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April 6, 2004

Faculty Senate

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The 2003-2004 Faculty Senate minutes and other information are available on the Web at www.eiu.edu/~FacSen. The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 3556, and on the third-level bulletin board in Booth Library. Note: These Minutes are not a complete verbatim transcript of the Senate meeting.

ANNOUNCEMENTS

The Faculty Senate and UPI invite faculty members to a Retirement Reception for retiring Unit A and B faculty. The Reception will be held at the Tarble Arts Center on Tuesday, April 20, from 3:00-4:30 p.m.

The Faculty Senate solicits comments about the President's proposed recommendation to the Board concerning funding for Athletics. The President's recommendation is attached to these Minutes.

The Faculty Senate asks faculty interested in appointment to university Boards and Councils for the next academic year to contact Senator Jean Wolski by calling 512-5919 or e-mailing cfjkw@eiu.edu. A list of about 30 open positions is attached to these Minutes.

Results of faculty elections are attached to these Minutes.

Members of the campus wishing to participate in, donate to, provide food and refreshments for, and/or learn more about Panther Service Day can contact Caleb Judy at 581-7670 or e-mail cucs@eiu.edu.

I. Call to order by Chair David Carpenter at 2:00 p.m. (Booth Library Conference Room):

Present: J. Allison, R. Benedict, A. Brownson, D. Carpenter, D. Carwell, L. Comerford, B. Lawrence, A. Haile Mariam, M. Monipallil, J. Pommier, J. Stimac, J. Wolski. Excused: W. Ogbomo. Guests: Blair Lord, Charles Rohn, Will Hine, Bob Chesnut, Mary Herrington-Perry, Karla Sanders, Mona Davenport, Kim Mook, Kylie Lacy, Kyle Donash, J. C. Miller, Kevin Sampier.

II. Approval of the Minutes of March 30, 2004: Motion (Pommier/Wolske) to approve, with a correction (Stimac) in Communications (IV. D.) to replace "his term" with "her term" in reference to Robin Murray. Yes: Wolski, Haile Mariam, Stimac, Comerford, Carwell, Pommier, Monipallil, Benedict, Allison, Carpenter. Abstain: Brownson. **Motion passed.**

III. Communications:

- A. Bob Chesnut (3/30): E-mail requesting time for "a 10-15 minute presentation" regarding revisions and procedures of the Institutional Review Board (IRB). Mr. Chesnut, an invited guest, provided information about the revision process for IRB. Providing a handout to clarify his presentation, he explained that new Federal-Wide Assurance guidelines require a fully functional IRB related to all research involving human subjects. While Eastern has an IRB, its presence is minimal. To increase the effectiveness of the IRB, people working on the revision are drawing on the policy at Indiana State University. The revision will likely result in somewhat more paperwork, meetings, and training -- as well as a new Internal Governing Policy (IGP). Chesnut has scheduled meetings with 14 departments to offer explanations and to solicit advice. He hopes to collect feedback about drafts next fall, then to have a new IGP in place by January 1, 2005. He asked if the Senate would like to play a role in nominating members of an IRB Committee of 7-9 members. Chair Carpenter and other senators expressed interest in doing so, and they

- concurred with Chesnut's suggestion to appoint one person from each college. Stressing that an update of the IRB is much needed, Senator Haile-Mariam thanked Chesnut and others involved for undertaking the task.
- B. Card from the Department of Health Studies inviting faculty to attend a retirement reception for Dr. Marietta Deming on April 23 from 3-5 p.m. in the 1895 Room of the MLK Union. Cards, notes, and e-mails are welcome for her scrapbook and can be sent to csjfw4@eiu.edu.
 - C. Richard Sylvia (3/31): Memorandum alerting Senate to "provide names of at least two tenured/tenure-track faculty willing to serve on the ACA [Achievement and Contribution Award] Selection Committee."
 - D. Student Senate Minutes of March 24
 - E. Mary Herrington-Perry (3/31): E-mail regarding scheduling a Senate meeting about EWP and CASL activities.
 - F. Minutes of the Council of Chairs Meeting of February 18.
 - G. James Johnson (4/1): E-mail regarding "procedures for reviewing the PIE Grants."
 - H. President Hencken (4/5): Memorandum regarding the Board meeting of April 26. The memorandum includes the following statement: "Because of the importance of agenda items which will be before the Board in April and because we can not guarantee when board appointments will be made, I may defer action on some or all of the action items listed above until the June BOT meeting. I want to make sure that the new board members have enough time to digest all of the pertinent information to make knowledgeable decisions"

