

3-6-2008

March 6, 2008

Council on Academic Affairs

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**Agenda for the March 6, 2008 CAA Meeting**

**Items approved:** 08-07R, Geographic Information Sciences (GISci) (New Interdisciplinary Minor)  
08-28, ENG 3907, Asian Literatures (New Course)

**Items Pending:** 07-83, Proposal for Electronic Voting at CAA Meetings  
07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses  
08-07, Geographic Information Sciences (GISci) (New Interdisciplinary Minor)  
08-08, FCS 3810, Child Care Issues (New Course)  
08-09, FCS 3812, Nutrition Topics for Child Care Professionals (New Course)  
08-10, FCS 3814, Establishing a Center/Family Child Care (New Course)  
08-11, FCS 3816, Children and Loss (New Course)  
08-12, FCS 4240, Child Advocacy (New Course)  
08-13, FCS 4242, Computer Use for Child Care Administration (New Course)  
08-14, FCS 4244, Working with Families of Children Identified as Exceptional (New Course)  
08-15, FCS 4246, Curriculum for Homes and Centers (New Course)  
08-16, FCS 4248, Family: Child/Home (New Course)  
08-17, FCS 4250, Designing and Managing Learning Environments in Early Childhood Programs (New Course)  
08-18, FCS 4252, Professionalism in Early Childhood Environments (New Course)  
08-19, FCS 4254, Early Childhood Program Base (New Course)  
08-20, FCS 4256, Working with School-age Care Programs (New Course)  
08-21, FCS 4258, Using Technology in Early Childhood Environments to Enhance Children's Learning (New Course)  
08-22, FCS 4260, Personal and Professional Self-Awareness for the Early Childhood Professional (New Course)  
08-23, FCS 4262, Discipline and Guidance of Young Children (New Course)  
08-24, FCS 4264, Child Care Programs: Marketing and Grant Writing (New Course)  
08-25, FCS 4680, Family Systems and their Impact on Child Care (New Course)  
08-26, FCS 4685, Developing Cultural Awareness in Young Children (New Course)  
08-27, FCS 4686, Activity Planning to Facilitate Brain Development and Concept Formation in Infants and Young Children (New Course)  
08-28, ENG 3907, Asian Literatures (New Course)  
08-29, Asian Studies Minor (Revised Interdisciplinary Minor)  
08-30, BGS 3010, Global Diversity (New Course)  
08-31, BGS 4001, Values-Based Leadership (New Course)  
08-32, B.A. in General Studies Degree Program (Revised Program Requirements)  
08-33, Proposal requesting CAA to consider recognizing the Academic Advising representative serving on CAA as a voting member  
Senior Seminar Review Committee (Ongoing)  
Ad Hoc Committee on Writing Across the Curriculum (Ongoing)  
Professor Laureate Selection Subcommittee (Ongoing)

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**Council on Academic Affairs**

**Minutes**

*March 6, 2008*

The March 6, 2008 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Room 4440 Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Dr. Dietz, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Ms. Kostelich, Ms. Montleon, Dr. Roszkowski, and Dr. Stowell.

**Members Absent:** Dr. Reid and Ms. Wyatt.

**Staff Present:** Dr. Herrington-Perry and Ms. Fopay.

**Guests Present:** Dr. Coleman, English; Dr. Gutowski, Geology/Geography; Ms. Harrington, *Daily Eastern News*; Dr. Martone, English; Dr. Ringuette, English; and Dr. Tidwell, Journalism.

**I. Approval of the February 21, 2008 CAA Meeting Minutes.**

The minutes of February 21, 2008 were approved as written.

**II. Communications:**

**a. Executive Action Requests:**

1. February 20, 2008 memorandum from Dean Jackman, CEPS, requesting executive action to revise the prerequisite for REC 4275.

*Due to Banner limitations the effective date of this executive action request was changed to Spring 2009. Ms. Fopay reported she had notified Ms. Bonnie Wilson, CEPS, of the situation.*

2. February 20, 2008 memorandum from Dean Jackman, CEPS, requesting executive action to revise the course description for ELE 2321.  
*Due to Banner limitations the effective date of this executive action request was changed to Spring 2009. Ms. Fopay reported she had notified Ms. Bonnie Wilson, CEPS, of the situation.*
3. February 21, 2008 memorandum from Dean Jackman, CEPS, requesting executive action to revise the course title for PED 4900.  
*Due to Banner limitations the effective date of this executive action request was changed to Spring 2009. Ms. Fopay reported she had notified Ms. Bonnie Wilson, CEPS, of the situation.*
4. February 21, 2008 memorandum from Dean Hoadley, LCBAS, requesting executive action to designate FIN 4740 as a writing-intensive course.  
*The effective date will remain Spring 2008 since changing the WI designation will not have a major impact on Banner.*

**b. Waiver Reports:**

1. Fall 2007 Waiver Appeals Report from Ms. Judy Kopp, Office of the Registrar & Enrollment Management.
2. Academic Waiver Reports for February 2008 from the Lumpkin College of Business & Applied Sciences and College of Arts & Humanities.

