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Council on Academic Affairs

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Agenda for the January 11, 2007 CAA Meeting

Items approved: 06-130, EDF 2595, Diversity of Schools and Societies: Social and Global Perspectives, Honors (New Course)
06-131, Biological Sciences (Revised Major)
06-132, Communication Disorders & Sciences (Revised Major)
06-133, ECN 3450, Game Theory (New Course)

Item Pending: 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)

Council on Academic Affairs Minutes January 11, 2007

The January 11, 2007 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Booth Library Conference Room 4440.

Members present: Dr. Bower, Dr. Carwell, Dr. Dietz, Mr. Feimer, Dr. French, Ms. Green, Dr. Hyder, Ms. Kostelich, Dr. Roszkowski, Ms. Sommerfeld, Dr. Stowell, and Dr. Upadhyay.

Members absent: Ms. Dilworth

Staff present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests present: Ms. Calvert, Communication Disorders & Sciences; Dr. Fewell, Secondary Education & Foundations; Dr. Grant, Economics; Dean Irwin, Honors College; Dr. Karbassoon, Economics; Dr. Methven, Biological Sciences; Dr. Richard, Communication Disorders & Sciences; and Dr. Van Gunten, Secondary Education & Foundations.

Dr. Roszkowski welcomed Dr. Shelley French back to the council. *NOTE:* Dr. French had been on sabbatical leave during the Fall 2006 semester. During that time period, Dr. Parker Melvin served in her capacity on CAA.

In addition, Dr. Roszkowski introduced Ms. Alison Kostelich. Ms. Kostelich fills Mr. Jeff Melanson's position as a student representative on CAA.

I. Approval of the December 7, 2006 CAA Meeting Minutes

The minutes of December 7, 2007 were approved as written.

II. Communications:

a. Executive Action Requests:

1. December 4, 2006 memorandum from Associate Dean Lynch, CAH, requesting executive action to revise course title, description, and prerequisites for ENG 3808, effective Spring 2008.
2. December 13, 2006 memorandum from Dean Hoadley, LCBAS, requesting executive action to remove the writing-intensive designation from FCS 2700, effective Fall 2007.

b. Academic Waiver Reports:

Dr. Roszkowski explained that she has been invited by the four academic deans to a meeting. At that meeting, the group will discuss CAA issues regarding academic waiver reports. Dr. Roszkowski plans to discuss issues raised by council members at previous meetings about waiver reports. In addition, she requested that council members notify her if they have other issues about waiver reports.

1. Academic Waiver Reports for December 2006 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, and College of Education & Professional Studies.

III. Review of General Education Deadlines

The 3/23/06 CAA minutes state: "The council established an October 21, 2006 deadline for submission of General Education course proposals, excluding Senior Seminar course proposals, to the Council on Academic Affairs."

The 3/30/06 CAA minutes state: "During the next academic year (2006-07) CAA will act upon new or revised course proposals for the general education curriculum only during November 2006 (with changes to become effective FA 07); however, CAA will consider no proposals for senior seminars pending review by the subcommittee."

The 3/30/06 CAA minutes state: "CAA will establish a subcommittee to assess whether the senior seminars are meeting the goals – as set forth in "Senior Seminar Mission" adopted by CAA on March 2, 2000 and modified on February 22 and April 26, 2001 – and to report its findings to CAA by Spring Break 2007."

Dr. Herrington-Perry explained that departments have contacted her with the following questions.

Does the council want to continue to restrict the submission and actions on new and revised General Education courses as it did last year? Will that restriction continue or is the door open for departments to submit course proposals, with the exception of Senior Seminars?

The council members held a discussion. Based on that discussion, Dr. Roszkowski will draft a proposal for the council to review, discuss, and vote on at a future meeting.

IV. Committee Reports:

None.

V. Items to be Added to the Agenda:

None.

VI. Items Acted Upon:

1. 06-130, EDF 2595, Diversity of Schools and Societies: Social and Global Perspectives, Honors (New Course)

Dr. Fewell and Dr. Van Gunten presented the proposal and answered questions of the council. The council requested that "WI" be added to the end of the course description. Also, Dr. Fewell noted that the word "Honors" should be moved from the beginning to the end of the course title. Finally, Dr. Fewell clarified that the cultural diversity course attribute applies only to teacher education students, not General Education. Therefore, the cultural diversity designation will not be assigned in Banner.

