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Council on Graduate Studies

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## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

April 1, 2003

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, April 1, 2003 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Michael Havey, Dr. Shane Miller, Dr. Britto Nathan, Dr. Ruth Hoberman, Dr. Mary Ellen Varble, Dr. Linda Morford, Dr. Mark Voss-Hubbard, Dr. Cheryl Noll  
Members absent: Dr. Ping Liu, Mr. Joe Robbins  
Staff present: Mrs. Linda Barter, The Graduate School  
Guests present: Dr. Jayne Ozier, Family and Consumer Sciences; Dr. Melanie Burns, Family and Consumer Sciences; Dr. Doug Klarup, Chemistry; Dr. Gail Richard, Communication Disorders and Sciences; Dr. Julie Dietz, Health Studies

### I. Minutes

The March 18, 2003 Minutes were approved as published.

### II. Communications

None

### III. Approved Request for Executive Actions

From Dean Mary Anne Hanner, College of Sciences.

1. School Psychology Major (S.S.P.) - Change the wording of #2. under **Admission Requirements** for the School Psychology program to read as follows: "2. A composite (verbal, quantitative, analytical writing) score at the 50<sup>th</sup> percentile or higher on the Graduate Record Exam - General Aptitude Test;"

Rationale for change: The format of the GRE has changed. Analytical Reasoning has been replaced with Analytical Writing. Moreover, the scores on the new test do not use the same scale as the Verbal and Quantitative scales. Stipulating percentiles rather than standard scores would seem to have less potential for confusion.

2. PLS Major (M.A.) – Change Program Mission to read as follows: "The program provides a flexible curriculum for students interested in American Government, Comparative Politics, International Relations, Public Administration and Public Policy. Students will receive training in the advanced analytical, methodological, and theoretical approaches used in political science. Our curriculum prepares students for work in public affairs, including employment in local, state and national government. Other graduates from our program have found employment

in journalism, international business, community college teaching and administrative positions in higher education. Our program also prepares students for future Ph.D. or legal studies. Internships related to government, politics and the legal system are available.”

Rationale: This statement updates the current catalog listing by more explicitly stating the Political Science graduate program’s broader objectives and lists additional career opportunities for students. To become effective Fall, 2003.

From Dean Diane Hoadley, Lumpkin College of Business and Applied Sciences.

3. Remove second sentence (page 50 of current graduate catalog under Admission Requirements): “Admission to the MBA degree program requires that the admission requirements of the Graduate School be met.”

Rationale: Redundant—stated clearly in first sentence.

4. Change course description of MBA 5670, Management Information Systems:

From: An examination of managerial programs related to computer-based information systems. Within the context of system theory and control theory, the student examines critical areas of analysis, design and development of management information systems. Prerequisite: Admission to the MBA degree program.

To: An examination of managerial problems related to computer-bases information systems. The students will examine system and control theories and related issues of analysis, design, development, and implementation of management information systems. Prerequisite: Admission to the MBA degree program.

5. Revision of MBA Admission Requirements to become effective Fall, 2003

**Current.** Revision of calculation of GPA (page 50 of current Graduate Catalog) To be admitted to degree candidacy, applicants are expected to score at least 1,000 points based on the following formula: 200 times the GPA of the last 60 hours of graded academic work plus the GMAT score.

**Revised:** To be admitted to degree candidacy, applicants are expected to score at least 1,000 points based on the following formula: 200 times the cumulative undergraduate GPA plus the GMAT score.

*Insert description of GPA calculation prior to second to last sentence in paragraph.  
. . Exceptions to admission requirements .*

The Graduate Business Studies office follows the policies of the Graduate School for calculating the GPA. Applicants must have achieved a minimum undergraduate cumulative grade point average (GPA) of 2.75 on a 4.0 scale or a 2.75 GPA on the

last 60 hours of graded academic course work. The undergraduate cumulative GPA is defined as the final GPA as reflected on the official transcript of the institution granting the baccalaureate degree. If no cumulative GPA is specified or if the institution uses a scale other than a 4.0 scale, the Graduate School will calculate the GPA for the baccalaureate institution.

