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Minutes

Faculty Senate

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11-15-2005

### November 15, 2005

Faculty Senate

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<b>FACULTY SENATE MINUTES FOR November 15, 2005 (Vol. XXXIV, No. 8)</b>
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**Notice to Faculty:** Dr. Pat McCallister has been chosen as the recipient of the 2005 Luis Clay Mendez Distinguished Service Award.

**I. Call to order by Chair Assege HaileMariam at 2:00 p.m.** (Booth Library Conference Room)

Present: J. Ashley, A. Brownson, L. Curry, P. Fewell, R. Fischer, A. HaileMariam, J. Kilgore, R. Marshall, M. Monippallil, J. Pommier, T. Sinclair, J. Stimac, D. Van Gunten, and B. Wilson. Excused: M. Dao.  
Guests: B. Lord (Provost and VPAA), J. Johnson (Dean, CAH), C. Rohn (Dean, CEPS), S. Rich (Director, Alumni Services), J. McKenzie (Assistant Director, Alumni Services), C. Frederick (Student VPAA), and S. Whitney (Reporter, *Daily Eastern News*).

**II. Approval of Minutes of 1 November 2005.**

Motion (Fewell / Marshall) to approve the Minutes of 1 November 2005 with correction. Yes: Ashley, Curry, Fewell, Fischer, HaileMariam, Kilgore, Marshall, Sinclair, Stimac, Van Gunten, and Wilson. Abstain: Brownson, Monippallil, and Pommier.

**III. Announcements**

- A. Senator Brownson announced that since the area was under a severe thunderstorm warning and tornado watch, if the alarms were to sound, the Faculty Senate should proceed to the first floor near the bound periodicals sections.
- B. Faculty Development workshop: "Helping to enhance student's learning by engaging with the larger community" on 14 November.
- C. Faculty Development workshop: "How to write a proposal to the Council on Faculty Research" on 16 November.

**IV. Communications**

- A. CEPS Curriculum Committee Minutes of 24 October
- B. CUPB Minutes of 21 October
- C. E-mail of 2 November from Rodney Marshall, re: EIU/Community Relationship. Senator Marshall stated that he has noticed that the papers in Champaign-Urbana publishes articles of significant research at the University of Illinois. Senator Marshall wondered if the local papers would be able to do something similar. Senator Wilson suggested checking with Dr. Chesnut, in the Office of Research and Sponsored Programs. Chair HaileMariam said that such articles would help showcase faculty productivity. Senator Marshall indicated that he would contact Dr. Chesnut.
- D. News Letter of 5 November from Planning and Institutional Studies, re: University Long Range Strategic Plan
- E. E-mail of 8 November from Keith Wilson, re: "Advising Forms." Dr. Wilson stated that she is not in favor of such an idea. Senator Fischer stated that this was discussed in the Student-Faculty Relations Committee and that he thought it was a good idea for both the students and advisers. Senator Kilgore stated that he had written a letter to the *Daily Eastern News* that hadn't yet been published. He stated that the idea is a good one, yet putting it into practice may be difficult. Such a suggestion may not take into account the complexities of advising.
- F. Email of 9 November from Jeff Cooley, re: Director of Business Services/Treasure Screening Committee. Chair HaileMariam informed the Senate that Senator Dao had been selected to this committee.