Dr. Carwell moved and Dr. French seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with minor revisions, was approved, *effective Spring 2008.*

2595 EDF. Diversity of Schools and Societies: Social and Global Perspectives, Honors. (3-0-3) On Demand. Honors Diversity of Schools. How schooling is shaped by, and ought to respond to, the social contexts in which it occurs, particularly in multicultural and global contexts. Equivalent to EDF 2555. Prerequisite: Admission to the honors program. WI

2. 06-131, Biological Sciences (Revised Major)

Dr. Methven presented the proposal. There were no questions from the council members.

Dr. French moved and Dr. Bower seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, *effective Fall 2007*.

3. 06-132, Communication Disorders & Sciences (Revised Major)

Dr. Richard and Ms. Calvert presented the proposal and answered questions of the council.

Dr. French moved and Dr. Bower seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, *effective Fall 2007*.

4. 06-133, ECN 3450, Game Theory (New Course)

Dr. Karbassoon and Dr. Grant presented the proposal and answered questions of the council.

Dr. French moved and Dr. Dietz seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, *effective Spring 2008*.

3450 ECN Game Theory. (3-0-3) S. Analysis of strategic choice problems. Introduces solution techniques for sequential and simultaneous games, development of pure and random strategies, and the concept of equilibrium. Applications to economic, social, political, and biological sciences including coordination and collective action problems, voting strategies and coalitions, and evolutionarily stable strategies. Prerequisite: MAT 1271; may not be taken concurrently. Restriction: Sophomore standing or above.

VI. Pending:

1. 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)

VII. Other Business:

1. Dr. Hyder asked about the procedures for getting approval for experiments in courses. He wanted to know whether Dr. Bob Chestnut, Grants & Research, had met with CAA to provide an explanation of the procedures. He has not. The council members noted that the Dr. Chestnut has shared information about the procedure at various departmental and college meetings. The council members discussed the subject.

There will not be a face-to-face meeting on Thursday, January 18. However, an electronic meeting will be conducted once new agenda items are submitted to the council.

The meeting adjourned at 2:55 p.m. --Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

***** ANNOUNCEMENT OF NEXT MEETING *****
TO BE ANNOUNCED

Agenda:

None at this time.

Pending:

1. 06-78, Policy on Review of Capricious Grading, Forms, and Flowchart (New Policy to Replace IGP 45: Grades Appeals)

Approved Executive Actions:

LCBAS

Effective Spring 2008

1. Revise the course description and add prerequisites to INT 3343.

3343 INT. Digital Media Technologies. (1-4-3) F, On Demand. Introduction to **Advanced study of** digital media applications applied to print and web media. Major emphasis will be on page layout, image capture, **image** and conversion, **image assembly**, **basic color theory**, web page development, differences in computer operating systems and file formats. **This course will include individual student and team projects applied to color** output devices, **basic color theory** and applications to print and web media **in individual student and group projects**. **Prerequisite: INT 1363 or permission of instructor.**

Pending Executive Actions:

CAH

Effective Spring 2008

1. Revise the course title, term offered, description, and prerequisites for ENG 3808.

3808 ENG. Twentieth-Century British Literature. Modern British Literature. (3-0-3) S, F. 20 C British Literature. Mod Brit Lit. Emphasis on topics related to modernism, postmodernism, class, gender, World Wars I and II, empire, and diasporic experiences. Writers may include Conrad, Yeats, Woolf, Joyce, Mansfield, Beckett, Auden, Lessing, Walcott, Rushdie, Byatt. **British and Irish fiction, drama, and poetry from 1900 to 1950, with emphasis on such writers as Forster, Lawrence, Woolf, Joyce, Rhys, Synge, and Yeats.** Prerequisites: **ENG 1001G, ENG 1002G. (Group 4) (Group 3.C.) WI**

LCBAS

Effective Fall 2007

1. Remove the writing-intensive designation from FCS 2700.

2700 FCS. The Hospitality Industry. (3-0-3) F, S. Overview of the hospitality industry with focus on history, career opportunities, maintaining industry standards, and organizational structures of various types of hospitality ventures. The course was formerly FCS 3790. **WI**

Attachment A**Biological Sciences**

(BS)**Major**

Core Requirements:

BIO 1100 - General Biology. Credits: 4
BIO 1150 – Biology Forum. Credits: 1
BIO 1200G - General Botany. Credits: 4
BIO 1300G - Animal Diversity. Credits: 4
BIO 3100 - Molecular and Cell Biology. Credits: 3
BIO 3101 - Molecular and Cell Biology Laboratory. Credits: 1
BIO 3200 - Genetics. Credits: 4
BIO 3800 - Ecology. Credits: 4
BIO 4984 - Organic Evolution. Credits: 3
CHM 1310G - General Chemistry I. Credits: 3
CHM 1315G - General Chemistry Laboratory I. Credits: 1
CHM 1410 - General Chemistry II. Credits: 3
CHM 1415 - General Chemistry Laboratory II. Credits: 1
MAT 1441G - Calculus and Analytic Geometry I. Credits: 5 (See footnote *)
PHY 1151G - Principles of Physics I. Credits: 3
PHY 1152G - Principles of Physics I Laboratory. Credits: 1
PHY 1161 - Principles of Physics II. Credits: 3
PHY 1162 - Principles of Physics II Laboratory. Credits: 1

AND

CHM 2430 - Survey of Organic Chemistry. Credits: 3
CHM 2435 - Survey of Organic Chemistry Laboratory. Credits: 1

OR

CHM 2440 - Organic Chemistry I. Credits: 3
CHM 2445 - Organic Chemistry Laboratory I. Credits: 1

AND

BIO 4750 - Biometrics. Credits: 3 OR
MAT 2250G - Elementary Statistics. Credits: 4

AND

BIO 3510 - Plant Physiology. Credits: 4 OR
BIO 3520 - Animal Physiology. Credits: 4

Electives:

Biological Sciences majors must also complete **21** sh of elective course work in Biological Sciences (with the exception of BIO 3400, BIO 4275, workshops, and courses designed for General Education) or Mathematics or Physical Sciences courses above 2000 (with the exception of general education and CHM 2310). A minimum of **15** sh must be taken in the Biological Sciences.

Footnotes:

*Students not prepared for this course will be required to take additional prerequisite math classes.

(Major GPA based on all biological sciences courses taken at EIU)

Attachment B

Communication Disorders and Sciences

(BS)

Admission to the Major

I. Probational Admission

Students entering EIU as freshmen or transfers seeking a CDS major will be classified as probational CDS majors. Probational majors may register for all lower division (2999 or lower) courses in the CDS major.

II. Admission to the CDS Major

Access to all upper division CDS courses (3000 or higher) requires admission to the CDS Major. The Department Chair reviews the applications of all probational CDS majors seeking admission to the major. The chair determines if the student's academic achievement supports admission to the major and access to upper division (3000 or higher) courses.

III. Criteria for Degree Admission

1. Admission to the University
2. Classification as a probational CDS major.
3. Achievement of a cumulative GPA of 2.5 or higher for all EIU course work.
4. For native EIU students, completion of at least 45 semester hours of course work at EIU.
5. For transfers, completion of at least 15 semester hours of course work at EIU.
6. Completion of at least three of the five lower division core CDS courses in the major, **with one of the three being either CDS 2500 or CDS 2800**, and achievement of a minimum 2.75 GPA for all lower division core CDS courses completed at the time of application.* Lower division core courses are:
 - CDS 2000 - Introduction to Communication Disorders & Sciences. Credits: 1
 - CDS 2100 - Phonetics and Phonological Development. Credits: 3
 - CDS 2200 - Language Acquisition. Credits: 3
 - CDS 2500 - Anatomy and Physiology of the Speech, Language, Swallowing, and Hearing Mechanism. Credits: 3
 - CDS 2800 - Speech Science. Credits: 3

***In lieu of items 2-6, students who transfer to EIU with a minimum grade point average of 2.75 in at least 7 semester hours of equivalent CDS course work (as specified in item #6) will be allowed access to upper division course work.**

IV. Registration for Upper Division Courses

Only students admitted to the CDS major will be approved to register for upper division (3000 or higher) CDS courses.

V. Probational Majors Who Do Not Meet Admission to the CDS Major Criteria

Probational CDS majors who do not meet the requirements for admission to the CDS major will remain classified as probational. Probational majors may continue to take lower division CDS courses; however, probational majors may not register for upper division CDS courses. Probational majors may reapply for admission to the major when they meet the admission requirements or they may seek advisement in changing majors.

VI. Application Deadlines

Applications are available in the Department Office, Room 2105, Human Services Center. Probational majors must return completed applications to the Department Office on or before the following deadlines in order to be admitted to the major and register for upper-division courses:

<u>Admission</u>	<u>Application Deadline</u>	<u>Notification Date</u>
Fall	February 1	March 1
Fall(Entering Summer)	June 15	July 1
Spring	September 15	October 1