If applicants do not have a 2.75 cumulative GPA on the official transcript of the institution granting the degree, or if the undergraduate degree was earned in a non-traditional program, the Graduate School will automatically calculate the GPA on the last 60 hours of graded academic course work. The cumulative GPA for the last 60 hours is calculated by identifying the most recent term in which the student has completed course work and counting backward until the terms in which 60 semester hours were earned are identified. All of the hours in those terms will be included in the calculation. The MBA Office will automatically calculate the GPA on the last 60 hours of graded academic course work if student does not meet the admission formula requirements.

Applicants may request that course work taken as a post-baccalaureate student be considered in the computation of the GPA when calculating the GPA on the last 60 semester hours. This request must be made to the Graduate School. Applicants must provide official transcripts of all post-baccalaureate course work and request that all post-baccalaureate work be included in the calculation. When such a request is made, the cumulative GPA is calculated by identifying the most recent term in which the student has completed course work and counting backward until the terms in which 60 semester hours are identified. All of the hours in those terms will be included in the calculation.

6. Change course description of FCS 4230/5230 (Special Topics):

The Council on Graduate Studies approved our request to change the course number for FCS 4230/5230 (Special Topics) to FCS 5854 (Family and Professional Group Process) on January 21, 2003. It was the intent of the School of Family and Consumer Sciences to change Family & Professional Group Process, which had been taught several semesters under the special topics course number, to a regular course number and to maintain FCS 4230/5230 for other special topics courses.

We have since discovered that we must accomplish this by submitting new course proposals to change special topics courses to regular course numbers. We have just recently submitted new course proposals to change two courses from the special topics number to regular courses:

Focus on Diabetes (1-0-1) from FCS 4230/5230 to FCS 4752  
Family & Professional Group Process (3-0-3) from FCS 4230/5230 to FCS 5854

Therefore, please reinstate FCS 4230 and FCS 5230 as Special Topics in Family & Consumer Sciences and place the course descriptions back in the catalog.

#### IV. Items to be Added to the Agenda

Dr. Morford moved and Dr. Hoberman seconded the motion to add the following item to the agenda.

03-20 Proposed Program Revision in School Psychology Major (Specialist)

#### V. Items to be Acted On

02-42A Incomplete Grade Policy per Provost Lord request

02-42B Assigning and Removing Incomplete Grade Procedures Form

These items are to be presented by Dean Augustine at the April 10 meeting of CAA. He will then report any suggestions from CAA.

03-03 Health Studies: Proposal to Revise 4770 HST

#### **4770 HST. Health Services Administration (3-0-3)**

Examination of the health service sector applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. Prerequisites: HST2250, 2270, and 3750 or permission of the instructor.

Dr. Dietz presented the proposal and answered questions of the Council. The motion passed unanimously to become effective Fall 2003.

03-04 Proposed Revision In Chemistry Major (M.S.)

#### **CHEMISTRY**

**Degree Requirements:** Degree requirements include those outlined for the Master's Degree by the Graduate School (see "Requirements for the Master's Degree").

Courses chosen from: CHM 4760, 4765, 4770,  
4790, 4800, 4860, 4900, 4905, 5100, 5120,  
5200, 5250, 5300, 5350, 5400, 5410, 5460 ..... 12-21 s.h.  
Courses in Physics, Mathematics, or Biological  
Sciences(as approved by student's committee) .....6 s.h.  
CHM 5890..... 5-7 s.h.  
CHM 5000 (Audit) ..... Audit  
CHM 5001.....1 s.h.  
CHM 5002.....1 s.h.  
CHM 5950.....3 s.h.  
TOTAL .....30 s.h.

03-05 Department of Chemistry: New Course Proposal 5002 CHM

**5002 CHM. Introduction to Graduate Chemical Research. (1 -0- 1; Credit/No Credit)**

This course will provide instruction in the areas of laboratory safety, chemical literature, and ethics in science. Prerequisites: Admission to the graduate program in chemistry.

Dr. Klarup presented the proposal for the revision in the Chemistry Major and the new course 5002 CHM and answered questions. Both items listed above passed unanimously to become effective Fall 2003.

03-06 Proposed Revision in Communication Disorders and Sciences Major (M.S.)

