

2002

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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
September 4, 2002

The meeting was convened by Dr. Peter Loewen, Chair, at 4:04 p.m. in the Dean's Conference Room.

Present: Jenn Anderson, Kathryn Bulver, Steve Davis, Chris Hanlon, Jamie Irving, Allen Lanham, Marilyn Lisowski, Peter Loewen, Jeff Stowell, and Dawn Van Gunten

Excused: Melanie Burns, Richard Jacques, Scott Meiners, Charles Phillips, Mary Ellen Varble and Wafeek Wahby

I. Welcome and Comments

Marilyn Lisowski moved that the minutes from the April 24, 2002 meeting be approved. A vote was taken, and the minutes were unanimously approved.

II. Communications

Communications were received from Melanie Burns, Richard Jacques, Scott Meiners, and Wafeek Wahby that they would be unable to attend the meeting.

III. Old Business

Dr. Loewen, following up from the last meeting in April, asked Dr. Lanham about three pending items: faculty study rooms, the rededication, and the Patron Satisfaction Survey. Dean Lanham announced that there were six faculty study rooms on the 3000 level, five of which will be made available for assignment to interested faculty who make application. The process will be competitive with the determining criteria being the user's need for being near the library collections. One study room is being held in reserve for use by search committees and other committees looking for a central place for members to review information.

Also discussed by Dr. Lanham was the upcoming Booth Library Rededication activities on Wednesday, September 18. Open house and tours of the library will begin at 8:00 a.m. There will be a "by invitation only" luncheon at 11:30 a.m. in the University Union Ballroom; all Library Advisory Board members are invited. The main ceremony begins at 1:30 p.m. in the Library quadrangle, and a reception will follow in the Library south lawn. The Ballenger Teachers' Center will be inaugurated by an internationally renowned storyteller, Dan Keding, who will be featured at 2:45 p.m. In addition to the events on September 18, the library will be presenting a film and speaker series throughout the year.

The library's website has a new look, and Dean Lanham encouraged the board to provide feedback regarding the effectiveness and ease of use of the website. Voyager, the new online catalog is functional with some refinements still in process. For help with the new system, patrons are encouraged to contact the reference department.

The compilation of the Patron Satisfaction Survey is nearly complete by the Statistics Committee. Additionally that committee is preparing the faculty survey on electronic resources to be distributed in October.

IV. New Business

FY03 Meeting Schedule

Dr. Loewen announced the meeting schedule for the remainder of the Fall Semester. The board will meet on Wednesday, October 16, and on Wednesday, November 20.

Dean's Report

Welcome

Dr. Lanham welcomed the Library Advisory Board members and thanked them for their service. Dr. Lanham defined the purpose of the Library Advisory Board and welcomed the members to bring library issues from their respective areas to the meetings to be addressed.

Routine Handouts

Each member received a packet containing information relating to the library: the Library Services Organizational Chart, Faculty and Staff Directory, the Subject Librarian list, the Departmental Library Coordinator list, and current reference fliers.

Human Resources issues

Jan Sung was hired as an Assistant Professor in Library Services on August 1, 2002. She serves as a faculty member in Circulation Services where she is primarily responsible for supervising the periodicals and reserve areas. She also serves as a reference instruction librarian and has bibliographic duties in chemistry and educational administration. Jan has a Ph.D. from the University of Texas at Austin in Educational Psychology, and received her MLS from the University of Illinois at Urbana-Champaign.

Budgetary Issues

The Library has not received an increase to the FY03 operating budget, and no increase is expected.

Dr. Lanham reviewed the FY03 Book and Materials Budget and explained that there was not an increase to the budget nor is one expected; however, \$37,500 is being held as a contingency fund to help offset the increases expected in the cost of journals. Additionally, some departments were asked to reduce their journal subscriptions to overcome long-term deficits. Clarification was requested as to why Botany, Environmental Biology and Zoology have separate fund accounts since they are no longer separate entities

The library's fundraising campaign, which began last February, has been moderately successful. The donors to the library will be recognized in the program being printed as part of the Booth Library Rededication and will also be recognized in a display in the north foyer.

There has been a disturbing trend in e-resource pricing. IDEAL, one of the major electronic journal products for the library has recently been purchased by Elsevier. The new owner is making significant changes and increasing the price. There will be a meeting of the bibliographers and library coordinators to discuss the ramifications of this change for Booth Library. The current subscription to IDEAL will end on December 31, 2002.

Planning

Many aspects of the library renovation are just now coming to completion. Having the Rededication Ceremony in two weeks has stimulated many of the vendors to finish their projects. All pending projects will not be completed by September 18, but Dr. Lanham is pleased with the progress that has been made recently.

Dean Lanham added some additional information on the Rededication Ceremony on September 18. Several special guests have been invited as speakers for the 1:30 program. Dr. Roger Dettro will speak on behalf of the Board of Trustees; others asked to bring remarks are Ms. Helen Spalding, President of the Association of College and Research Libraries, and Ms. Sylvia Murphy Williams, President of the Illinois Library Association, and Ms. Jean Wilkins, Director of the Illinois State Library. In addition, Mr. James Baird will speak as design architect, and President Hencken and Provost Lord have agreed to speak during the ceremony. Eastern's music department will be providing a variety of musicians and performers for the luncheon, the ceremony, and the reception that follows. Gateway, Inc. has generously provided two laptop computers; one to be given away to a full-time EIU student, the second will be available for students to check out for use in the library.

Other

Dr. Loewen commented on the new catalog online and noticed that the new acquisitions title list was no longer available online. Dr. Lanham explained that the new system does not provide this data, and that the Cataloging Department is seeking another means to provide the information.

Dr. Stowell had difficulties with his library identification number being valid. The new Panther Cards have the appropriate library numbers. If problems are encountered, contact the Circulation Department.

V. Adjournment

Meeting adjourned at 5:07 p.m.

Peggy Manley, Recording Secretary