**V. Old Business**

- A. Committee Reports

1. Executive Committee: Senator Ashley reported on his attendance at the recent CIUS meeting. Three significant items were discussed by the various university Senates: 1) Illinois State University has a legislative liaison to the Faculty Senate that reports on pending legislation. 2) In terms of faculty governance at the various universities - Eastern Illinois University is not the best, but we're not the worst. Senator Ashley indicated that the best schools were all non-union schools. And 3) in terms of lobbying efforts, all Faculty Senates should come together and talk with the legislators responsible for budgetary decision. This may happen sometime in March.
2. Nominations Committee: Senator Pommier informed the Faculty Senate that after a review of all the very qualified applicants, that Dr. Pat McCallister has been chosen as the recipient of the 2005 Luis Clay Mendez Distinguished Service Award. Pommier (Ashley) motion that McCallister be accepted as the recipient. Yes: Ashley, Brownson, Curry, Fewell, Fischer, HaileMariam, Kilgore, Marshall, Monippallil, Pommier, Sinclair, Stimac, Van Gunten, and Wilson. Motion passes unanimously.
3. Elections Committee: Senator Ashley reported that he met people in ITS concerning on-line voting. All the problems should be worked out within two years. Right now the primary problem concerns the identification of Graduate Faculty and that many campus committees do not keep accurate records making it difficult to identify eligible candidates and positions. Records are fairly good up through 2002. Since then, they are more problematic. Senator Ashley stated that he would contact Jean Wolski for her records.
4. Faculty – Student Relations: Senator Fischer reported that the committee met and discussed several issues. They discussed unifying the advising experience for the students, getting supplemental materials on-line, and student concerns over faculty coming late to class. Senator HaileMariam added that she and Senator Stimac attended the Student External Relations Committee and that the committee was open to adding other faculty members to the committee.
5. Faculty – Staff Relations: Senator Brownson reported that the Staff Senate has confirmed all of their officers (representatives to the Faculty-Staff Relations Committee are Adrienne Paladino, Greg Boyd, and Tom Lloyd).
6. Other Reports
  - a) Budget Transparency Committee: no report.
  - b) Bylaws Committee: no report.
  - c) Provost's Report: Provost Lord informed the Senate that Sue Harvey has been appointed as the Registrar for the University. He also reported that during the last "Big Picture" meeting on 7 November there was a discussion concerning the FY07 budget. The meeting has also become more of an informal, smaller meeting. The new Chair, Judy Irwin, stated that there will be no new funding for higher education. Provost Lord added that the general feeling is that higher educational is facing an uphill battle for funding. Provost Lord discussed a proposed IGP. The IGP, attached below, "EIU Electronic Communication with Students, Faculty and Staff" would make electronic communication using the "eiu.edu" address the official method of communicating with Faculty, Staff, and Students. Provost Lord informed that Faculty Senate that the BOT meeting schedule for 18 November had been re-scheduled to 14 December. Provost Lord also informed the Faculty Senate that problems with the recently released phonebook were the result of a personnel change in that office and that the next issue, next fall, would correct the problems. Senator Fischer asked if the University was going to get away from the flat budgets (which are actually declining if rising fixed costs are taken into account) that we have had for the past four years. Provost Lord said that there is no good answer to the question, but that the state has made the decision not to raise taxes yet still keep certain entitlement programs funded. Provost Lord informed the Senate that Dennis Jones stated the United States is ranked 9<sup>th</sup> in the world in awarding baccalaureate degrees and that the state of Illinois ranks below the national average. Senator Fewell asked that with new people on the IBHE, does the University need to justify its budgets. Provost Lord replied no, not yet.

## VI. New Business

- A. Steve Rich and Jonathan McKenzie from Alumni Services. Rich thanked Chair HaileMariam for the opportunity to update that Faculty Senate on the Annual Fund, but reminded the Senate that Annual Fund contributions amount to ~6% of the total gifts to Eastern Illinois University. McKenzie handed out a graph (shown as a table below) summarizing Annual Funds Received as Gifts.

**Annual Fund Received Gifts**

<b>Fiscal Year</b>	<b>Annual Fund Gifts</b>
2005	\$256,248
2004	\$224,473
2003	\$139,435
2002	\$141,386
2001	\$176,405
2000	\$180,126

The results reflect significant growth in contributions to the Annual Fund. These results are just from the telefund contributions going into the account – there are other sources that are not included. McKenzie informed the Senate that for the last two years, Alumni Services has been transferring departmental gifts twice per year. Efforts are currently underway to redesign the Annual Fund so that it is a year-round effort; this past year it was active for 38 weeks. The Annual Fund employs ~120 students per year and will also bring back the Parents Fund (last year parents gave over \$12,000 to the Annual Fund). Rich added that in FY03 changes were made to the Annual Fund, hence the large increase in giving. He added that these amounts do not reflect scholarships or gifts that are going directly to departments. Rich would also like to initiate a Faculty and Staff campaign later this year that would be based on payroll deductions; he will be asking for input early next semester. Senator Fischer asked if pre-mailers are still being sent. McKenzie stated that they are and that many alumni prefer that method. Rich stated that mail costs will be increasing by \$0.02 for first-class postage and that student payroll costs are increasing, so pre-mailers are a great way to keep costs down. Rich added the current percentage charge will cover all of these cost increases. Senator Pommier thanked Alumni Services for their efforts and added that they are very understaffed for their important efforts. Senator Ashley asked if money from the legislature could be used to help support Alumni Services' efforts. Rich stated that the best way to influence the legislature is to have alumni, parents, and students write their legislators. Frederick asked if Alumni Services was trying to educate the students to the importance of giving prior to graduation. Rich replied that a Student-Alumni Association is being created. This should help to make students aware of the importance, and power, of giving. Senator HaileMariam asked if the change in 2003 was based in the change of using out of house calling. Rich replied that it did and that it was also the result of reaching out to more alumni. Chair HaileMariam thanked Rich and McKenzie for their work and for the update.