**COMMUNICATION DISORDERS AND SCIENCES**

**Degree: Master of Science**

**Major: Communication Disorders and Sciences**

Brenda Wilson, Ph.D., Coordinator of Graduate Studies in Communication Disorders and Sciences

Phone: 581-2712

Web Page: <http://www.eiu.edu/~graduate/mscomdis.html>

**Graduate Faculty:**

Gail J. Richard, Ph.D., Department Chairperson

Becker, T.; Calvert, L.; Chambers, C.; Dell, C.; Goldacker, F.; Jacques, R.; Larsen, J.; Smitley, J.; Throneburg, R.; Wilson, B.

**Program Mission:** With an appropriate undergraduate major in Communication Disorders and Sciences, this program meets the requirements for the Certificate of Clinical Competence awarded by the American Speech-Language-Hearing Association and the Speech-Language Pathologist license awarded by the Illinois Department of Professional Regulation. With appropriate course work and an undergraduate major in Communication Disorders and Sciences, this program meets the requirements for the School Service Personnel Certificate in speech-language pathology awarded by the Illinois State Board of Education.

**Accreditation:** Council on Academic Accreditation of the American Speech-Language-Hearing Association in the area of speech-language pathology.

**Admission Requirements:** To be eligible for degree candidacy, applicants must meet all of the requirements for admission to the Graduate School (see "Requirements for Degree-Seeking Students"). In addition, students must have at least a 3.00 grade point average (A=4.0) in the undergraduate Communication Disorders and Sciences major for admission consideration to the graduate program at Eastern Illinois University. Admission is competitive. Meeting minimum GPA requirements does not guarantee admission. Admission is determined by a graduate faculty committee. The committee considers all applications, including transfers from other four-year colleges and universities. With

department chair consultation and approval, students may enroll for some courses on a non-degree basis.

Students who have a baccalaureate degree in a major other than CDS must complete all 1000 and 2000 level CDS courses and CDS 3100, 3200, 3700 and 4300 or their equivalents prior to being considered for admission to the CDS graduate program.

**Study Plan Approval:** The study plan shall be filed with the departmental graduate coordinator prior to the completion of 12 semester hours of graduate credit which count toward the graduate degree.

**Degree Requirements:** Degree requirements include those outlined for the Master's Degree by the Graduate School (see "Requirements for the Master's Degree").

Additional requirements:

Major: (without thesis)

CDS 5000, 5100, 5150, 5200, 5250, 5300, 5350, 5500, 5600, 5800	28 s.h.
CDS 5400 .....	6 s.h.
CDS 5900, 5910, 5920.....	6-7 s.h.
CDS 5970*, 5980*.....	6 s.h.
TOTAL .....	46-47 s.h.

\* Students register for 12 semester hours; a maximum of three semester hours may be applied to the degree.

Major: (with thesis)

CDS 5000, 5100, 5150, 5200, 5250, 5300, 5350, 5500, , 5600, 5800...	28 s.h.
CDS 5400, 5850 .....	4 s.h.
CDS 5890* .....	4 s.h.
CDS 5900, 5910, 5920.....	6-7 s.h.
CDS 5970**, 5980** .....	6 s.h.
TOTAL .....	48-49 s.h.

\*Students must register for a minimum of 2 s.h. in CDS 5400. Up to four semester hours of CDS 5400 are replaced by six semester hours of combined credit for independent study (CDS 5850) and thesis (5890).

\*\*Students register for 12 semester hours; a maximum of three semester hours may be applied to the degree.

**Graduate Assistantships:** Information on graduate assistantships may be obtained by contacting the Coordinator of Graduate Studies or Chair, Communication Disorders and Sciences Department, Second Floor of the Human Services Building, EIU.

## CURRENT PROGRAM:

**Degree Requirements:** Degree requirements include those outlined for the Master's Degree by the Graduate School (see "Requirements for the Master's Degree").

Additional requirements:

Major: (without thesis)

CDS 5000, 5010, 5100, 5200, 5250, 5500 .....	18 s.h.
CDS 5400 .....	8 s.h.
CDS 5800 .....	3 s.h.
CDS 5900, 5910, 5920, 5960 .....	7-8 s.h.
CDS 5970* .....	3 s.h.
CDS 5980** .....	3 s.h.
TOTAL .....	42-43 s.h.

