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1-1-1974

Newsletter Vol.2 No.1 1974

National Center for the Study of Collective Bargaining in Higher Education and the Professions

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Recommended Citation

National Center for the Study of Collective Bargaining in Higher Education and the Professions, "Newsletter Vol.2 No.1 1974" (1974). *National Center Newsletters*. 109.

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The National Center For the Study of Collective Bargaining in Higher Education

NEWSLETTER

Vol. 2 No. 1

Date: Jan./Feb. 1974

This issue of the National Center's <u>Newsletter</u> marks the first issue for 1974. It also marks the first full year of the publication with subsequent issues scheduled for release in late March, May, September, and November.

Volume I of the <u>Newsletter</u>, which was completed with the close of the 1973 calendar year, contained two issues (September and November). Early reactions to our efforts have been most encouraging.

The lead article in this issue concerns workload provisions in the four-year college contracts. A later issue will summarize the two-year college contract workload clauses. Both articles will then be expanded by Center personnel into detailed publications.

Following the workload material is a synopsis of a study of student rights as mentioned in college contracts. As with the workload information, this student rights data will be expanded for future publications.

Additional information on the Second Annual Conference of the National Center scheduled for April 8 and 9, 1974 in New York City is included in this first 1974 issue. Persons planning to attend are asked to notify the Center of their intentions as soon as possible to assure a place at the Conference.

This issue of the <u>Newsletter</u> concludes with another update of the National Center's bibliography. John Allen, the Center's Librarian, is now preparing Volume II of the bibliography Collective Bargaining in <u>Higher Education</u> which will include references through the end of 1973. The bibliography is scheduled to be completed in time for distribution at the Second Annual Conference.

A final note, as this issue of the <u>Newsletter</u> was being sent to press, the Proceedings of the First Annual Conference was received from the printer. Copies are being mailed to attendees of the First Annual Conference. Others may order copies from the National Center at a cost of \$5.00 per copy.



Faculty Teaching Load

A review of teaching faculty workload provisions in faculty collective bargaining relationships provides an encouraging sign, among some which are less hopeful. that collective bargaining can meet the needs of the parties on an individual, tailored-to-the-situation, professional basis. We shall briefly review here the extant contract provisions in four-year institutions and will review those for two-year institutions in the next Newsletter. To the extent that one should expect mature and useful relationships to create unique rules based on actual conditions, the great diversity of formulae observed indicate that in the load area, at least, this expectation is being met. This may be true because load provisions are peculiarly governed by objective parameters and less likely to be affected by philosophical differences. Such parameters include (among others): institutional budget; student demand in particular areas; type of program offered; accreditation standards for graduate and undergraduate programs; and previous practice. The results of salary bargaining are also involved in any agreement on load as are any agreements on class-size limitations. There are obvious econmic reasons for such interrelationships.

Problems

One sign of trouble, however, can also be discerned in the material studied. In some agreements the formulae are excessively technical. (Indeed, one formula was so complex that it was difficult for persons with experience both as department administrators and as contract interpreters to understand how a program would be constructed under it.) Attempts to cover every conceivable outcome in the contract language, instead of relying on good faith and good sense in dealing with unusual situations, usually indicate mutual distrust. Furthermore, technical clauses which are difficult to understand and apply provide grounds for a continuing flow of grievances based on misunderstanding, if nothing else.

Failure to Mention At one extreme of the spectrum stand the ten agreements in public institutions which have no provisions on load at all. Since teaching load is a prime example of a condition of work covered by the statutes giving rise to bargaining, language on this issue can be expected in the future.

In the current City University of New York agreement with the Professional Staff Congress, recognition is accorded to the differing practices of the 20 institutions covered, ranging from two-year colleges through a graduate center, by use of general language:

faculty shall not be required "to teach an excessive number of contact hours, assume an excessive student load, or be assigned an unreasonable schedule." The 1971-72 load shall be one of the important elements in interpreting what is excessive or unreasonable.

Usual Provisions

More generally, where the matter is mentioned in terms of specific hours, public colleges invariably mention 12 credit or contact hours per semester for undergraduate teaching, while private colleges set the same standard in a majority of cases: (10 of 16 agreements).

This statement must be qualified in a number of Laboratory, supervision of student teacher, or physical education courses are generally accorded less than one hour of teaching credit for each hour of semester Some agreements distinguish between semesterhour credits and contact-hour credits in setting load: the Polytechnic Institute of Brooklyn agreement with the A.A.U.P. provides for a maximum of 18 semester-hour credits per year but allows up to 27 contact hours per year for an all-undergraduate program. Formulae are not uncommon for computing load allowances for thesis advising, chairmanship, and honors program advisement. Less numerous clauses relate to load allowances for lectures, TV lecturing, work in particular departments, etc. In some cases, less credit is provided where more than one section of the same course is taught.

