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Faculty Senate

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FACULTY SENATE MINUTES FOR February 17, 2004 (Vol. XXXII, No. 21)

The 2003-2004 Faculty Senate minutes and other information are available on the Web at www.eiu.edu/~FacSen. The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 3556, and on the third-level bulletin board in Booth Library. Note: These Minutes are not a complete verbatim transcript of the Senate meeting.

The Faculty Senate requests nominations for membership on elected committees for the election to be held March 31st and April 1st. A list of open positions, a nomination-petition form with instructions, and a list of committee specific questions are attached to these Minutes.

I. Call to order by Chair David Carpenter at 2:00 p.m. (Library Conference Room, Booth Library):

Present: R. Benedict, A. Brownson, D. Carpenter, D. Carwell, B. Fischer, B. Lawrence, A. Haile Mariam, W. Ogbomo, J. Pommier, S. Scher, J. Stimac, J. Wolski.

Excused: J. Allison, L. Comerford, M. Monipallil. Guests: Blair Lord, Fraun Lewis, Andrew Methven, Jenny Sipes, Keila Lacy, , Amanda Sartore, Kevin Sampier.

II. Approval of the Minutes of February 3, 2004: Motion (Lawrence/Stimac) to approve. Bendict noted that we will no longer need to post the call to respond to the NCA Survey. **Passed unanimously.**

III. Announcements:

1. The Executive Committee will meet with the President and the Provost on Friday February 27.
2. Reminder of the International Tea from 2:00-4:00 on Monday February 23 in the Charleston/Mattoon Room.
3. Faculty Forum is next Tuesday February 24 in the Grand Ball Room
4. Bud Fischer announced that Faculty Development is holding a Health Screening on Thursday February 19 in the evening.
5. Scher reminded everyone that nominations for the Distinguished Faculty award are due Friday February 20.

IV. Communications:

1. February 5 minutes of the Intercollegiate Athletic Board.
2. An e-mail from International Programs re: the International Tea.
3. Message from James Wagner stating that a replacement for a representative is needed on the UPC. The message does not indicate the college the representative should come from. Wagner has been contacted and we are awaiting his response.
4. President Hencken has agreed to come to CUPB and discuss his feelings on the size of CUPB and to share his decision on Athletic Funding with the Faculty Senate before he presents it to the BOT.

V. Old Business:

A. Committee Reports

Executive Committee:

John Allison was wondering if we wanted to invite representatives who work with EWP back to give a status report now that it is in its fourth year. We will wait until Senator Allison returns to discuss it.

Nominations Committee: Senator Wolski received a call Monday afternoon from Nicole Kull, chair of the Tuition and Fee Review Committee. The faculty representative is on sabbatical and they are in need of new representative. Wolski has agreed to attend the Tuesday February 17 meeting, but will be unable to attend the remaining meetings. A call for volunteers is included in these minutes.

Elections Committee: A tentative list of open positions was presented, along with the following timetable:

- A call for candidates will go out with this week's minutes
- Signed petitions will be due to Barbara Lawrence by March 10
- Responses to questions will be due to Barbara Lawrence by 12:00 noon on March 12

- Candidate rosters would go out on March 22
- Elections will be held March 31 and April 1

The revision of election to CAA was presented. There will be a mixture of at-large and college representatives. The change is moving from all candidates at-large to half and half.

Motion to adopt this election plan (Lawrence/Pommier). Passed.

The questions asked of the candidates were examined. Senator Pommier wondered if the questions were a deterrent to people volunteering. The discussion suggested that there was no way to really judge.

Motion to accept questions (Benedict/Pommier). Passed

Senator Lawrence was hoping to have a meeting of the Elections Committee to finalize the tentative list, but since the two committee members were not at the meeting, it was suggested that Senators Stimac and Haile Marriam would sit in for Senators Comerford and Monipallil.

Motion to appoint Stimac and Haile Marriam to Elections Committee (Lawrence/Ogbomo) Passed.

Senator Lawrence also proposed reducing the number of required signatures on the petition for the special election to CFR from ten signatures to five, since it only involves the seventeen faculty members from Booth Library.

Motion to reduce number of signatures on the Library Position to CFR petition from 10 to 5 (Lawrence/Scher) Passed.

Finally, Senator Lawrence addressed the issue of creating a standing committee to coordinate the Faculty Forum.

In order to do this, we would need to amend the bylaws. It was decided to wait until the entire Senate was present

B. Annual Faculty Forum (24 February 2004): Building a Learning Community for EIU: Scholarship at EIU: EIU and Charleston - Building on Strengths for a Quality of Life; International Programs and Life at EIU.

Carpenter mentioned that the question was raised as to why scholarship was a topic, and not creative activity. It had also been pointed out that no women had been mentioned to give opening remarks. With that in mind, Katherine Bartel was asked and has agreed to give the preliminary remarks on Scholarship/Creative Activity. Preliminary remarks on Quality of Life will be given either by Kyle Donash or Reed Benedict. The notice for the forum will be distributed with the minutes. Dean Lanham has agreed to lead a break-out session to discuss One Book, One University.

