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October 18, 2005

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FACULTY SENATE MINUTES FOR October 18, 2005 (Vol. XXXIV, No. 6)

The 2005 – 2006 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen> The Faculty Senate agenda is posted weekly on the Web, at Physical Sciences Building 1450, and on the third-level bulletin board in Booth Library. Note: These minutes are not a complete verbatim transcript of the Senate meeting.

Call to Faculty: The Library Advisory Board is in need of committee members from the College of Education and Professional Studies. Please contact Senator Pommier (cfjhp1@eiu.edu, 581-6597) if you are interested.

Call to Faculty: Nomination forms for the Luis Clay Mendez Distinguished Service Award have been posted to the Faculty Senate's web site. Those wishing to nominate someone need to have the form submitted no later than 4 PM on 7 November to Senator Pommier (cfjhp1@eiu.edu, 581-6597; Department of Recreation Administration).

- I. Call to order by Chair Assege HaileMariam at 2:00 p.m.** (Library Conference Room, Booth Library)
Present: J. Ashley, A. Brownson, L. Curry, M. Dao, A. HaileMariam, J. Kilgore, R. Marshall, M. Monippallil, J. Pommier, T. Sinclair, J. Stimac, and B. Wilson. Excused: P. Fewell, R. Fischer, and D. Van Gunten.
Guests: W. Weber (AVPAA), D. Hoadley (Dean, CEPS), M. Pearson (Director of Faculty Development), D. Reid, C. Frederick (Student VPAA), M. Bates (Student Government), H. Jenik (Student Government) and S. Whitney (Reporter, *Daily Eastern News*).

g. Approval of Minutes of 4 October 2005.

Motion (Brownson / Wilson) to approve the Minutes of 4 October 2005 with correction. Yes: Ashley, Brownson, Curry, Dao, HaileMariam, Kilgore, Marshall, Sinclair, Stimac, and Wilson. Abstain: Monippallil and Pommier.

II. Announcements

- A. Faculty Development: The Teaching Professor; 26 October from 12 – 1 PM in the Paris Room of the MLK Student Union.
- B. Faculty Development: The Wholesome Professor: Reducing Stress While Providing Teaching, Research, and Service; 2 November from 12 – 1 PM in the Arcola/Tuscola Room of the MLK Student Union.
- C. Faculty Development: Testing and Grade Submission - Just a Click Away; 3 November, 12 – 1 PM in the University Ballroom, East of the MLK Student Union.
- D. Faculty Development: Introduction to Writing Proposals for External Grants; 20 October from 12 – 1 PM in the Paris Room of the MLK Student Union.
- E. Senator Brownson announced that the Frankenstein exhibit officially starts on 20 October and strongly encouraged faculty, staff, and students to attend the keynote speech at 7 PM.

IV. Communications

- A. Curriculum Committee Minutes, College of Education and Professional Studies, 12 September
- B. Curriculum Committee Minutes, College of Education and Professional Studies, 26 September
- C. Minutes of the Council of Chairs Meeting, 28 September
- D. Survey of Faculty Satisfaction with Online Records Procedure, Dawn Van Gunten and Tim Shonk, 6 October
- E. Phone call on 12 October from Jill Davis, Student Government, re: "Faculty Absence Policy."
- F. Minutes of the Intercollegiate Athletic Board Meeting, 13 October
- G. Email of 13 October from Jean Wolski, re: CIUS Meeting. Senator Ashley stated that he will attend the meeting which is scheduled on 2 November.
- H. Chair HaileMariam's "Thank You Letter" from the Faculty Senate to BOT Chair Julie Nimmons.