- B. Mission Statement. The Faculty Senate considered prior recommendations on the University Mission and made modifications. See attachment below.

**VII. Adjournment at 3:50 p.m.**

**Future Agenda Items:**

Future Agenda Items: Faculty Forum; External Relations; EIU Athletics; Alumni Association; Campus Atmosphere; Vision for Future; Long Range Planning; Housing.

Respectfully submitted,

John Paul Stimac

## **“Institutional Mission”**

What elements of the EIU educational experience are distinctive (max. of 5)?

- academic quality
- affordable
- safe campus
- small classes
- commitment to mentoring
- care for student welfare and careers
- friendly learning atmosphere
- good interpersonal relationships
- practical, hands-on learning
- outstanding residential experience
- good interpersonal and lifelong relationships

What are the elements of the EIU educational experience of which we are most proud (max. of 5)?

- community of scholars
- experiential and service-based learning
- excellent advising beyond the basic requirements

For what are we known by our prospective and current students? For what would we like to be known?

- “cheap” / good value
- fall-back option / first choice
- good teachers
- mentoring
- affordable
- Text Book Rental Services
- intellectual excellence
- challenging
- collaborative research
- internships
- experiential
- best-buy
- courses taught by instructors with terminal degrees
- need more student research
- all professors involved in research and are active in their fields
- all aspects (teaching, research, and service) are important
- study abroad
- high academic expectations
- good student body
- high graduation rates
- service learning
- excellence in teaching
- top notch Honors Program
- top notch Graduate Programs
- top notch Undergraduate Programs

For what are we known by our alums? For what would we like to be known?

- networking
- alumni committees in departments
- career preparation
- need to be responsible citizens
- need to increase all aspects of diversity
- diversity of opportunities
- relationships to the faculty
- residential experience

For what are we known by the general citizenry? For what would we like to be known?

- “waste of money” / good investment
- “expensive” / good value
- ivory tower image of higher education
- we shape the future
- practical community involvement
- gives back to the community
- service learning
- excellent academic institution
- prepare an educated citizenry
- hardworking

(difficult question unless we define which “citizenry”)

For what are we known by our governmental leaders? For what would we like to be known?

- “small, insignificant, teaching-oriented” / research
- engaging
- excellent teaching
- awarded in many areas
- challenging
- be known as an excellent regional, comprehensive University
- meeting the needs of the state and region

What are the five key elements that should/must be in our statement of Institutional Mission?

- student-centered
- academic excellence
- experiential
- practical
- balanced between theory and practice
- good career / life planning
- “selective” or “highly selective”
- caring and devoted Faculty and Staff

- model of effectiveness and value
- accessible, yet affordable
- value diversity
- accessible to the underrepresented
- top notch Honors Program
- top notch Graduate Programs
- top notch Undergraduate Program

Proposed IGP:

"EIU Electronic Communication with Students, Faculty and Staff"

Eastern Illinois University will use the electronic medium as a primary means of communicating with the University community. E-mail accounts are used to provide official notification of important campus announcements. Faculty, staff, and students preferring to use an outside e-mail service as a primary method of electronic communication are responsible for activating the auto-forward feature on their EIU e-mail account and for keeping that address updated if they change internet service providers. (EIU will not follow up on "bounced mail.") E-mail accounts are listed in the on-line directory and members of the EIU community are responsible for checking their accounts in a consistent and timely fashion.

All important official announcements must be approved, in advance, by the appropriate Vice President or designee.