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Council on Academic Affairs

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Agenda for the January 10, 2008 CAA Meeting

Items approved: 07-79, EIU 4115G, Pop Culture Economics (New Course)
07-85, CDS 3900, Introduction to Clinical Techniques in Communication Disorders and Sciences (Revised Course)
07-86, Communication Disorders & Sciences (Revised Major)

Items Pending: 07-83, Proposal for Electronic Voting at CAA Meetings
07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
08-01, BIO 4964, Entomology (Revised Course)

Council on Academic Affairs Minutes

January 10, 2008

The January 10, 2008 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Room 4440 Booth Library.

Members Present: Dr. Campbell, Dr. Dietz, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Dr. Reid, Dr. Roszkowski, and Dr. Stowell.

Members Absent: Dr. Bower, Mr. Hausner, Ms. Kostelich, and Ms. Wyatt.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests Present: Ms. Calvert, Communication Disorders & Sciences; Mr. Goldacker, Communication Disorders & Sciences; Dr. Ghent, Economics; Ms. Harrington, *Daily Eastern News*; and Dr. Karbassioon, Economics.

Dr. Roszkowski introduced and welcomed new CAA member Dr. Julie Campbell.

I. Approval of the December 6, 2007 CAA Meeting Minutes.

The minutes of December 6, 2007 were approved as written.

II. Communications:

a. College Curriculum Committee Meeting Minutes:

1. Minutes from the November 29, 2007 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes from the December 5, 2007 Lumpkin College of Business & Applied Sciences meeting.
3. Minutes from the September 13, 2007 Honors Council meeting.
4. Minutes from the September 27, 2007 Honors Council meeting.
5. Minutes from the October 25, 2007 Honors Council meeting.
6. Minutes from the November 30, 2007 College of Sciences Curriculum Committee meeting.

b. Waiver Reports:

1. Academic Waiver Reports for November 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
Council members discussed and requested clarification of the following denied waivers: waiver CAH-08-045 on the November CAH report and waiver 07-126 on the November COS report.
2. Academic Waiver Reports for December 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

c. Executive Action Requests:

1. November 28, 2007 memorandum from Dean Hoadley, LCBAS, requesting to modify the prerequisites for BUS 1950, add the writing-intensive designation to MIS 4200, and removed the writing-intensive designation from MIS 3330.

2. December 20, 2007 memorandum from Ms. Sue Harvey, Registrar, requesting the addition of the grade "NNC" to reflect students' non-attendance in courses that are graded A, B, C, NC, and CR/NC.

In 2006, CAA approved the "NF" grade--to be assigned when students fail a course because they stop attending class--in support of Federal Financial Aid guidelines that require institutions to track attendance dates for students who fail because they stop attending. It subsequently was discovered that the NF grade (which has a 0.00 grade point value) was not appropriate for courses in which students may earn an NC, which has no affect on the GPA. This request for executive action thus proposes the addition of the grade "NNC" to reflect students' non-attendance in courses graded A,B,C,NC and CR/NC.

Dr. Herrington-Perry provided an explanation of the executive action request. In addition, she answered questions.

The council members discussed the executive action request. They requested the following revision: Remove the zero value for the "NNC" grade in the grade table and replace it with dashes.

Academic Standing Grades

The grades given in courses are as follows:

<u>Grade</u>	<u>Description</u>	<u>Value</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor but Passed	1
F	Failed	0
NF	Failure –Non-Attendance	0
CR	Credit	--
NC	No Credit	--
NNC	No Credit--Non-Attendance	delete 0; Add --
AU	Audit	--
DC	Deferred Credit	--
I	Incomplete	--
W	Withdrew-- No Grade	--
X	No Grade Submitted	--

Grade Corrections

Faculty may correct grades when an error in a grade assignment has been made. Grade Correction Forms are available through the departmental office. The form requires the signature of the faculty member and department chair. Any change of a final grade from A, B, C, D, **NNC**, F, or NF to a grade of I or W must be accompanied by written documentation and receive approval from the student's academic dean's office (in addition to the approvals of the instructor and department chair).

Faculty members are responsible for mailing or delivering the form to the Records Office. Forms presented to the Records Office by students will not be accepted.

III. Other:

1. Selection of the Professor Laureate Subcommittee

Dr. Jeffrey Stowell volunteered to serve on the Professor Laureate Subcommittee as well as chair it. In addition, Dr. Dietz explained that last year the council decided to routinely include the current professor laureate, if that person was willing, as a member of the subcommittee. She noted that Dr. Ann Fritz, the current professor laureate, is willing to serve on this year's subcommittee. Finally, Dr. Roszkowski, will ask Ms. Kauntessa Wyatt if she would also serve on the subcommittee.

2008 Professor Laureate Deadlines:

February 22, 2008.....CAA will invite nominations for designation of professor laureate.