VI. Old Business

A. Committee Reports

1. Executive Committee: no report.
2. Nominations Committee: Owing to a misunderstanding, the members (Brownson, Curry, and Pommier) of the Luis Clay Mendez Distinguished Service Committee were never formally approved. Motion (Marshall / Kilgore) to approve the nominations of senators Brownson, Curry, and Pommier to the Luis Clay Mendez Distinguished Service Committee. Yes: Ashley, Brownson, Dao, HaileMariam, Kilgore, Marshall, Monippallil, Pommier, Sinclair, Stimac, and Wilson. Abstain: Curry. Motion passes. The committee will meet 8 November to review the applications.
3. Elections Committee: Senator Ashley announced that he will be meeting with representatives from ITS in order to get the electronic elections up and running.
4. Faculty – Student Relations: Senator Curry reported that a draft of the committee’s work will be available next Faculty Senate meeting.
5. Faculty – Staff Relations: Senator Kilgore reported that a system is being set up in order that representatives from the various constituencies will be able to attend each others meetings.
6. Other Reports
 - a) Budget Transparency Committee: Senator Ashley reported he met with Jeff Cooley and discussion concerning the budget transparency process are under way.
 - b) Bylaws Committee: Senator Wilson reported that the committee has suggested changes to the bylaws and that they have been forwarded to the Senators for discussion next meeting. During discussion the question arose as to whether or not the Faculty Senate is an overarching committee of other campus committees. The general consensus is that the Faculty Senate is the overarching committee to the other University committees. A discussion also began as to whether or not a faculty may serve on more than one “major” committee (i.e., CAA, CGS, COTE, CFR). Senator Ashley thought that faculty were discouraged from serving on more than one major committee so that “empire” building wouldn’t become a problem. Senator Monippallil stated that faculty should be given sufficient opportunity to serve, but noted that the major committees required significant time commitment and potential scheduling conflicts; therefore Senators shouldn’t serve on many committees. In regard to time commitments, Senator Ashley asked if the UPC should be included as a major committee since it has about the same time commitments as CFR. Senator Wilson reported that one item that came up during the bylaw review was a question of having a Faculty – Community Relations Committee. Senator Ashley asked if Student Government or the Office of External Relations didn’t already have such a committee. Chair HaileMariam stated that the Provost had suggested forming such a committee on Faculty Senate. Senator Wilson suggested that the meaning of “major standing committee” be clarified. The bylaws have been sent back to the subcommittee for additional review.
 - c) Provost’s Report: Dr. Weber had no report.

VII. New Business

- A. Mildred Pearson, Director of Faculty Development. Dr. Pearson thanked the Faculty Senate for the invitation to report progress in the past year. Dr. Pearson stated that the past year (see attachment at end of minutes) has been busy but very fruitful since the Faculty Development process is a collaborative process. All programs (listed on the Faculty Development website: <http://www.eiu.edu/~facdev>) are designed to maximize teaching potentials, grow responsibility, and optimize scholarly development. Quoting Phil Rawlins, Dr. Pearson stated that she believes “You’ll get no where playing the Lone Ranger” and thus she attempts to identify campus needs by talking with the various constituencies on campus. Dr. Pearson must identify the people, space, technology, money, and programs that are available and well-received. Dr. Pearson reported that she takes into account faculty, GAs, TAs, Deans, and Chairs in designing the programs. Allies to Faculty Development have been the Vice-President for Academic Affairs, Faculty Senate, Student Affairs, ITS, Campus Scheduling, WEIU, Student Recreation Center, and others. The list continues to grow. Dr. Pearson stated that programs are chosen based on their strategies for success which may include focus on learning, justification for research, consultation and involvement with colleagues, inclusiveness, and ability to be evaluated, assessed, and shared. An additional project that Faculty Development has been working on is the “New Faces at EIU” – a web page of new faculty found at: <http://www.eiu.edu/~facdev/New Faces at EIU-images/newfaces.php> Dr.

Pearson reminded the Faculty Senate that Dr. Barbara Millis, from the University of Nevada, Reno, will be speaking on “Using Groups and Academic Games For Learning and Assessment”, 10 November 10 from 1:00 - 4:00 PM in the Charleston/Mattoon Room of the MLK Student Union. Participants need not attend the entire session. After a short demonstration of Faculty Development’s new ability to archive short video clips from presentations, Senator Ashley if a text transcript could also be supplied after the sessions. Dr. Pearson stated that the suggestion sounded like a good idea and she would check on it. She would also check on having any handouts available online. Dr. Pearson added that Panther Football Faculty Family Day is being held on 12 November prior to the Eastern Illinois University – Tennessee Tech football game. Hamburgers, hotdogs, the trimmings, and game tickets are available for participants. Those interested need to register by Wednesday, 2 November, online at <http://cats.eiu.edu/FacultyDevelopmentRegistration/workshops.asp> Senator Kilgore asked if Faculty Exchange Programs were being investigated by Faculty Development. Dr. Weber replied that such programs are still be run under the direction of Dean Augustine and the International Studies Program. Dr. Pearson has spoken with the Director of Study Abroad, Wendy Williamson, about this as well. Senator Wilson asked Dr. Pearson what has been the most satisfying accomplishment thus far. Dr. Pearson replied that the thanks of the participants has been most gratifying. Dean Hoadley asked what mechanisms are being used to assess the Faculty Development programs. Dr. Pearson replied that internal assessment, external assessment, surveys, and online questionnaires are used. Senator Pommier thanked Dr. Pearson for her “wholesome” approach to Faculty Development. Senator Kilgore asked what Dr. Pearson taught. Chair HaileMariam stated that the Director of Faculty Development is a half-time appointment and that Dr. Pearson teaches elementary and middle level education courses. Chair HaileMariam thanked Dr. Pearson for her commitment and for her presentation to the Faculty Senate.

