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December 6, 2007

Council on Academic Affairs

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Agenda for the December 6, 2007 CAA Meeting

Items approved: 07-63, Honors Council Appointments
07-80, Anthropology Minor (Revised Minor)
07-81, HIS 4785, Crusade and Jihad: Religious Violence in the Islamo-Christian Tradition (New Course)
07-82, Accounting Program Admission Requirements (Revised Requirements)
07-84, Affirmation of the Importance of Writing Across the Curriculum

Items Pending: 07-79, EIU 4115G, Pop Culture Economics (New Course)
07-83, Proposal for Electronic Voting at CAA Meetings
07-85, CDS 3900, Introduction to Clinical Techniques in Communication Disorders and Sciences (Revised Course)
07-86, Communication Disorders & Sciences (Revised Major)
07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses

Council on Academic Affairs

Minutes

December 6, 2007

The December 6, 2007 meeting of the Council on Academic Affairs was held at 2:04 p.m. in Room 4440 Booth Library.

Members Present: Dr. Bower, Dr. Dietz, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Dr. Reid, Dr. Roszkowski, Dr. Shank, Dr. Stowell, and Ms. Wyatt.

Members Absent: Mr. Hausner and Ms. Kostelich.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests Present: Dr. Birk, History; Dr. Coit, History; Dr. Foster, Sociology/Anthropology; Ms. Harvey, Office of the Registrar and Enrollment Management; Dr. Holly, Sociology/Anthropology; Dr. Irwin, Honors College; Dr. Sanders, CASA; and Dr. Jean Wolski, Theatre Arts & Honors College;

I. Approval of the December 6, 2007 CAA Meeting Minutes.

The minutes of December 6, 2007 were approved as written.

II. Communications:

1. Retention Forum – February 28, 2008

Dr. Sanders provided details about the retention forum. She asked the council members whether they would consider co-sponsoring the event. No opposition was expressed.

III. Committee Reports:

1. Textbook Rental Service Advisory Committee

Dr. Bower reported on the Textbook Rental Service Advisory Committee. She asked the council for ideas regarding technology and alternative media that might be useful for the Textbook Rental Service. The council members provided input.

2. Enrollment Management Advisory Committee (EMAC)

Ms. Julie Sterling submitted an email to Dr. Roszkowski, CAA Chair, on November 27, 2007. The email provided an update on EMAC and a link to the October 2007 EMAC minutes. Dr. Roszkowski indicated that Ms. Sterling is willing to attend a future CAA meeting to provide a report on EMAC. Also, Dr. Shank explained that she had been a member of committee that looked at the idea goal for freshman enrollment. That committee had compiled an extensive report that might be helpful for EMAC. Dr. Herrington-Perry, an EMAC member, indicated that the report was included in a packet of materials that EMAC is reviewing.

IV. Items Added to the Agenda:

1. 07-85, CDS 3900, Introduction to Clinical Techniques in Communication Disorders and Sciences (Revised Course)
2. 07-86, Communication Disorders & Sciences (Revised Major)

Dr. Dietz moved and Ms. Dilworth seconded the motion to add these items to the agenda.

V. Items Acted Upon:

1. 07-56, Mid-Term Grade Submission (Revised Policy)

The council discussed and tabled agenda item 07-56 at its meeting on September 13, 2007.

Today, the council revisited the item. Ms. Harvey and Dr. Sanders presented the proposal and answered questions of the council.

Dr. Reid moved and Dr. Dietz seconded the motion to approve the proposal. The motion failed with the following vote.

Yes: Shank

No: Bower, Dietz, Dilworth, Hendrickson, Hyder, Reid, Roszkowski, Stowell, Wyatt

There was discussion about revising the proposal and creating a new one. If that is done, Dr. Roszkowski suggested that before the council acts upon it that there be more discussion with the Records Office and others to make sure the revisions are feasible.

Dr. Shank moved and Dr. Hyder seconded the motion to revise the proposal as follows:

Faculty must submit mid-term grades for all students earning grades of D or F in undergraduate lower-division courses; they may submit mid-term grades for students earning D's or F's in upper-division courses.

The item will be added to the agenda for discussion at a future meeting.