March 31, 2008.....Deadline to submit professor laureate nominations to CAA

April 2008.....The Professor Laureate Subcommittee will review nominations and submit a recommendation to CAA.

In April, the council will review the nomination process to make sure it is working properly.

Information regarding the professor laureate's nomination process can be found at the following Website: <http://www.eiu.edu/~acaffair/Laureate/laureate.htm>.

IV. Committee Reports:

None.

V. Items Added to the Agenda:

1. 08-01, BIO 4964, Entomology (Revised Course)

Dr. Dietz moved and Dr. Hendrickson seconded the motion to add this item to the agenda.

VI. Items Acted Upon:

1. **07-79, EIU 4115G, Pop Culture Economics (New Course)**

Dr. Karbassioon and Dr. Ghent presented the proposal and answered questions of the council. They indicated that the effective date for the new course should be Summer 2008.

Dr. Stowell moved and Dr. Dietz seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Summer 2008.

Note: EIU 4115G will be placed under the Senior Seminar segment of General Education.

EIU 4115G. Pop Culture Economics. (3-0-3) F, S, Su. A study of the ways in which the stories told in popular music, movies, and television programs demonstrate the important role that economics plays in individuals' lives. Students will explore how individuals, firms, governments, and society make decisions in attempts to achieve the greatest level of well-being possible in a world of limited resources. Economics majors are excluded. Prerequisite: Completion of 75 hours. Course may not be repeated. WI

2. **07-85, CDS 3900, Introduction to Clinical Techniques in Communication Disorders and Sciences (Revised Course)**

Mr. Goldacker and Ms. Calvert presented the proposal and answered questions of the council.

Ms. Dilworth moved and Dr. Stowell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2008.

CDS 3900. Introduction to Clinical Techniques in Communication Disorders and Sciences. (2-0-2) F, S. Clinical Techniques. An introduction to a variety of methodologies used in the management of communication disorders. This course will include both lecture and small group discussion of video clips demonstrating the methodologies covered in lecture. Students will shadow a clinician to prepare them for future clinical practicum assignments. Students will complete 25 hours of pre-clinical observation required by the American Speech-Language-Hearing Association. Course restricted to CDS majors. This course is graded A, B, C, N/C. Prerequisites: Admission to the major and prior completion of CDS 3100, 3200, and 3700. Course may not be repeated. WI

3. 07-86, Communication Disorders & Sciences (Revised Major)

Mr. Goldacker and Ms. Calvert presented the proposal to the council. There were no questions.

Ms. Dilworth moved and Dr. Dietz seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Fall 2008.

VII. Pending:

1. 07-83, Proposal for Electronic Voting at CAA Meetings
2. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses

There will not be a face-to-face meeting next week. However, if needed, an electronic meeting will be held. The next face-to-face meeting is scheduled for Thursday, January 24, 2008.

The meeting adjourned at 2:55p.m.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****

January 24, 2008

Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 08-01, BIO 4964, Entomology (Revised Course)

Pending:

1. 07-83, Proposal for Electronic Voting at CAA Meetings
2. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses

Approved Executive Actions:

CAA request (See page 5 of the 12/6/07 CAA minutes.)

COS

Effective Fall 2008

1. Add the following statement to both ECN 4511 and ANT 4511: Credit cannot be earned for both ECN 4511 and ANT 4511.

4511 ECN Comparative Economic Systems. (3-0-3) F. A framework for the comparative analysis of economic systems is developed and applied to case studies from pre-modern as well as modern economic systems. Explores the impact of culture and historical precedent on the organization of economic activity in different societies. Cross listed with ANT 4511. **Credit cannot be earned for both ECN 4511 and ANT 4511.**

4511 ANT Comparative Economic Systems. (3-0-3) F. A framework for the comparative analysis of economic systems is developed and applied to case studies from pre-modern as well as modern economic systems. Explores the impact of culture and historical precedent on the organization of economic activity in different societies. Cross listed with ECN 4511. **Credit cannot be earned for both ECN 4511 and ANT 4511.**

Pending Executive Actions:**Effective Immediately**

(Note: In addition to CAA approval, this executive action request requires approval by the Council on Graduate Studies and the President's Council.)

In 2006, CAA approved the "NF" grade--to be assigned when students fail a course because they stop attending class--in support of Federal Financial Aid guidelines that require institutions to track attendance dates for students who fail because they stop attending. It subsequently was discovered that the NF grade (which has a 0.00 grade point value) was not appropriate for courses in which students may earn an NC, which has no affect on the GPA. This request for executive action thus proposes the addition of the grade "NNC" to reflect students' non-attendance in courses graded A,B,C,NC and CR/NC.