B. University Mission discussion. Chair HaileMariam stated that as suggested by the recent NCA Accreditation report, a discussion of the University Mission is taking place within the various constituencies on campus. During discussion there was a consensus that many of the answers to the general questions were appropriate for other questions and some questions were a little too vague for a good answer. Comments to the various mission questions are summarized at the end of the minutes.

VIII. Adjournment at 3:52 p.m.

Future Agenda Items:

Future Agenda Items: Study Abroad; Admissions and enrollment; Childcare follow-up; Faculty representation on BOT; Campus atmosphere.

Respectfully submitted,

John Paul Stimac

Questions to frame the discussion of
“Institutional Mission”

What elements of the EIU educational experience are distinctive (max. of 5)?

- academic quality
- affordable
- safe campus
- small classes
- personality of the faculty
- familial-like relations
- commitment to mentoring
- care for student welfare and careers
- friendly learning atmosphere
- good interpersonal relationships

What are the elements of the EIU educational experience of which we are most proud (max. of 5)?

- community of scholars
- faculty learning together
- experiential and service-based learning
- excellent advising beyond the basic requirements

For what are we known by our prospective and current students? For what would we like to be known?

- “cheap” / good value
- fall-back option / first choice
- good teachers
- mentoring
- affordable
- Text Book Rental Services
- intellectual excellence
- challenging
- collaborative research
- internships
- experiential
- best-buy
- courses taught by instructors with terminal degrees
- need more student research
- all professors involved in research and are active in their fields
- engaged faculty
- excited faculty
- faculty focus on teaching
- all aspects (teaching, research, and service) are important
- balanced faculty

For what are we known by our alums? For what would we like to be known?

- networking
- alumni committees in departments
- career preparation
- need to be responsible citizens
- need to increase all aspects of diversity

For what are we known by the general citizenry? For what would we like to be known?

- “waste of money” / good investment
- “expensive” / good value
- ivory tower image of higher education
- need to be dedicated to the citizenry
- we shape the future

(difficult question unless we define which “citizenry”)

For what are we known by our governmental leaders? For what would we like to be known?

- “small, insignificant, teaching-oriented” / research
- need to be known for all-around excellence
- comprehensive excellence
- efficient
- effective
- applied
- engaging
- excellent teaching
- awarded in many areas
- need to be known as the “Truman State of Illinois”
- challenging

What are the five key elements that should/must be in our statement of Institutional Mission?

- student-centered
- academic excellence
- experiential
- practical
- balanced between theory and practice
- well-balanced
- good career / life planning
- “selective” or “highly selective”
- caring and devoted Faculty and Staff
- best-buy
- people-oriented

Faculty Development—Fall 2005 Update
prepared for the October 18, 2005 meeting of the Faculty Senate

Presented by: Dr. Mildred M. Pearson, Director of Faculty Development

Introduction:

1. Higher Learning Commission (March, 2005)
2. Council of Chairs (May 10, 2005)
3. Teaching Professor Conference (May, 2005)
4. Great Lakes Conference (June, 2005)
5. Attended New Faculty Developers Institute (June, 2005)
6. Begin Planning Stages for New Faculty (57) 31-A

New Faculty Orientation provides new faculty with an opportunity to explore the campus of EIU.....

- ❖ **Attendance**
- ❖ **Resource Persons**
- ❖ **Panels Discussions**
- ❖ **Businesses**
- ❖ **Assessments/ Results**

Orientations/Monthly Focus Groups/Workshops provide faculty with an opportunity to meet and discuss some aspect of teaching, collaborate, and build a sense of community. The topics for this semester were:

- ❖ New Faculty Orientation - Day 1
- ❖ New Faculty Orientation - Day 2
- ❖ Creating Active Learning in Large Classes
- ❖ Veteran Circles Open Forum
- ❖ Judicial Affairs: Helping Students with Academic Concerns
- ❖ Turning Point
- ❖ Wellness Catalyst: Finding Time For Me, Doing Something I Enjoy
- ❖ Faculty Appreciation Day
- ❖ Testing and Grades Submission
- ❖ From Research to Practice: Teaching To Engage Students
- ❖ Electronic Searches For Grant Opportunities
- ❖ Safeguarding Private Information*
- ❖ Veteran Faculty: Secrets To Success
- ❖ Introduction To Writing Proposals For External Grants

**denotes highest attendance*

Co-Sponsored Event: New Faculty Wine & Cheese & Faculty Senate (98)

Future Monthly Focus Groups/Workshops 2005-2006 will provide additional opportunities for collaboration and discussion.