**c. Curriculum Committee Minutes:**

1. Minutes from the February 22, 2008 College of Sciences Curriculum Committee meeting.

**d. Other:**

1. EIU4 Program Flyer

**III. Committee Reports:**

*Dr. Stowell reported that so far no nominations have been submitted to the Professor Laureate Subcommittee.*

**IV. Items Added to the Agenda:**

1. 08-29, Asian Studies Minor (Revised Interdisciplinary Minor)
2. 08-30, BGS 3010, Global Diversity (New Course)
3. 08-31, BGS 4001, Values-Based Leadership (New Course)
4. 08-32, B.A. in General Studies Degree Program (Revised Program Requirements)

Ms. Dilworth moved and Dr. Dietz seconded the motion to add these items to the agenda.

In addition, it was noted that a proposal will be submitted to CAA before the next meeting. That proposal will request the council to consider recognizing the Academic Advising representative serving on CAA as a voting member.

Dr. Hyder moved and Dr. Campbell seconded the motion to add the proposal to the March 20, 2007 CAA agenda.

**V. Items Acted Upon:**

**1. 08-07R, Geographic Information Sciences (GISci) (New Interdisciplinary Minor)**

Dr. Gutowski presented the proposal and answered questions of the council.

Dr. Stowell moved and Dr. Hendrickson seconded the motion to approve the proposal. The motion passed with the following vote.

**Yes:** Bower, Campbell, Dietz, Hendrickson, Hyder, Kostelich, Montleon, Roszkowski, Stowell

**No:** Dilworth

**Abstain:** None

The proposal (**See Attachment A**) was approved, effective Fall 2008.

**2. 08-28, ENG 3907, Asian Literatures (New Course)**

Dr. Ringuette, Dr. Coleman, and Dr. Martone presented the proposal and answered questions of the council.

Ms. Dilworth moved and Dr. Campbell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Spring 2009.

**3907 ENG (3-0-3) Asian Literatures. On Demand.** In-depth study of Asian literature in translation. Representative literatures include, but are not limited to, Chinese, Indian, Japanese, Korean or Vietnamese. Course may be repeated to a maximum of 6 hours or 2 times. Prerequisites: ENG 1001G, 1002G. WI

**VI. Other Business:**

1. It was noted that the council will test Turning Point voting at the March 27, 2008 CAA meeting.
2. Ms. Kostelich distributed a flyer. It detailed information concerning a murder mystery dinner to be presented by the Student Government and the Champaign-Urbana Theatre Company on March 18, 2008.
3. Dr. Hyder attended the recent Miss Black EIU pageant. He encouraged individuals to attend future pageants.

**VII. Program Review Presentation**

1. **B.A. in Journalism (*Link to document concerning the B.A. in Journalism Program which addresses each question listed on the guide to CAA's IBHE program review discussion*)**  
*Dr. Tidwell provided details concerning the Journalism Program and answered council members' questions.*

**VIII. Pending:**

1. 07-83, Proposal for Electronic Voting at CAA Meetings
2. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
3. 08-07, Geographic Information Sciences (GISci) (New Interdisciplinary Minor)
4. 08-08, FCS 3810, Child Care Issues (New Course)
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19. 08-23, FCS 4262, Discipline and Guidance of Young Children (New Course)
20. 08-24 FCS 4264, Child Care Programs: Marketing and Grant Writing (New Course)
21. 08-25, FCS 4680, Family Systems and their Impact on Child Care (New Course)
22. 08-26, FCS 4685, Developing Cultural Awareness in Young Children (New Course)
23. 08-27, FCS 4686, Activity Planning to Facilitate Brain Development and Concept Formation in Infants and Young Children (New Course)

24. Senior Seminar Review Committee (Ongoing)
25. Ad Hoc Committee Review of Writing Across the Curriculum (Ongoing)
26. Professor Laureate Selection Subcommittee (Ongoing)

The next meeting will be held Thursday, March 20, 2008.

The meeting adjourned at 2:50 p.m. *—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF RETENTION FORUM \*\*\*\*\*  
 March 20, 2008  
 Conference Room 4440 – Booth Library @ 2:00 p.m.

#### Agenda:

Program Review Presentations:

1. B.S. in Recreation Administration
2. B.S. in Communication Disorders & Sciences
3. 08-33, Proposal requesting CAA to consider recognizing the Academic Advising representative on CAA as a voting member.