Two private colleges set a limit of three courses in one case and four courses in the other, without reference to semester or contact hours and also without reference to whether the courses are graduate or undergraduate courses. Where graduate teaching is mentioned, i.e., at St. John's University and the Pennsylvania State Colleges and Universities, the limit is nine hours. However, in the Pennsylvania case a mixed program of both graduate and undergraduate courses of twelve hours is permissible.

Formulae

Where specific formulae are adopted, they may be very complex. Examples are at Polytechnic Institute of Brooklyn, St. John's University, Pratt Institute and Long Island University. The Long Island University clause, for example, includes conversion factors for: Master Thesis supervision (one hour per accepted thesis with a maximum of three hours released time a semester); Student Teaching Supervision; Independent Studies, Honors or Tutorial courses (\$50 per student); Ph.D. Program in Psychology, etc.

In some cases, specific provision is made for monetary payment of overload up to some maximum number

of hours each semester (usually no more than three overload hours where mentioned). Provision is made also for balancing load over the year: for example, fourteen semester hours in the fall and ten in the spring where the annual total may not exceed twenty-four hours.

Of twenty-five four-year institution contracts surveyed which contained specific statements on faculty workload the following tables summarize the limitations, if any, set on the number of different course preparations and on the number of office hours which must be met.

It should be recognized that many contracts provide, as at the U. S. Merchant Marine Academy or at the Polytechnic Institute of Brooklyn, that faculty also have recognized duties with regard to research, membership on faculty committees, attendance at meetings, community duties and other demands on their time.

Number of Preparations Required of Faculty Member in Four-year Colleges

Type of College	Do not mention	General ¹ Statement	2, or no more than 2	3, or no more than 3	4, or no more than 4
Private	8	1	1	5	1
Public	3	0	3	3	0

¹Such as, reasonable number of preparations.

Number of Office Hours Required of Faculty Members in Four-year Colleges

Type of College	Do not mention	General ² Statement	2 hrs.	3 hrs.	4 hrs.	<u>5 hrs.</u>
Private	7	1	2	1	4	1
Public	6	0	0	1	0	2

²Such as, maintain regular office hours.

Vol. 2

Student
Rights As
Mentioned
In College
Contracts

NSCHBHE

One area of concern that has quickly developed in higher education bargaining is the role that students at a given college should or do play in the actual bargaining process. Regardless of how this question is ultimately settled, existing college contracts do specifically mention student rights. Connie Chiang, a National Center researcher, has recently compiled statistical data on student rights that are mentioned in existing contracts. Her research is being expanded into a detailed article for future publication. A synopsis is presented here for your information.

Infrequent Mention

Less than one-third of the college contracts on file at the Elias Lieberman Contract Library at the National Center mention student rights in any fashion. Forty of the one hundred and forty-five contracts (28%) reviewed had something specific to say about student evaluation of faculty, student senates, student governance activities, and the like. It should be remembered that failure to mention any of these activities in a college contract does not mean that students are not active in those areas at that campus.

Evaluation of Faculty

Student evaluation of faculty members is mentioned in twenty-two of the forty contracts (8 four-year and 14 two-year). Only two of the twenty-two contracts place students on evaluation committees. At Westmoreland County Community College in Pennsylvania two students appointed by the student government joined faculty members and administrators on a committee that was charged with developing an evaluation procedure based on the recommendations and information from faculty, students, and administrators. At Columbia-Greene Community College in New York two students join two faculty members and an administrator on a committee which annually reviews and revises the questionnaire used by students to evaluate faculty members. The other contracts which mentioned student evaluation allowed for student input but did not have students directly involved.

Curriculum and Academic Affairs

Student activity in admissions, academic standards, educational research and/or the instructional calendar was found in fifteen contracts. The 6 four-year and 9 two-year college contracts establish committees which give students voting rights along with faculty and administration representatives.

Other Areas of Student Rights Trenton State College in New Jersey allows student participation, with voting rights, on the Institutional Planning Committee. Macomb County Community College

in Michigan has a student representative on the Standing Committee on Building and Site Facilities and the Learning and Institutional Resources Committee.

Perhaps the broadest student rights found in college contracts are found in the Boston State College contract and the Worcester State agreement. At Boston State, students participate in decision making, serve on faculty committees, on the Campuswide Curriculum Committee, the Budget Consultation Committee, the All Campus Committee, and the Committee on Governance Review. At Worcester State, six students join an equal number of faculty and administratorn on an All-College Council which is supposed to ensure substantial participation of the three segements of the college in decisions affecting their professional interests.