V. Business:

- A. **Review of Student Retention** (with Karla Sanders and members of the Retention Committee: Sanders distributed a handout showing EIU's Retention and Graduation rates from 1992-2003, National Benchmarks vs. EIU during 2002, and Graduation rates at Illinois Universities. The overall retention rate at EIU is quite good -- ranging between 78-80%, which is above the national average. The graduation rate for students who entered EIU as freshmen ranges from 65-68%, with only the University of Illinois with a higher rate. Senator Stimac asked why recent graduation rates at EIU have decreased while graduation rates at other Illinois schools have increased. Sanders, Moock, and others explained that over time, small variations develop but that Eastern's graduation rate is steady when averaged over time; the 65-68% graduate is Eastern's range. Senator Comerford wondered how pre-engineering students and other two-year students affect retention and graduation statistics. The guests indicated that such two-year students, in nursing and elsewhere, cause Eastern's numbers to appear lower than they are. There was considerable discussion about how to reach out to commuter students and black and Hispanic students. J. C. Miller suggested hosting commuter/off-campus students in residence halls. Moock and others endorsed the idea but stated that there are challenges in identifying and locating such students early and that contacts work best when they are early. Carpenter asked if EIU Four will "throw these numbers off" [statistics reported to the Senate]. Moock said that as students and parents learn that Eastern delivers as promised, Eastern will fair well. Senator Pommier asked when an updated report about population variations will be available. Herrington-Perry noted how difficult it is collect the information, but efforts are being made to collect and refine such information to better serve students in identified risk groups.
- B. **Elections Committee:** Senator Lawrence presented election results. She also explained that she will determine whether write-in candidates choose to serve before announcing the results for write-in candidates, and she explained that a problem with the election for the Council on Graduate Studies resulted because the Senate received an outdated, unreliable list of graduate faculty. It seems that graduate faculty must re-apply for graduate-faculty status every five years but that graduate faculty have not been alerted to re-apply. Consequently, many actual graduate faculty members are not listed as graduate faculty. For example, Chair Carpenter is no longer listed as a member of the graduate faculty, even though he teaches graduate courses and directs theses. The problem originates in the Graduate School, not the Senate. Dean Augustine will work to correct the problem by contacting graduate coordinators and updating records.
A motion (Lawrence/Pommier) to accept elected faculty members for all positions for which faculty ran, with the exception of CGS and write-in candidates, passed unanimously. This motion was followed by a motion (Lawrence/Carwell) to determine the election of write-in candidates by votes received by faculty on the list of write-in candidates. Motion passed unanimously. A motion (Lawrence/Monipallil) to hold a special election for CGS at the start of the fall semester, with candidates restricted to those who ran this spring (met the deadline or were write-in candidates), passed unanimously.
- C. **Nominations Committee:** Senator Wolski informed the Senate that many volunteers will be needed for University Boards and Councils for 2004-05. A list of upcoming vacancies is attached to these Minutes.

Adjournment: 3:40 p.m.

Future Agenda Items:

Activities of Enrollment Management, Academic/Faculty Advising, Evaluation of Administrators, Shared Governance for Academic Technologies, Community Service Programs and Opportunities, Faculty Forum Committee, Scholarly Publication, Electronic Writing Portfolio/Assessment Plans.

Respectfully submitted,

John Allison

**Call for Volunteers to fill
Faculty Senate Appointed Positions on University Boards and Councils 2004-05**

Volunteers are needed for the following positions:

Financial Aid/Grants Committee (3-yr. Term)

Two Positions Open (one serves first year as alternate)

Health Services Advisory Board (3-yr. Term)

One Position Open (first year as alternate)

IBHE Faculty Advisory Committee (4-yr. Term)

Two Positions Open

Intercollegiate Athletic Board (3-yr. Term)

Two Positions Open (first year as alternates)

Judicial Board (2-yr. Term)

Six Positions Open

Library Advisory Board (3-yr. Term)

One Position Open from Arts/Humanities

One Position Open from Sciences

Parking Appeals Committee (1-yr. Term)

Two Positions Open

Publications Board (3-yr. Term)

One Position Open

Radio-Television Center Board (2-yr. Term)

One Position Open (first year as alternate)

Records and Registration Advisory Committee (1-yr. Term)

One Position Open

Textbook Rental Advisory Committee (2-yr. Term)

Two Positions Open

Tuition and Fees Review Committee (1-yr. Term)

One Position Open

If you are interested in serving, please submit your name to Jean Wolski, Nominations Chair, at cfjkw@eiu.edu no later than April 16, 2004.