2. 07-63, Honors Council Appointments

On September 10, 2007, Dean Irwin, Honors College, submitted a memorandum to CAA regarding the Honors Council appointments for the term of 2007-2010. At the October 11, 2007 CAA meeting, Dean Irwin explained her request. In addition, at that meeting the council added the item to its agenda as an agenda item.

Today, the council revisited the item. Dean Irwin presented the proposal and answered questions of the council. The council recommended that the Honors Council minutes be submitted to CAA and Honors Council bylaws be created. In addition, whenever an appointment is needed for the Honors Council, CAA recommended that the positions be advertised to the campus community more extensively and college deans, academic chairpersons, and faculty teaching honors courses be contacted so that they can alert individuals in their areas that an appointment needs to be filled.

Dr. Reid moved and Dr. Shank seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved.

Dr. Jean Wolski and Dr. Sam Guccione were appointed to serve on the Honors Council for the following term: 2007-2010.

Dr. Dietz left at 3:16 p.m.

3. 07-80, Anthropology Minor (Revised Minor)

Dr. Foster and Dr. Holly presented the proposal and answered questions of the council.

The motion passed unanimously.

Ms. Dilworth moved and Dr. Hyder seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Fall 2008.

Note: At the November 29, 2007 CAA meeting the council reviewed an executive action request to cross-list ECN 4511 and ANT 4511. At the time, the council recommended that the following statement be added to both the ECN 4511 and ANT 4511 course descriptions: "Credit cannot be earned for both ECN 4511 and ANT 4511." Today, Dr. Roszkowski indicated that she will share the council's recommendation with the College of Sciences and copy it to Dr. Foster.

4. 07-81, HIS 4790 4785, Crusade and Jihad: Religious Violence in the Islamo-Christian Tradition (New Course)

Dr. Birch presented the proposal and answered questions of the council. The course had been given an honors course number. Since it is a non-honors course it was renumbered to HIS 4785.

Dr. Bower moved and Ms. Wyatt seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2008.

4785 HIS. Crusade and Jihad: Religious Violence in the Islamo-Christian Tradition. (3-0-3) On Demand. Crusade and Jihad. This course is designed to juxtapose the medieval understanding of violence and war in both the Western Christian and Islamic traditions with modern understandings of those same phenomena. This course traces the intellectual developments of these concepts during the Middle Ages, and it explores how medieval conceptions of violence are reinterpreted and redeployed in the nineteenth through twenty-first centuries. Course may not be repeated. WI

5. 07-82, Accounting Program Admission Requirements (Revised Requirements)

Dr. Roszkowski presented the proposal and answered questions of the council.

Dr. Shank moved and Ms. Dilworth seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2008.

6. 07-79, EIU 4115G, Pop Culture Economics (New Course)

CAA currently has a moratorium on Senior Seminar course proposals. At its March 30, 2006 meeting, CAA agreed to establish a Senior Seminar Review Subcommittee to assess whether senior seminars are meeting the goals set forth in the senior seminar mission. That subcommittee did not complete its work during the Spring 2007 semester. However, Dr. Roszkowski indicated that it will reconvene to continue discussions during the Spring 2008 semester. She outlined items that the subcommittee will address during its meetings. Also, she explained that the subcommittee should have something to bring before CAA near the end of the Spring 2008 semester. Since it will be awhile before the subcommittee has something, Dr. Roszkowski asked the council if it would consider the EIU 4115G proposal even though there is a moratorium on senior seminars.

The council discussed it.

Dr. Shank moved and Ms. Dilworth seconded the motion to suspend the moratorium on Senior Seminars. The motion passed unanimously.

EIU 4115G will be acted upon at the January 10, 2008 CAA meeting.

7. 07-83, Proposal for Electronic Voting at CAA Meetings

Dr. Stowell presented the proposal, demonstrated Turning Point, explained how it could be used for electronic voting, and answered questions of the council. The council discussed it. It was noted that if the proposal was approved, then the CAA bylaws would have to be revised.

Dr. Bower moved and Dr. Hyder seconded the motion to approve the proposal, contingent on the revisions of the CAA bylaws and approval of those revised bylaws by the appropriate identities.

Discussion continued.

Dr. Shank moved and Dr. Hendrickson moved to table the motion pending the council's experimentation with the use of the process. The motion passed unanimously.