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Academic Standing**Grades**

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<u>Grade</u>	<u>Description</u>	<u>Value</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor but Passed	1
F	Failed	0
NF	Failure --Non-Attendance	0
CR	Credit	--
NC	No Credit	--
NNC	No Credit--Non-Attendance	--
AU	Audit	--
DC	Deferred Credit	--
I	Incomplete	--
W	Withdrew-- No Grade	--
X	No Grade Submitted	--

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Grade Corrections

Faculty may correct grades when an error in a grade assignment has been made. Grade Correction Forms are available through the departmental office. The form requires the signature of the faculty member and department chair. Any change of a final grade from A, B, C, D, **NNC**, F, or NF to a grade of I or W must be accompanied by written documentation and receive approval from the student's academic dean's office (in addition to the approvals of the instructor and department chair).

Faculty members are responsible for mailing or delivering the form to the Records Office. Forms presented to the Records Office by students will not be accepted.

BAS**Effective Fall 2008**

1. Remove the course prerequisite from BUS 1950.

1950 BUS Computer Concepts and Applications for Business. (3-0-3) F, S. A study of computer concepts, including the information processing cycle, file organization, telecommunications, and operating systems and systems software. Applications software, including spreadsheets, databases, word processing, presentation graphics, computer communications, and operating systems with graphical user interfaces. **Prerequisite: MAT 1270 or equivalent.** BUS 902

2. Remove the writing-intensive designation from MIS 3330.

3330 MIS Java Programming. (3-0-3) F. A study of object oriented programming using the Java language. Includes program structure, data types, operators, input/output statements, arrays and the Swing components of the graphical interface. Emphasizes the development of objects, including the concepts of polymorphism, encapsulation and inheritance. Prerequisites: MIS 2000 or MAT 2170 and admission to the School of Business or to a minor offered by the School of Business or permission of the Chair, School of Business. **WI**

3. Designate MIS 4200 as writing intensive.

4200 MIS Systems and Database Analysis, Design, and Development. (4-0-4) F, S. A study of the systems development life cycle and relational and object-oriented databases. Includes the use of CASE tools and client/server database software. Prerequisites: MIS 2000 and either BUS 3500 or ACC 3900 and admission to the School of Business or to a minor offered by the School of Business or permission of the Chair, School of Business. **WI**

Attachment A

B.S. in Communication Disorders and Sciences **Major (toward professional credentials)***

The major in Communication Disorders and Sciences comprises:

- BIO 2001G - Human Physiology. Credits: 4
- CDS 2000 - Introduction to Communication Disorders & Sciences. Credits: 1
- CDS 2100 - Phonetics and Phonological Development. Credits: 3
- CDS 2200 - Language Acquisition. Credits: 3
- CDS 2500 - Anatomy and Physiology of the Speech, Language, Swallowing, and Hearing Mechanism. Credits: 3
- CDS 2800 - Speech Science. Credits: 3
- CDS 3100 - Phonological Assessment and Remediation. Credits: 3
- CDS 3200 - Developmental Language Disorders. Credits: 3
- CDS 3500 - Neurological/Embryological Aspects of Communication. Credits: 3
- CDS 3700 - Diagnosis and Treatment of Communication Disorders. Credits: 3
- CDS 3900 - Introduction to Clinical Techniques in Communication Disorders. Credits: **4 2**
- CDS 4300 - Introduction to Audiology. Credits: 3
- CDS 4350 - Aural Rehabilitation. Credits: 3
- CDS 4760 - Voice Production and Disorders. Credits: 3
- CDS 4800 - Communication Modalities. Credits: 3
- CDS 4820 - Language and Literacy. Credits: 2
- CDS 4900 - Clinical Practice. Credits: 1
- PHY 1071 - Physics of Sound and Music. Credits: 3
- PHY 1072 - Physics of Sound and Music Laboratory. Credits: 1
- PSY 1879G - Introductory Psychology. Credits: 3
- PSY 4515 - Children with Exceptionalities. Credits: 3
- OR**
- SPE 3000 - Education of Individuals with Exceptional Learning Needs. Credits: 3

AND

- ELE 2320 - Childhood and Early Adolescent Development. Credits: 3
- OR**
- PSY 3515 - Child Psychology. Credits: 3

Footnotes:

***Note:** The Master's Degree is the required level of training for Certification by the American Speech-Language-Hearing Association, the Illinois State Board of Education, and the Illinois Department of Financial and Professional Regulation. At least a 3.00 GPA (A=4.0) in the undergraduate Communication Disorders and Sciences major, two letters of recommendation, GRE scores, and completion of Communication Disorders and Sciences and Graduate School application procedures are required for admission consideration to the graduate program at EIU. Admission is competitive. All applicants are ranked by a Graduate Admissions Committee according to major GPA, Clinical Criteria, and Professional Criteria. Students who have a baccalaureate degree in a major other than CDS must complete all 2000 level CDS courses and CDS 3100, 3200, 3300, and 3700 or their equivalent prior to being considered for admission to the CDS graduate program.

****** A 2.5 overall GPA and a 2.75 GPA in the Communication Disorders and Sciences major are required for admission to CDS 4900. Major GPA based on all Communication Disorders and Sciences courses taken at EIU.