

1985

September 30, 1985

Library Advisory Board

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(3 Corrections  
from 12/9/85 meeting)

## MINUTES OF THE LIBRARY ADVISORY BOARD

September 30, 1985

The first meeting of the Library Advisory Board for Fall semester 1985 was convened September 30, 1985 at 4:00 p.m. in the Dean's Conference Room of Booth Library.

B. Dodson  
Members present: R. Pheifer (representing D. Amos), M. Christhilf, D. DiBianco, J. Faust (representing A. Lateef), N. Grant, N. Harrison, A. Johnston, A.L. Jones, K. Kruse, G. Kupsche, M. Miess, B. Miller.

Absent: D. Amos (Fall sabbatical), Y. Kathawala (excused), A. Lateef (Fall sabbatical), R. Liu, H. Read.

Visitors: M. Aurbach (alternate), P. Coulton (alternate), E. Hedges (alternate), B. Isom, K. Jenkins, M. Libbey, M. Loudon (alternate), F. Pollard, and J. Whisler.

### ELECTION OF OFFICERS

#### Chair of the LAB

Dean Luquire opened nominations for Chair. Professor DiBianco moved and Professor Faust seconded the motion to nominate Professor Christhilf. It was then moved by Professor Faust and seconded by Professor Meiss that nominations be closed. Professor Mark Christhilf was elected Chair by unanimous agreement for the 1985-86 academic year.

#### Vice Chair of the LAB

Professor Christhilf then opened nominations for Vice Chair. Professor Christhilf moved to nominate Professor DiBianco. It was then moved and seconded by Professors Faust and Meiss to close the nominations. Professor Doug DiBianco was elected Vice Chair for the 1985-86 academic year.

#### Secretary to the LAB

As in previous years, secretarial assistance will be provided by the Dean of Library Services' office for the Library Advisory Board.

### APPROVAL OF MINUTES

The minutes of the last meeting held April 8, 1985 were approved as published.

### BOOK/PERIODICAL BUDGET

Mr. Libbey, Head of Acquisitions Services, explained the Book and Periodical Budgets have been increased 8% and 12% respectively. The budget breakdowns were distributed to the Board. Dean Luquire noted the inflation factor for periodicals is 10%, and this is the first time in several years that the budget has been ahead of the inflation rate.

The periodical purchasing procedure was explained along with the Periodical Review Process which begins in January. The periodicals' printout status was also reviewed. Mr. Whisler, Head of Periodicals Public Services, explained that the LCS periodical holdings status is moving toward on-line and away from printouts.

## LIBRARY COMPUTER SYSTEM *Circulation*

Mr. Isom, Head of ~~Cataloging~~ Services, informed the Board that the difference between the LCS and Library formats have caused some difficulty in allowing the compilation of the Circulation Statistics by Subject Field (see Library Services Annual Report, 1983-84, p. 75). However, there are less call slips and less problems with LCS than there were at this time last year.

Dean Luquire informed the Board that OCR (Optical Character Recognition) has been given a green light for all LCS libraries. Booth Library will be able to acquire one light-pen shortly and a small amount of experimental book labels. Dean Luquire further explained that there is a delay for labels at this time and that the labels are expensive, some \$12,000+ for our collection.

Professor Miess moved and Professor Faust seconded a motion to further investigate the procedure by which the statistics for the Library are amassed. The motion passed unanimously.

## UP-DATE ON PERIODICALS PUBLIC SERVICES

Professor Christhilf complimented Dean Luquire, Mr. Whisler, and the library on recognizing and tackling the Periodical problem. Professor Kruse stated that he appreciated the gesture, but was concerned about Graduate Assistants not being able to browse the loose issues. Dean Luquire explained that the policy has been liberated in order to provide browsing for Faculty and Staff of the University, and requested that the Board consider the Fall and Spring semesters as a test period until late Spring. Professor Christhilf asked that the minutes reflect the issue to appear on the agenda in the Spring.

### Proposed Revision of Fine Policy

A proposal to revise the current Periodical Fine Policy was put to the Board for approval. The revisions are an increase in the processing and handling replacement charges from \$5.00 to \$10.00, and a standard replacement cost of \$5.00 per unbound issue or \$25.00 per bound volume.

Professors Faust and Miess moved and seconded the motion to approve the revised Policy. The motion passed unanimously.

## NEW TECHNOLOGIES UP-DATE

Mrs. Jenkins, Coordinator for Library Instruction, brought the Board up-to-date concerning orientation for faculty with the new technologies of the Library. Mrs. Jenkins explained that many interested faculty have individually contacted Mr. Rao and Dr. Scholes about training sessions for themselves. She mentioned the handout to the LAB in Spring 1985 which highlighted most new Library Technologies. The LAB asked Ms. Jenkins to provide a brief checklist of available technologies for the Departmental Library Coordinators.

Mrs. Jenkins is asking each Departmental Library Coordinator to get feedback from their department meetings and get back to her in regard to interest. She will then coordinate scheduling of sessions as needed.

## DEAN'S REPORT

### New Xerox Machines

Dean Luquire briefly explained that the Library has four new Xerox machines: one Xerox 1075 which will do everything the old 8200 Xerox model did in addition to

giving the user special programming capability; one Xerox 1025 located in front of Circulation Services which gives the students and faculty the capability to do two sided copies; and two more Xerox 1045 machines. Six xerox machines at 5¢ per copy is a very good buy!

#### Departmental Library Coordinators

The list of Departmental Library Coordinators for 1985-85 was distributed for the Board's information.

#### Fall Semester Meeting Dates

The next meeting of the Library Advisory Board will be announced at a later date. The meeting will be held sometime in late November or early December with four meetings in the Spring semester for a total of six meetings this academic year.

#### NEW BUSINESS

##### Subcommittee on Media Services

After much discussion concerning the Audio-Visual Center's needs and support in the Library, the Chairman appointed a Subcommittee on Media Services to review media procedures. The Chair appointed Professors DiBianco (subcommittee chair), Kruse, and Aurbach.

#### ADJOURNMENT

The meeting adjourned at 5:45 p.m.