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# MINUTES OF THE LIBRARY FACULTY MEETING

September 25, 1996

## II. Announcements

The Dean announced that, at the last meeting of the Library Advisory Board, it was requested that we provide to the board a copy of the section of the Library Faculty minutes that deals with committee reports. This request came as a result of the LAB's interest in collection development activities. The secretary was asked to send the committee chairs' reports to LAB each month.

### - Committee Reports

Booth Renovation Planning Committee: Scholes reported that the Library Services Council met regarding the adjacency matrix. It was revised and has been returned to the service heads for final approval.

Collection Development Committee: Grisso reported that the committee met and discussed Pam Waldrep's updated calculations of the formula for the current year. A new subcommittee was created to approve Media purchases. The committee also recommended that the subscription to Project Muse be continued.

Department Personnel Committee: Lorber announced that peer evaluations occur next week. Materials will be in the Dean's Conference Room; four individuals are being evaluated. He also reported that Grisso, Hillman, and he went to meetings regarding the UPI contract. The draft of the contract should be received by the Library to be kept at the Reference Desk for review by faculty. The Departmental Application of Criteria (DAC) that was revised by the library last year may have to reflect some changes as the contract is reviewed. Lorber will call an open meeting for library faculty to review and revise the DAC. Lasky also noted that the proposed standard form for peer evaluations will not work for library faculty. The Dean stated that the revised DAC is to be reviewed by department chairs and deans and then referred back to faculty if necessary.

Electronic Resources Committee: K. Whisler reported that the committee met to discuss CCMP's proposals: the possibility of connecting to the Encyclopedia Britannica and the subscription to Project Muse. It was decided that the library should not join the Encyclopedia Britannica project due to the cost. Depending on how many institutions go together, the cost would be from \$5,000 to \$8,000 per year. The committee could not come to any conclusion on Project Muse and referred this decision to the Collection Development Committee.

Emergency Procedures Committee: Scholes reported that the information regarding emergency procedures has been passed on to the new chair, Pam Waldrep.

Staff Development Committee: Baldwin stated that the committee met twice to discuss the following: patron satisfaction training - working on getting facilitators for it; makeup workshop for Win95; new stress management workshop; and other software training needs.