C. Academic/Faculty Advising - Discussion with A. Methven and F. Lewis

Questions had arisen concerning EIU 4 and difficulty in the use of SWITCH. Fraun Lewis gave some background on the dual system of advising used on campus, using the Academic Advising Center for new and undeclared students, then switching to faculty/departmental advisors after the second advising session for freshmen and the declaration and admittance to a major. Lewis also discussed the emergence of the Campus Advising Network (CAN) as a means to alleviate friction between the two entities, and to coordinate training, provide advising tips, and keep all advisors up-to-date with changes in curriculum and in state and federal regulations (i.e., teacher certification, NCAA). CAN has developed a website to ease access to such areas as CAA

or COTE minutes, EWP information, Writing Intensive courses, Teacher Education, etc.

SWITCH has been a major complaint for advisors across campus. For faculty advisors who don't use the program on a daily basis, navigating the system can be difficult and frustrating. The University will be moving to a new web-based information system called BANNER in the not-too-distant future. In a matter of months, transfer students should be able to access their records through PAWS, and there is a move toward paperless advising.

Methven responded to a question from Senator Carpenter about the function of CAN. He stated that the development of the website was of primary importance because information seemed to be scattered and difficult to access. CAN also sponsors Fall training events for advisors and Spring forums aimed at developing skills, answering questions, and addressing needs. The Advisorgram which updates various kinds of information for advisors.

Senator Carpenter inquired whether the Dual Admission program with Community Colleges would be an additional burden for Academic Advising. Lewis doesn't foresee an increase in workload since it is anticipated that the students will complete their first two years and meet the requirements for admission to their majors.

Senator Pommier stated that he hoped for a system that was more user-friendly. Lewis, in response discussed that one of the benefits coming out of the Dual Pilot admission program was that improvements have been made to the degree audit system. While it will require training, it should make advising easier, since material will be more easily accessed. Senator Pommier then asked if this was the best software or the best for the dollar. Lewis felt that it is the best. She stated that when she was looking, she wasn't really comparing cost, but was looking for something that could be used. One of the key benefits is that the program can be enhanced. She would like to be able to query it. While that is currently not available, there is talk that the system will be upgraded to allow this function.

Senator Lawrence said that she had heard a discussion of the possibility of advising without having a face-to-face session with an advisor and wondered if that was a direction EIU advising might be heading. Methven responded that he did not feel that this was a good idea because it negated the positive aspects of the advisor serving as mentor. Lewis agreed, stating that while strictly on-line advising might prove beneficial for certain groups of non-traditional students, the climate at EIU tended to foster the personal contact.

Senator Carpenter then asked about the timeline for implementing Banner. VPAA Lord responded that we were looking at a three-year timeline, depending upon the budget.

Lewis then provided an explanation of what EIU 4 was and what the benefits to such a program were. She stated that

incoming freshmen could opt to sign up for EIU 4. They sign a contract that guarantees that as long as they abide by the guidelines, and are not taking a restricted major, they will finish their degrees in four years. Essentially, it is what we have been doing anyway, but the contract gives the students and their parents confidence. There is no downside for the student. If they get off track, there is no penalty, but the guarantee no longer is valid. Senator Scher asked if we had any data on the number of students who stuck with the program. VPAA Lord responded that we are just now in our second year of the program and that over 90% of those that signed up last year have stayed with it. We currently have had about three hundred students sign up for EIU 4, with one hundred in 2002-2003 and two hundred in 2003-2004.

Discussion then centered on finding a balance between the assistance advisors can provide and the responsibility of the students to ensure that they are meeting the necessary requirements to receive their degrees. Senator Haile Mariam praised the availability of the personnel at the Advising Center to answer questions for faculty advisors. Senator Benedict asked about departments who have a professional advisor. The number isn't great, and that is all that the person in that position has time to do. Student Representative Lacy mentioned the difficulty of sometimes getting an appointment with those advisors and asked what might be done. Lewis responded that, unfortunately, budget constraints probably prevented the hiring of a second advisor. It was also noted that the vast majority of the students do keep track of their own programs and come into the advising sessions fully prepared.

D. Composition of CUPB

We will revisit this topic after Friday's CUPB meeting and President Hencken's presentation.

E. Evaluation of Administrators

Senator Benedict handed out copies of IGP #31 on Performance Evaluation of Administrative Staff. We will revisit this topic at a later meeting after studying the handout.

VI. New Business

A. Faculty Representation on Board of Trustees

B. International Programs

C. Activities of Enrollment Management

D. President's Forthcoming Proposal re: Athletic Funding

Adjournment: 3:35 p.m.

Future Agenda Items:

Community Service Programs and Opportunities; EIU Foundation; Faculty Participation in Establishing Fundraising Priorities; Open Access Alternatives for Scholarly Publications; University Coverage of Faculty During Travel.

Respectfully submitted,

Jean Wolski