\* Students register for 10 to 12 semester hours; a maximum of three semester hours may be applied to the degree.

\*\* Students register for 8 to 12 semester hours; a maximum of three semester hours may be applied to the degree.

Major: (with thesis)

CDS 5000, 5010, 5100, 5200, 5250, 5500 .....	18 s.h.
CDS 5400 .....	4 s.h.
CDS 5800 .....	3 s.h.
CDS 5850 and 5890* .....	6 s.h.
CDS 5900, 5910, 5920, 5960 .....	7-8 s.h.
CDS 5970** .....	3 s.h.
CDS 5980*** .....	3 s.h.
TOTAL .....	44-45 s.h.

\*Up to four semester hours of CDS 5400 are replaced by six semester hours of combined credit for independent study (CDS 5850) and thesis (5890).

\*\*Students register for 10 to 12 semester hours; a maximum of three semester hours may be applied to the degree.

\*\*\*Students register for 8 to 12 semester hours; a maximum of three semester hours may be applied to the degree. Effective: Fall 2003

03-07 Communication Disorders and Sciences: Proposal to Revise 4800 CDS.

### **4800 CDS. Communication Modalities. (3-1-3)**

Course will provide information on expressive, nonverbal communication systems (sign language, and alternative and augmentative communication). These areas represent communication modes relevant to the practice of speech-language pathology. The lab will provide performance-based application activities. Prerequisites: CDS 2200, 3100, 3200, 3700, or permission of the department chair. Effective: Spring 2004

03-08 Communication Disorders and Sciences: Proposal to Revise 5100 CDS.

### **5100 CDS. Motor Speech Disorders. (3-0-3)**

Advanced study of the neuromotor system responsible for speech. Content will include etiology and therapy for dysarthria, childhood and adult apraxia, cerebral palsy and other neuromotor and neuromuscular disorders. Prerequisites: CDS graduate degree-seeking status or permission of the department chair. Effective: Revised course will first be offered Fall 2003 to accommodate transition for graduate students; will subsequently be offered each spring semester, beginning in Spring 2005.



03-09 Communication Disorders and Sciences: Proposal to Revise 5150 CDS

**5150 CDS. Stuttering. (3-0-3)**

Prominent etiological theories along with the development of stuttering are surveyed. Diagnostic and preventative procedures along with the integration of prominent theories in the treatment of stuttering are studied and evaluated. Prerequisites: CDS graduate degree-seeking status or permission of the department chairperson. Effective: Fall 2003

03-10 Communication Disorders and Sciences: Proposal to Revise 5200 CDS

**5200 CDS. Developmental Syndrome Disorders. (2-0-2)**

Developmental syndrome disorders will be defined and discussed in regard to genetic markers and resulting characteristics. Emphasis will be on speech-language-hearing impact. Disorder discussion will include diagnostic assessment, behavioral symptoms, and treatment programming alternatives presented through case examples and video segments. Prerequisites: CDS graduate status or permission of the chair. Effective: Fall 2003

03-11 Communication Disorders and Sciences: Proposal to Revise 5250 CDS

**5250 CDS. Advanced Language Disorders. (3-0-3)**

Course will include critical evaluation of assessment and treatment options for language-based learning problems and childhood/adolescent language disorders, as well as examination of research models and data to guide choice of treatment variables and approaches. Prerequisites: CDS graduate status or permission of the chair. Effective: Spring 2004

03-12 Communication Disorders and Sciences: Proposal to Revise 5300 CDS

**5300 CDS. Acquired Language Disorders. (3-0-3)**

A comprehensive study of acquired language disorders including aphasia and right hemisphere dysfunction following damage or deterioration in the cortical and subcortical zone(s) of language. Emphasis on assessment and treatment of acquired conditions. Prerequisites: CDS graduate status or permission of the chair. Effective: Revised course will first be offered Spring 2004 to accommodate transition for graduate students; will subsequently be offered each fall semester, beginning in Fall 2004.

