentations, an interfaith panel, book reading groups and films.

### Planning Issues

- Significant time was spent reviewing Booth Library's submission to Eastern's 2014 Program Analysis. The 22-page document included everything from the history and relevance of the program, including the program impact on the University mission, through future opportunities for the program.
- Future events and major exhibitions include:
  - *Revolutionary Decade: Reflections on the 1960s*, exhibit and speaker series is planned for fall 2014.
  - *The Cynthia Ann and Quanah Parker Story*, exhibit and programs planned for spring 2015.
  - *Lincoln: The Constitution and the Civil War* exhibit and speaker series, September 1 to October 15, 2015, ALA/U.S. Constitution Center.
  - *For All the World to See: Visual Culture and the Struggle for Civil Rights*, exhibit and event series, September 1 to October 20, 2016, NEH on the Road.

### Financial Issues

- The Dean had no changes to report about the FY2014 library budget.
- The Dean's office is writing a proposal for a \$5,000 Library Services and Technology Act (LSTA) grant to help purchase books and materials related to the 1960s exhibit and programming planned for fall 2014.

### **V. Adjournment**

A motion was made by Dr. David Boggs and seconded by Dr. Darren Hendrickson to adjourn the meeting at 4:56 p.m.

Respectfully submitted by:  
Christine Derrickson, Recording Secretary