College Contracts With Multiple Mentions of Student Rights Of the forty contracts that mention student rights at all, 4 four-year and 2 two-year colleges mention student rights more than twice in their faculty contracts (Boston State College, Worcester State College, Massachusetts; Trenton State College, New Jersey; Roger Williams College, Rhode Island; Macomb County College, Michigan; and Community College of Allegheny County, Pennsylvania). Six other contracts, one four-year college (Saginaw Valley College, Michigan) and five two-year colleges (Adirondack and Onondaga Community Colleges, New York; Westmoreland County Community College, Pennsylvania; Rhode Island Junior College, Rhode Island; and Schoolcraft Community College, Michigan) specifically mention student rights twice in their agreements. The other twenty-eight college contracts mention student rights but once.

In the East, there is relative equality between the percentage of four-year and two-year college contracts that discuss student rights. Nine of the twenty-three four-year contracts (39%) and sixteen of the forty-seven two-year contracts (34%) mention students. In the Mid-West, however, four of nine four-year contracts (44%) but only eight of forty-five two-year contracts (18%) give student rights contractual status.

Over one-half of the contracts which discuss student rights are in five northeastern states. The summary table which follows shows that student rights are detailed in six eastern states, three mid-western states, one central state and one far western state.

Student Rights in College Contracts

Reg	ion	Student Rights in Contracts		Contracts Region
Peni Rhoo Mass	York 9 Jersey 4 nsylvania 4 de Island 4 sachusetts 3 ne 1	25	7 0	(36%)
Mid-West-	Michigan 9 Illinois 2 Ohio 1	1.2	54	(22%)
Central-Kansas 2		2	7	(29%)
West-Washington 1		1	14	(07%)
	Total	s 40	145	

Second Annual Conference Plans have been completed for the Second Annual Conference of the National Center at the Biltmore Hotel, 43rd Street and Madison Avenue, in New York City on Monday and Tuesday, April 8 and 9, 1974.

Registration will begin Monday morning, April 8 at 8:30. The first session deals with Community Colleges and Collective Bargaining. The second session Monday morning will feature a member of the National Labor Relations Board who will speak on the unit determinations recently decided by the NLRB for private colleges.

Monday afternoon will be devoted to a discussion of collegiality and collective bargaining and a review of the first three years of grievance and arbitration experience in the City University of New York to explore what lessons are there for everyone.

Tuesday morning sessions will cover the use of or the inappropriateness of past practice in a college bargaining context and the economic impact of collective bargaining on college salaries.

The final session on Tuesday afternoon will be a panel presenting positions with regard to what role students should or should not play in college bargaining.

NSCHBHE

The two-day conference will also feature speakers at luncheons on both days. Thomas Shipka, Vice-President of the National Society of Professors, will be the luncheon speaker on Monday. Theodore W. Kheel, Lawyer, Mediator and Arbitrator, will address the Tuesday luncheon.

Anyone interested in reserving a place at the April Conference may do so by returning the coupon below. (One place has been reserved for each National Center subscriber.)

The National Center for the Study of Collective Bargaining in Higher Education Baruch College-CUNY 17 Lexington Avenue New York, New York 10010

Registration fee: Subscriber - one free registrant/

subscription

Each additional registrant from a

subscriber

\$100

Non-subscribers - first registrant

\$150

Each additional registrant

\$125

Nationa1	serve place Conference, COLLEC , April 8-9, 1974,	CTIVE BARGA	INING IN	
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Recent Developments The AFT was certified as the collective bargaining agent for full-time teachers and ranked librarians at the four Vermont State Colleges (Johnson, Lyndon, and Castleton State, and Vermont Technical College) in late December.

A new law in Massachusetts has been signed effective July 1, 1974. The law broadens the scope of bargaining to include standards of producitivity and performance, negotiation of an agency shop, "final offer" arbitration for police and firemen's disputes, and the prevalence of contract terms over local ordinances.

Bargaining Laws Summary According to a recent issue of the GERR (10/22/73) thirty states now have some form of public employee collective bargaining statute. Three additional states, California, Kansas and Missouri have a situation where employees may meet and confer with employers but their laws stop short of formal collective bargaining. Eight other states have no law but do have opinions from attorneys general or court rulings which allow public employees bargaining rights. Only nine states: Arizona, Colorado, Louisiana, Mississippi, North Carolina, Ohio, South Carolina, Tennessee, and West Virginia, have no state law or administrative ruling sanctioning bargaining. The situation will undoubtedly change with the 1974 sessions of the state legislatures.

New York University

Voting in the run-off election at New York University was completed on January 11, 1974 but results of the vote count were not available as this issue of the Newsletter went to press. The run-off election was required when neither the United Federation of College Teachers, Local 1460 (AFT), the American Association of University Professors, nor the No Agent box received a majority of the valid ballots cast at the first The Law School Faculty voted election in November. 40 to 4 to remain a separate unit and then voted 27 to 17 to be represented by the New York University Faculty Law Association. The main faculty body voted 310 for the UFCT; 255 for AAUP; and 299 for No Collective Bargaining Agent. The NLRB supervised run-off election was between the UFCT and the No Agent designation.

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