#### Approved Executive Actions:

CAH

Effective Fall 2008

1. Revised the course description and prerequisites for ENG 3401.

**3401 ENG Methods of Teaching Composition in the Secondary School. (3-0-3) F, S.** Approaches to the teaching of composition in junior and senior high school. ~~Electronic interaction with secondary student writers.~~ Includes ~~5 on-site hours and~~ 5 hours of laboratory **on-site** pre-clinical experience. Prerequisites: ENG 2901 **and SED 2000, 3001; SED 3330 and EDP 3331; for ISEP students, SED 3000 and 3100; for Middle Level Education majors, MLE 3110.** (Group 1) WI

2. Change the course description and prerequisites for ENG 3402

**3402 ENG Methods of Teaching Literature in the Secondary School. (3-0-3) F, S.** Approaches to the teaching of literature in junior and senior high school. Includes ~~5 on-site hours and~~ 5 laboratory hours of **on-site** pre-clinical experience. Prerequisite: ENG 1002G, EDP 3331, and SED 3330; for ISEP students, SED 3000 and 3100; for Middle Level Education majors, MLE 3110. **Prerequisites: ENG 2901 and SED 2000. Prerequisites or co-requisites: EDP 3331 and SED 3330; for ISEP students, SED 3000 and 3100; for Middle Level Education majors, MLE 3110.** (Group 1) WI

3. Amend the course description and prerequisites for ENG 4801

**4801 ENG Integrating the English Language Arts. (3-0-3) F, S.** Strategies for integrating the English language arts, including literature, composition, speech, drama, and works in other media such as film. Attention to pedagogical theory and its practical applications. **Includes 5 hours of on-site pre-clinical experience.** Prerequisites: ~~ENG 1002G, 3001;~~ **ENG 2901**, SED 3330 and EDP ~~3325~~ **3331**; for ISEP students, SED 3000 and 3100; for Middle Level Education majors, MLE 3110. (Group 1) WI

**COS****Effective Fall 2008**

1. Change the course prerequisites of MAT 1160G.

**1160G MAT Mathematics: A Human Endeavor. (3-0-3)** Development of mathematical reasoning and problem solving, through concentrated study of three or four topics. Areas may include logic, sets, probability, statistics, graph theory, number theory, and/or geometry. Prerequisite: ~~ENG 1001G; and satisfactory completion (C or better) of high school Geometry and Intermediate Algebra, or MAT 1271. This course should not be considered as preparatory for other courses in mathematics.~~ **ENG 1001G. This course may not be taken by students with a high school mathematics deficiency that has not been removed. This course should not be considered as preparatory for other courses in mathematics. M1 904**

2. Revise the course prerequisites of MAT 1170G.

**1170G MAT Problem Solving. (3-0-3) F, S.** A writing-intensive course in which students are presented with challenging problems in mathematics and are required to develop their own problem solving strategies and tactics. Prerequisite: ~~ENG 1001G; and satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271. This course should not be considered as preparatory for other courses in mathematics.~~ **ENG 1001G. This course may not be taken by students with a high school mathematics deficiency that has not been removed. This course should not be considered as preparatory for other courses in mathematics. WI**

3. Modify the course title of MAT 1420.

**1420 MAT ~~Introductory Mathematics and Numeration~~ Mathematics for Elementary Teachers I. (3-0-3) F, S.** The study of the concepts and theory of numeration, probability, and statistics as well as the development of the numeration system via a problem-solving approach using both calculators and microcomputers throughout. Open only to early childhood, elementary, middle level, or special education majors. Prerequisite: Placement by ACT Mathematics score.

4. Amend the course title and prerequisites of MAT 2420G.

**2420G MAT ~~Introductory Geometry~~ Mathematics for Elementary Teachers II. (3-0-3) F, S.** Geometric relationships using a problem solving approach and higher order thinking skills. Topics investigated from practical and theoretical viewpoints, emphasizing understanding via concrete modeling, as suitable for pre-service K-8 teachers. Open only to early childhood, elementary, middle level, or special education majors. Prerequisite: ~~Satisfactory completion (C or better) of high school Geometry and Intermediate Algebra, and MAT 1420, with a C or better.~~ **MAT 1420, with grade of C or better. This course may not be taken by students with a high school mathematics deficiency that has not been removed. M1 903**

5. Change the course number of SOC 3610 to 3630 and add a course prerequisite.

~~3610~~ **3630 SOC Statistical Analysis of Social Data. (3-2-4) F, S.** Survey of statistical techniques used to summarize and describe the quantitative characteristics of social research. The course includes both descriptive and inferential statistics, using statistical software to analyze data. **Prerequisite: SOC 3620.**