RESULTS OF FACULTY ELECTIONS SPRING 2004

Faculty Senate

votes

Matthew Monippallil	125
John Kilgore	118
Ann Brownson	105
Brenda Wilson	99
Mary Greenlaw	89
Jeff Ashley	86
Olivet Jagusah	77
Dawn Van Gunten	55
Scott Crawford	1
Joe Heumann	1
David Wolski	1
David Smith	1
Terry Barnhart	1
Keith Andrew	1
Pat Fewell	1

Council on Academic Affairs

at large

Shelley French	121
David Carwell	96
Debra Reid	67
W. Parker Melvin	62
Michelle LeMaster	2
John Oertling	1
Pat Fewell	1

COS

Mukti Upadhyay	35
Marshall Lassak	25

Council on Graduate Studies

CBAS

Cheryl Noll	15
Kathleen O'Rourke	10
Philip Age	3

CAH

Michelle LeMaster	22
Peter Loewen	19

Admissions Appeal Review Committee

CEPS

Tom Sinclair	5
Sheila Simaons	2
Brian Pritschet	1
Marie Fero	1
Tess Bennett	1
Linda Reven	1
Don Smith	1

Council on Teacher Education

Early CD and Mi lev ed

Judy Barbour	31
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CEPS-at large

Audrey Edwards	25
Melissa Jones	2
Thomas Sinclair	1

CAH-Arts

Patricia Bellville	2
Karen Eisenhour	1
Mary Hogg	1
Charles Kinbote	1
Janet Marquardt	1

CAH-Humanities

Robin Murray	60
Peter Voelz	1
Roger Beck	1
Mary Hogg	1

Council of University Planning And Budget

CAH

David Radavich	25
Timothy Coombs	9
Brian Poulter	2
Mark Voss-Hubbard	1
Howard Price	1
Ray Watkins	1
David Smith	1
Melanie Mills	1
Annette Samuels	1
Debra Reid	1
John Shade	1

CBAS

Tim Mills	30
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COS

Christine McCormick	35
Ann Fritz	28
David Radavich	1

CEPS

Pat Fewell	10
Linda Reven	2
Wilson Ogbomo	1
Mike Church	1
Don Smith	1

Enrollment Mgmt Adv Comm**CBAS**

Ingyu Chiou	18
Karla Kennedy-Hagan	12
Stephen Larabee	5
James Ejawale	1

Academic Prog. Elim Rev comm**CAH**

Doug DiBianco	6
Joe Heumann	3
John Oertling	2
Martin Hardemann	2
Terri Johnson	1
Robert Petersen	1
Jerry Eisenhour	1
Joy Kammerling	1
Shane Miller	1
David Radavich	1
Annette Samuels	1
Keith Wilson	1

CBAS

Inolyu Chiou	3
Tom Boldrey	1
Ron Sutliff	1

FCS

Richard Wilkinson	23
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Sanct. And Term. Hearing Committee**CBAS**

Scott Crawford	32
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Council on Faculty Research**CAH**

Newton Key	33
Jeff Boshart	24
Christopher Kuipers	16
Jerry Eisenhour	1

Council on Faculty Research (CBAS)

Stephen Larson	22
Jeanne Snyder	17

University Personnel Committee**Counseling/Library/Media Services**

Johnson Kuma	12
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CBAS

John Willems	20
Jean Dilworth	17
Johnson Kuma	1

COS

Joseph Williams	33
Max Kashefi	24
James Conwell	1

CAH

Carol Stevens	30
Joy Kammerling	9
John Poulter	2
James Tidwell	2
David Radavich	1
John Oertling	1
John Ryan	1

at large

Marlene Slough	142
Carol Stevens	2
Joy Kammerling	1
William Slough	1
John Williams	1
Mark Voss-Hubbard	1

at large replacement-'04-'05

Mukti Upadhyay	6
Carol Stevens	4
Joy Kammerling	4
John Poulter	2
Rebecca Cook	2
Melinde Mueller	2
John Best	2
Diane Schaefer	1
James Tidwell	1
Onaiwu Ogbomo	1
Scott Crawford	1
John Gutowski	1
Nancy van Cleve	1
Pat Fewell	1
Kathy Phillips	1
Russ Fischer	1
Tess Bennett	1
Don Smith	1