- ❖ Introduction to Writing Proposals for External Grants
- ❖ The Teaching Professor Conversation
- ❖ The Wholesome Professor: Reducing Stress While Providing Teaching, Research, and Service
- ❖ Testing and Grade Submission
- ❖ **Using Groups and Academic Games For Learning and Assessment**
- ❖ Helping To Enhance Student's Learning By Engaging Them With The Larger Community
- ❖ How To Write a Proposal To the Council on Faculty Research
- ❖ How To Teach Non-Traditional Students
- ❖ Money Matters: Budgeting, Cost Sharing, and Salaries
- ❖ The Scholarship of Teaching and Learning: Informing Our Practice as Academicians
- ❖ The Interaction Between Mentoring Undergraduate Research and Teaching
- ❖ After The Award, Then What?
- ❖ Culturally Responsive Teaching For the 21st Century Learner
- ❖ Faculty Development Support Grant Recipient Panel
- ❖ Human Subjects in Research: Regulatory Issues
- ❖ Full & Bright Opportunities For Faculty

Faculty Mentoring Circles Connections

Unit A-Mentors: Will mentor faculty who have not yet made tenure.

- | | |
|------------------------------------|------------------------|
| 1. Addison, William | 18. Kahn, Belayet |
| 2. Barbour, Judy | 19. Kathawala, Yunus |
| 3. Bernas, Ronan | 20. Leitschuch, Gloria |
| 4. Buck, Rosemary | 21. Lisowski, Marylin |
| 5. Brito, Caridad(After Sabbtical) | 22. Mueller, Melinda |
| 6. Canivez, Gary | 23. Poulter, Patti |
| 7. Davis, Hank | 24. Pommier, John |
| 8. Delman, Charles | 25. Reid, Debra |
| 9. Eberly, Chales | 26. Betty Smith |
| 10. Fewell, Patrica | 27. Snell, Jeff |
| 11. Fern, Kory(After Sabattical) | 28. Stowell, Jeff |
| 12. Fisher, Robert "Bud" | 29. Wahby, Wafeek |
| 13. Gong, Rose | 30. Weber, William |
| 14. Greer, Norman | 31. Weasmer, Jerrie |
| 15. HaileMariam, Assege | 32. White, Andrew |
| 16. Hanner, Mary Anne | 33. Wolf, Deb |
| 17. Holmes, Layman | 34. Young, Bailey |

Unit B/ACF-Mentors: Will mentor faculty working on terminal degrees

- | | |
|--------------------------|-----------------------|
| 35. Deptula, Daneen | 41. Pearson, Mildred |
| 36. Fero, Marie | 42. Richard Wilkinson |
| 37. Joe Gisondi | 43. Sam Guccione |
| 38. Kennedy-Hagan, Karla | 44. Wallace, James |
| 39. Lucia Schroeder | 45. Wright, Keith |
| 40. Jon "Tony" Oliver | |

Faculty Development Support Grant (FDSG) awarded to 11 faculty members for the Fall 2005 semester in support of their efforts to improve instructional activities and course content. Another selection will take place Spring 2006 - Deadline January 26, 2006

Faculty Development Support Grant Subcommittee

Dr. Reed Benedict

Dr. Robert Fischer-Chair

Dr. Sarah Johnson

Dean James Johnson

Dr. Charles Wooten

Fall External Speaker provides faculty with a half-day workshop once each semester.

- ❖ Dr. Barbara Millis: November 10, 2005

Faculty Development Highlights

Video Production of New Beginnings [DVD]

Video Streaming Available on the website (Panel Discussions)

Presenters Handouts

Presenters Powerpoints

1st Annual Faculty Appreciation Day

The ***Faculty Development website*** can be accessed at:

<http://www.eiu.edu/~facdev/>

or from EIU's home page by selecting "Faculty Development" from the "Academics" pop-up menu.

- New Faces at EIU
- On-Line Registration
- Faculty Mentoring Circles Connections Innovative
- On-Campus Internal Assessment/External Speakers
- Workshop Information on EIU Events Calendar

Work in Progress

- Selection of Teaching Professor Recipients
- Learning Lunch
- Modification to the Schedule as needed
- Focus group and workshop opportunities for the Spring semester
- More collaboration & Support from Departmental Chairs
- Director of Faculty Development Space
- On-line Articles on Teaching & Learning etc. on website
- Middle-Career Faculty Exploration(Meeting in Spring)
- Fall 2006 Calendar of Events
- More collaboration with, for example, Grants and Research Office (External Funding)

Faculty Development Advisory Committee

- Survey
- New By-laws & Restructuring of Committee

Tentative Dates

November 12, 2005 - Panther Football Faculty Family Day at EIU

August 16, 2006 - New Faculty Orientation 8:30-4:30

August 17, 2006 - New Faculty Orientation 8:30-12:00

August 31, 2006 - New Faculty Introduction to EIU Support Services Workshop 2:00-4:30

April 5, 2006 - Spring Faculty Development Workshop (Dr. Linda Nielson?)

September 19, 2006 - Wine & Cheese Reception for New Faculty

September 22, 2006 - **2nd Annual Faculty Appreciation Day**