8. 07-84, Affirmation of the Importance of Writing Across the Curriculum

At the November 29, 2007 CAA meeting the council appointed an ad hoc committee to address the affirmation of the importance of writing across the curriculum. That committee consists of Dr. Debra Reid, Dr. Christie Roszkowski, and Dr. Kathlene Shank. The subcommittee drafted a proposal and submitted it to the council via email earlier today, as well as distributed copies of it at the beginning of today's meeting.

Today, the ad hoc committee presented the proposal and answered questions of the council.

Dr. Shank moved and Dr. Stowell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment C**) was approved.

The council expressed appreciation to Dr. Kathlene Shank for her service on CAA.

The next meeting will be held Thursday, January 10, 2008.

The meeting adjourned at 2:55 p.m. *—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

January 10, 2008

Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 07-79, EIU 4115G, Pop Culture Economics (New Course)
2. 07-85, CDS 3900, Introduction to Clinical Techniques in Communication Disorders and Sciences (Revised Course)
3. 07-86, Communication Disorders & Sciences (Revised Major)

Pending:

1. 07-83, Proposal for Electronic Voting at CAA Meetings
2. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses

Approved Executive Actions:**COS****Effective Fall 2008**

1. Cross list ECN 4511 and ANT 4511. **

** **NOTE:** Currently, ANT 4511 doesn't exist. As a result of this executive action request, ANT 4511 will be created.

Rationale from the executive action request: The current course (ECN 4511) is anthropological in its orientation and content. If an economic anthropology course were developed, it would not differ substantially from the existing course, and to that end, the anthropology curriculum would like to take advantage of the existing course's presence. The field of comparative economics has evolved since the collapse of the Soviet Union, and one of the directions in which it has changed is to include the analysis of the economies of pre-industrial societies. This allows comparative economists to develop a deeper understanding of the role of culture in the organization of economic systems, both industrial and pre-industrial.

Pending Executive Actions:**COS****Effective Fall 2008**

1. At the November 29, 2007 CAA meeting the council reviewed an executive action request to cross-list ECN 4511 and ANT 4511. At the time, the council recommended that the following statement be added to both the ECN 4511 and ANT 4511 course descriptions: "Credit cannot be earned for both ECN 4511 and ANT 4511." Dr. Roszkowski will share the council's recommendation with the College of Sciences and copy it to Dr. Foster.

4511 ECN Comparative Economic Systems. (3-0-3) F. A framework for the comparative analysis of economic systems is developed and applied to case studies from pre-modern as well as modern economic systems. Explores the impact of culture and historical precedent on the organization of economic activity in different societies. Cross listed with ANT 4511. **Credit cannot be earned for both ECN 4511 and ANT 4511.**

4511 ANT Comparative Economic Systems. (3-0-3) F. A framework for the comparative analysis of economic systems is developed and applied to case studies from pre-modern as well as modern economic systems. Explores the impact of culture and historical precedent on the organization of economic activity in different societies. Cross listed with ECN 4511. **Credit cannot be earned for both ECN 4511 and ANT 4511.**

Attachment A

Anthropology Minor

Total Semester Hours: 21

ANT 2200G - Introduction to Anthropology. Credits: 3

OR

ANT 2290G - Introduction to Anthropology, Honors. Credits: 3

And Electives from Anthropology:

Twelve semester hours from:

ANT 2742 - Human Evolution. Credits: 3

ANT 3602 - Peoples and Cultures of South America. Credits: 3

ANT 3606 - Magic and Religion in Pre-literate Societies. Credits: 3

ANT 3611 - Peoples and Cultures of Africa. Credits: 3

ANT 3691 - Native American Cultures. Credits: 3

ANT 3712 - Archaeology of the Earliest Civilizations. Credits: 3

ANT 3900 - Hunters and Gatherers. Credits: 3

ANT 3960 - Special Topics in Anthropology. Credits: 1 to 4

ANT 3970 - Study Abroad. Credits: 1 to 15

ANT 4400 - Independent Study. Credits: 1 to 3

**ANT 4511 - Comparative Economic Systems. Credits: 3
(cross listed with ECN 4511)**

And

Six semester hours from:

AFR 3100 - African Aesthetics and Cosmology. Credits: 3

ART 3340G - Multicultural Aesthetics. Credits: 3

ART 3610G - African Art. Credits: 3

BIO 2003G - Heredity and Society. Credits: 3

BIO 2200 - Human Anatomy. Credits: 4

BIO 2320 - Economic Botany – Role of Plants in the World Economy. Credits: 3

BIO 3200 - Genetics. Credits: 4

BIO 4832 - Animal Behavior. Credits: 4

BIO 4984 - Organic Evolution. Credits: 3

~~ECN 4511 - Comparative Economic Systems. Credits: 3~~

ENG 2850 - Postcolonial Literatures in English. Credits: 3

ENG 3009G - Myth and Culture. Credits: 3

OR

ENG 3099G - Myth and Culture, Honors. Credits: 3

ENG 3100G - Cultural Foundations I. Credits: 3

(cross listed with PHI 3100G)

ENG 3110G - Cultural Foundations II. Credits: 3

(cross listed with PHI 3110G)

ENG 3901 - Language and Linguistics. Credits: 3

ENG 4850 - Studies in Third World Literatures. Credits: 3

ESC 1300G - Introduction to Earth Sciences. Credits: 4

(cross listed with GEL 1300G)

OR

ESC 1390G - Introduction to Earth Sciences, Honors. Credits: 4

(cross listed with GEL 1390G)

ESC 3200 - Human Impacts on the Environment. Credits: 3

(cross listed with GEG 3200)

ESC 3530 - Medieval Archaeology and Cultural Heritage in Europe. Credits: 4

(cross listed with HIS 3530)

- ESC 3990 - Medieval Archaeology, Honors. Credits: 1 to 4
(cross listed with HIS 3990)
- GEG 1100G - Cultural Geography. Credits: 3
- OR**
- GEG 1190G - Cultural Geography, Honors. Credits: 3
- GEG 3050 - Geography and Culture of Africa. Credits: 3
- GEG 3055 - Geography and Culture of Asia. Credits: 3
- GEG 3065 - Geography and Culture of Latin America. Credits: 3
- GEG 3200 - Human Impacts on the Environment. Credits: 3
(cross listed with ESC 3200)
- GEG 3420 - Principles of Geomorphology. Credits: 3
(cross listed with GEL 3420)
- GEG 3650 - Advanced Cultural Geography. Credits: 3
- GEG 4890 - Geographic Information Systems. Credits: 3
- GEL 1300G - Introduction to Earth Sciences. Credits: 4
(cross listed with ESC 1300G) or
- GEL 1390G - Introduction to Earth Sciences, Honors. Credits: 4
(cross listed with ESC 1390G)
- GEL 1430 - Historical Geology. Credits: 4
- GEL 3420 - Principles of Geomorphology. Credits: 3
(cross listed with GEG 3420)
- GEL 3560 - Principles of Stratigraphy. Credits: 3
- HIS 3200 - Islam. Credits: 3
- HIS 3210 - History of the Modern Middle East. Credits: 3
- HIS 3250 - African History. Credits: 3
- HIS 3255 - Colonial Latin America. Credits: 3
- HIS 3260 - Modern Latin America. Credits: 3
- HIS 3320 - History of Modern China. Credits: 3
- HIS 3510 - Ancient History. Credits: 3
- HIS 3530 - Medieval Archaeology and Cultural Heritage in Europe. Credits: 4
(cross listed with ESC 3530)
- HIS 3780 - History of the American West. Credits: 3
- HIS 3990 - Medieval Archaeology, Honors. Credits: 1 to 4
(cross listed with ESC 3990)
- PHI 3100G - Cultural Foundations I. Credits: 3
(cross listed with ENG 3100G)
- PHI 3110G - Cultural Foundations II. Credits: 3
(cross listed with ENG 3110G)
- PHI 3310 - Indian Philosophy. Credits: 3
- PHI 3320 - Chinese Philosophy. Credits: 3
- PHI 3700G - Language and Human Nature. Credits: 3
- PLS 3333 - Politics of Latin America and the Caribbean. Credits: 3
- PLS 3343 - Government and Politics of the Middle East. Credits: 3
- PLS 3353 - Politics of Sub-Saharan Africa. Credits: 3
- PLS 3363 - Government and Politics in Asia-Pacific Rim. Credits: 3
- SOC 3610 - Statistical Analysis of Social Data Credits: 4

Footnote:

Check course descriptions for prerequisites.