03-13 Communication Disorders and Sciences: Proposal to Revise 5350 CDS

**5350 CDS. Cognitive-Communication Disorders. (2-0-2)**

A comprehensive study of acquired, cognitive-based language disorders including traumatic brain injury, related cognitive-communication sequelae, and dementia. Emphasis on assessment and treatment of cognitive-communication disorders. Prerequisites: CDS graduate status or permission of the chair. Effective: Course will first be offered Spring 2004

03-14 Communication Disorders and Sciences: Proposal to Revise 5600 CDS

**5600 CDS. Professional Regulations and Issues in Speech-Language Pathology. (3-1-3)**

Discussion of certification, licensure, rules and regulations, best practice patterns, current trends, and ethical issues in the practice of speech-language pathology in educational and medical settings. Lab will include observation experiences, guest speakers, and discussion. Prerequisites: CDS graduate degree seeking status or permission of the department chair. Effective: Summer 2004

03-15 Communication Disorders and Sciences: Proposal to Revise 5800 CDS

**5800 CDS. Grand Rounds in Communication Disorders. (3-0-3)**

Case presentations for assessment, intervention, and discussion of general issues in specific communication disorder areas. Low incidence cases will be highlighted (e.g., cognitive, stuttering, acquired language, swallowing, as well as cases using augmentative techniques) to provide students with performance-based skill acquisition in a variety of communication disorder areas. Prerequisites: CDS graduate status and completion of graduate disorders courses (CDS 5100, 5150, 5200, 5250, 5300, 5350, 5500) or permission of the chair. Effective: Summer 2004

03-16 Communication Disorders and Sciences: Proposal to Revise 5970 CDS

**5970 CDS. Educational Internship. (Arr.-Arr.-12)(Credit/No Credit)**

Clinical experience in a school setting approved by the department. To be taken credit/no credit for a maximum of three semester hours applicable to the degree. Prerequisites: Acceptance by the educational internship site; completion of all CDS graduate course work except CDS 5890 and CDS 5980, and a grade of B or better in at least six semester hours of CDS 5900, 5910, 5920 or permission of the department chair. Effective: Fall 2003

03-17 Communication Disorders and Sciences: Proposal to Revise 5980 CDS

**5980 CDS. Medical Internship. (Arr.-Arr.-12)(Credit/No Credit)**

Internship experience in a medical setting approved by the department. To be taken credit/no credit for a maximum of three semester hours applicable to the degree. Prerequisites: Acceptance by the medical internship site; completion of all CDS graduate coursework with the exception of CDS 5890 and CDS 5970; and a grade of B or better in at least six hours of CDS 5900, 5910, 5920, or permission of the department chair. Effective: Fall 2003

Dr. Richard presented information for the revision in the CDS Major and eleven course proposals. The items listed above passed unanimously with minor revisions in the language.

03-18 Family and Consumer Sciences: New Course Proposal 5854 FCS

**4752 FCS. Focus on Diabetes. (1-0-1)**

In-depth study of diabetes, including the roles of medical nutrition therapy, pharmaceutical therapy, and exercise to promote self-management of diabetes. Prerequisites: FCS 2100 or permission of the instructor. Effective: Spring 2004

03-19 Family and Consumer Sciences: New Course Proposal 4752 FCS

**5854 FCS. Family and Professional Group Process. (3-0-3)**

The application of group interaction in studying the effects of personality on personal and family functioning. Prerequisites: Graduate Status. Effective: Spring 2004

Dr. Ozier presented the background for items 03-18 and 03-19 and answered questions from the Committee. Both items passed unanimously.

**VI. Committee Reports**

Awards Committee: Dr. Hoberman reported the Committee selected the Frances Meyer Hampton Scholar (Jennifer Sipes), the Betty Wright Downing Scholar (Beth Willenborg), and the Spring 2003 Research/Creative Activity Award recipients (Robin Smith and Jessica Caracci worked on a joint project).

Textbook Rental Advisory Committee: Dr. Havey reported Textbook Rental has a deficit in Fiscal Year 2003.

**VII. Dean's Report**

2003 Outstanding Faculty Mentor: Dr. Mark McGuire, Chemistry

GSAC: Graduate student fee was increased from \$1 to \$2 effective Fall, 2003

Interim Procedures for 2004 Assistantships

Midwestern Association of Graduate Schools – April 22 to 25 – Minneapolis, MN

Committee on Assessment of Student Learning

The meeting was adjourned at 4:07 p.m.

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, April 29, 2003**  
**Arcola/Tuscola Room**