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Library Advisory Board

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**Booth Library Building Expansion Plan Subcommittee  
of the  
Library Advisory Board  
MINUTES**

The first meeting was held November 13, 1987 at 3:00 P.M. in the Dean's Conference Room of Booth Library.

Mr. Glenn Hild (LAB), Mr. Rodger Patience (LAB Student Representative), Dr. Pal Rao (Dean of Library Services), Mrs. Erin Render (Secretary), Dr. Gene Scholes (Library Services), and Dr. Bud White (LAB) were present.

Absent: Ms. Suzanne Chouinard-Stiff, ex-officio (LAB), Mrs. Jane Lasky (Library Services).

Dean Rao explained that the Subcommittee will be working in a two-step process toward the building expansion of the Library. The first step is to develop a concept for the addition and determine what features should be included. The second step is to work with the architectural design.

The Subcommittee decided to utilize a survey instrument in order to determine the needs of four basic groups: 1) Faculty/Staff; 2) On-campus Students; 3) Off-campus Students; and 4) Graduate Students. Discussion followed regarding the best way to distribute the surveys. Subcommittee members will investigate the various routes and report at the next meeting.

Each Subcommittee member was charged with writing question(s) for the instrument. The Library Advisory Board will be invited to submit questions at their next regular meeting as well. All questions will be received by Dr. Scholes no later than 12:00 P.M. Wednesday, November 18, 1987. These will then be collated by Mrs. Lasky and Dr. Scholes to be presented to the Subcommittee for development of the instrument.

Distribution is planned for the first week after Thanksgiving break with a prompt deadline for receipt.

The next meeting will be Monday, November 23, 1987 at 3:00 P.M.

Meeting adjourned at 4:05 P.M.