

2001

November 14, 2001

Library Advisory Board

Follow this and additional works at: <http://thekeep.eiu.edu/lab>

---

### Recommended Citation

Library Advisory Board, "November 14, 2001" (2001). *Minutes*. 110.  
<http://thekeep.eiu.edu/lab/110>

This Article is brought to you for free and open access by the Library Advisory Board at The Keep. It has been accepted for inclusion in Minutes by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

**MINUTES OF THE LIBRARY ADVISORY BOARD**  
**November 14, 2001**

The meeting was convened by Dr. Richard Jacques, chair, at 4:00 p.m. in the McAfee Tower Conference Room.

**Present:** Rosemary Buck, Kathryn Bulver, Melanie Burns, Mahmood Butt, Steve Davis, Alan Grant, Allen Lanham, Marilyn Lisowski, Peter Loewen, Matthew Monippallil, Barbara O'Donnell, and Charles Phillips.

**Excused:** Cheryl Noll, Jeff Stowell, and Wafeek Wahby.

**I. Approval of Minutes**

Dr. Jacques moved that the minutes from the October 24, 2001 meeting be approved. A vote was taken, and the minutes were unanimously approved.

**II. Communications**

Communications were received from Dr. Cheryl Noll, Dr. Jeff Stowell, and Dr. Wafeek Wahby, notifying Dr. Jacques that they were unable to attend this meeting.

**III. Dean's Report**

Old Business

Dr. Lanham spoke briefly about the October 29 LAB tour of the renovated building. Dr. Butt took the opportunity to thank Dr. Lanham for providing the NCATE visitors with a tour of the building; he said that the evaluation team members were very impressed by the project.

Library Policy Handout

Dr. Lanham provided members with a copy of the *Booth Library Policy on Books with Accompanying Media*. Books accompanied by a CD or other media would be shelved separately from their media counterparts in order to save shelving space on the media shelves and to provide security for the media pieces. A stamp or a sticker will be placed near the barcode of each book, so that the staff member would be able to remind the patron charging the material out that an accompanying media item is also available.

Human Resources Issues

Dr. Lanham gave an update on the two active faculty searches now in progress. He said that four finalists have been invited for interviews, and they will begin arriving next week. Dr. Lanham stated that the Library received resumes from many strong candidates, and he is confident in the skill level of the applicant finalists.

### Planning

Dr. Lanham gave a report on the library renovation. Many projects are in progress at once in the building, with different contractors sharing the same workspace in order to get the building ready for the January opening. Library faculty and staff members have met with the movers to plan for the task of moving the collections back into the renovated building. He said that January 7 is still the opening date, although it is possible that the entire building might not be ready for the public on that date. He stressed the importance of having the building open on this date, hoping that people will be excited and impressed by the renovation.

Dr. Lanham said that the Inauguration Committee is still looking at April 10 or 17 for the grand opening celebration. Plans are to publicize widely the January 7 opening in order to give the campus and community the opportunity to see the improvements early in the semester.

### Other

Dr. Lanham mentioned the uneasy state budget outlook. He said that, like all other state agencies, the University may be asked to return two percent of its budget; the effect on the library would mainly be delaying the purchase of equipment. Much of this money would likely come from the recently vacated faculty positions; these unpaid salaries would be the first part of the budget to go, if such a cut should become necessary. He also stressed that no one has been asked to give money back yet, only to prepare in case such an event might be necessary.

Dr. Lanham also passed out a draft of the distance learning webpage from the library's website; this section explains the library's services for distance learning students. Dr. Lisowski expressed her appreciation for such a resource, saying how much this would mean to the University's distance learning students and faculty. Dr. Lanham asked the Board's opinion on the options of sending library materials to faculty members and students involved with distance learning courses. It was generally agreed that providing such a service to those who live outside of a forty-mile radius of the University and have no weekly obligation to be on campus would be a practical and helpful service.

### **Adjournment**

Meeting adjourned at 4:45 p.m.

Jaime Hendrix, Recording Secretary