Attachment B

Admission Requirement for the Accounting Program (page 53 of the 2007-08 Undergraduate Catalog)

Admission Requirements

Students who seek to major in accounting must satisfy the requirements for admission to the School of Business. Students with the GPA of 2.75 or higher at the time **of they request** admission to the **School of Business accounting program** will be admitted to the accounting program.

Admission by Exception: A student with a GPA lower than 2.75 **at the time of may apply for** admission to the **School of Business accounting program** **may apply for admission to the accounting major** by exception. A committee of faculty will review the student's academic records and other relevant information submitted by the student. The committee may also interview the student. The committee may approve the student's application subject to certain performance standards, as prescribed by the committee. The committee will communicate its decision to the Chair of the School of Business, and will monitor the student's progress in meeting the performance standards. If the student fails to meet the performance standards, the student will be dismissed from the accounting program.

Attachment C

At the Council for Academic Affairs (CAA) meeting on November 29, 2007, the undersigned Council members were appointed as an ad hoc committee to address affirmation of the importance of writing across the curriculum. As explained below, we propose the following:

1. CAA adopt the following statement:
CAA hereby reaffirms its commitment to the importance of writing in Eastern Illinois University's curricula as evidenced both in the University mission ("Throughout their education, students refine their abilities to reason and to communicate clearly so as to become responsible citizens and leaders" and in the General Education mission ("to enhance student literacy").
2. CAA appoint a committee, as described below, to review issues relating to writing in the curriculum.

Rationale

Recent discussions at CAA and in other campus committees have raised issues concerning whether writing is appropriately emphasized in the university curricula. Currently, the university-wide writing requirements are limited to those imposed as part of the general education curriculum:

- All native students must complete, with a grade of C or better, two writing centered courses as part of general education: ENG 1001 Composition and Language and ENG 1002 Composition and Literature, or their honors counterparts, ENG 1091 and ENG 1092 . (Under the Illinois Articulation Initiative, transfer students may satisfy this requirement by completing approved composition courses at other institutions. Those courses, while emphasizing writing do not necessarily meet EIU's definition of writing centered.
- All students must complete one writing intensive course: the senior seminar that serves as the capstone course of the general education curriculum.
- All native students must complete the university's general education curriculum. All gen ed courses are designated as. (Under the Illinois Articulation Initiative, transfer students may satisfy general education requirements through courses at other institutions; those courses do not necessarily meet EIU's definitions of writing centered, writing intensive or writing active.)

Recently, CAA approved a proposal – submitted by the university Committee for the Assessment of Student Learning (CASL) – that revises the requirements for the Electronic Writing Portfolio. A key provision of this proposal broadens the courses from which students may select papers to submit as writing samples to the EWP. The new requirements allow students to submit a paper from any course so long as the paper meets several criteria (relating to length and nature of the assignment).

In contrast, the current EWP requirements allow submission only from courses designated as writing centered or writing intensive. Because of this change, students no longer may have an incentive to complete writing centered or writing intensive courses, other than those required as part of general education. Effectively, then, students will be able to complete their four-year university education taking only one course beyond the 2000 level (i.e. the senior seminar) that emphasizes writing.

This ad hoc committee, therefore, proposes that CAA form a committee to review issues relating to writing in the curriculum and to make recommendations to CAA based on that review. The charge to the committee might include:

1. To explore whether CAA should consider revision of the general education curriculum focusing on the role of WC, WI, and WA courses in that curriculum;
2. To evaluate the merits of CAA's adding a graduation requirement specific to WC, WI, and WA courses;
3. To consider the role of the Writing Across the Curriculum Committee and its relationship to CAA; and
4. To raise other relevant issues related to writing in the curricula at EIU.

We further recommend that the following be included on the committee:

- Writing Across the Curriculum Committee chair
- One undergraduate student representative
- One representative from each of the academic colleges (Arts and Humanities, Sciences, Education & Professional Studies, and Business & Applied Sciences) and
- One Senior Seminar representative.

Respectfully submitted:

Debra Reid
Christie Roszkowski
Kathlene Shank