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November 9, 2011

Library Advisory Board

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**MINUTES OF THE LIBRARY ADVISORY BOARD**  
**November 9, 2011**

Lola Burnham, chair, convened the meeting at 4:00 p.m., in Booth Library Conference Room 4440.

**Present:** Mike Anderson, Lola Burnham, Melissa Caldwell, Ryan Hendrickson, Amitabh Joshi, Newton Key, Patrick Lach, Dean Allen Lanham, Stephen Lucas, James Ochwa-Echel, Betsy Pudliner, John Sigler, Ed Wehrle, and Peter Wiles

**Excused:** Cary De Ment, Abdou Illia, Amy Rosenstein, and Jenny Sipes

**I. Welcome and Comments**

A motion was made by Patrick Lach, and seconded by Betsy Pudliner, to approve the minutes from the October 5, 2011 meeting; the motion carried.

**II. Communications**

Communications were received from Cary De Ment, Amy Rosenstein and Jenny Sipes regarding their inability to attend this meeting.

**III. Old Business**

Dr. Lanham introduced Bradley Tolppanen, head of Circulation Services, and John Whisler, head of Cataloging, to address issues the Board had at the last meeting regarding the Book and Materials Budget. Bradley Tolppanen addressed Library statistics and the use of materials, as well as the growth of the collection. John Whisler stated that his job was to analyze circulation with collection size. Journal usage is shifting from print to electronic and it is expected this migration will be complete within five years. Dr. Key raised concerns with the bundled electronic resources; mainly how a particular journal article will be available for a time and then a few years later is dropped from the bundled resource. Dr. Lanham agreed this can be a problem, but Booth Library has no control over these vendor changes and the resource can usually be located elsewhere. The content of bundled electronic resources changes as the buying patterns of customers change; this is determined by the entity offering the bundled package. Dr. Lanham continued to review the Book and Materials Budget stating that allocated funds were spent on the category "Reference & E-Resources," augmented by other local funds such as the photocopy account. Dr. Joshi inquired as to the budget available on Booth Library's other accounts. While this information is public knowledge, routine dissemination of that information to this Board lies outside the scope of its purpose as stated in the Bylaw. [See Library Advisory Board Bylaws, I. Purpose A.] Dean Lanham did agree to have a chart prepared for our next meeting in regard to other accounts and personnel. Dr. Lanham stated that several professors write Redden grants each year augmenting the monies for the Library's collection.

**IV. New Business**

The 2012 *Booth Library's Awards for Excellence in Student Research and Creativity* program was discussed, and the Entry Form and Evaluation Rubric were reviewed. The Guidelines were not provided at the meeting, but will be emailed by the Recording Secretary to all Board members. The purpose of this program is to recognize excellence in student research and creativity,

especially as it pertains to the use of Library materials. This year, a limit of two entries per person will be implemented. Board members are given more than one week to review the entries. Several members shared their experiences over the past two years and lauded the Library's effort in rewarding students for excellence. Recipients will be selected by April 11, 2012, during National Library Week, and the deadline for student submissions is March 19, 2012. Booth Library personnel are beginning to work on publicity which will include bookmarks, fliers, a link on the Library's website and notices in the University Newsletter and the Daily Eastern News.

## **Dean's Report**

### Personnel

Dean Lanham informed the Board that the Library is ready to make an offer to a candidate after the recent search for a librarian to head the Library Technology Services department. In addition, the vacant faculty position in Cataloging is ready to be announced.

### Service Issues

Dr. Lanham announced that there will be no electrical service at Booth Library on Tuesday, November 22 and that the south entrance to Booth Library will be closed to both staff and patrons. A crane will be used to exchange equipment on the roof. For safety concerns, the Library was asked to accommodate this process by keeping people out of the area, hopefully during the morning hours only.

### Programming Events

Dr. Lanham reported that the Symposium on Ancient Egypt, "*A Futuristic Look Through Ancient Lenses*," is now complete and was well attended. Many have expressed interest in seeing symposiums on other ancient cultures in the future.

Booth Library hosted two Booth After Hours events which were also well attended: EIU Pride on October 7, 2012, and a combined group of Women in Math and Science, Women Exploring Business and Technology at EIU, and the Minority Mentoring in Mathematics and Science, on October 28, 2012.

## **V. Adjournment**

A motion was made and seconded, and the meeting was adjourned, 5:06 p.m.

Respectfully submitted by:  
Christine Derrickson, Recording Secretary