**Pending Executive Actions:****BAS****Effective Spring 2008**

1. Designate FIN 4740 as a writing-intensive course.

**4740 FIN Independent Study (Arr.-Arr.-1-3)** Intensive investigation of a topic under the supervision of an instructor. Enrollment is by application. Prerequisite: Admission to the School of Business, BUS 3710, senior standing, cumulative grade-point average of 3.0 or higher, consent of the supervising instructor and approval of a completed application by the Associate Chair, School of Business, prior to registration. **WI**

**CEPS****Effective Spring 2009**

1. Revise the course description of ELE 2321.

**2321 ELE Child Growth and Development. (3-1-3) F, S.** A study of characteristics of children from before birth to the middle grades. Ways for teachers and other caregivers to respond to their needs and learning styles. Fifteen clock hours of clinical experience in preschool through primary level classrooms **and child care centers. ECE 912**

2. Revise the course prerequisites for REC 4275.

**4275 REC Internship. (Arr.-Arr.-6) (Credit/No Credit)** A field experience to include full-time assignment to an established recreation program. Prerequisite: ~~REC 3550 or 3551.~~ **Must have completed all other core courses in the Recreation Administration major or permission of the Chair or Internship Coordinator, and; have at least a 2.0 GPA overall and in the major.**

3. Change the course title for PED 4900.

**4900 PED Special Topics in ~~Exercise Physiology~~ Kinesiology and Sports Studies. (1-0-1) F, S.** Study of special topics and contemporary issues and trends in Exercise Physiology. May be repeated with different topics for up to three undergraduate and/or three graduate credits with permission of advisor or Department Chairperson. Prerequisite: Grade of "C" or better in BIO 2001G, PED 2440, and 4340; or permission of the Department Chair.

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**Attachment A**
**New Interdisciplinary Minor****Geographic Information Sciences Minor**


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This minor provides students with an integrated program of study that allows them to acquire the fundamentals of current mapping methodologies. With diverse needs for precise, timely acquisition of spatial data, its analysis and cartographic presentation, the curriculum allows students to complement their majors by using current, standard mapping equipment, software and hardware.

**Total Semester Hours: 18****A. Six semester hours in:**

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- GEG 3810 - Geographic Information Systems I. Credits: 3
  - GEG 3860 - Geographic Information Systems II. Credits: 3

**B. Three semester hours from:**

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- GEG 3800 - Introduction to Cartography. Credits: 3
  - GEG 3820 - Remote Sensing I. Credits: 3

**C. Nine additional semester hours from some combination of:****One of the following:**

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- ESC 4275 - Internship in Earth Science. Credits: 1 to 6  
(See footnote \*) (Cross-listed with GEG/GEL 4275)
  - ESC 4400 - Independent Study. Credits: 1 to 3  
(See footnote \*) (Cross-listed with GEG/GEL 4400)
  - ESC 4430 - Undergraduate Research in Earth Science. Credits: 1 to 3  
(See footnote \*) (Cross-listed with GEG/GEL 4430.)
  - GEG 3600 - Economic Geography. Credits: 3
  - GEG 3750 - Population Geography. Credits: 3
  - GEG 3775 - Urban Geography. Credits: 3
  - GEG 3780 - Land Use Planning. Credits: 3
  - GEG 4275 - Internship in Geography. Credits: 1 to 6  
(See footnote \*) (Cross-listed with ESC/GEL 4275)
  - GEG 4400 - Independent Study. Credits: 1 to 3  
(See footnote \*) (Cross-listed with ESC/GEL 4400)
  - GEG 4430 - Undergraduate Research in Geography. Credits: 1 to 3  
(See footnote \*) (Cross-listed with ESC/GEL 4430)
  - GEL 4275 - Internship in Geology. Credits: 1 to 6  
(See footnote \*) (Cross-listed with ESC/GEG 4275)
  - GEL 4400 - Independent Study. Credits: 1 to 3  
(See footnote \*) (Cross-listed with ESC/GEG 4400)
  - GEL 4430 - Undergraduate Research in Geology. Credits: 1 to 3  
(See footnote \*) (Cross-listed with ESC/GEG 4430)

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**AND**

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- BIO 3451 - Undergraduate Research. Credits: 1 to 3  
(See Footnote \*\*)
- BIO 4820 - Spatial Analysis for Environmental Sciences. Credits: 4  
(See Footnote \*\*)
- BIO 4840 - Resource Management and Environmental Assessment Credits: 3  
(See Footnote \*\*)
- BIO 5380 - Landscape Ecology. Credits: 3  
(See Footnote \*\*) (See the Graduate Catalog for the course description)
- ESC 3010G - Environmental Physical Sciences. Credits: 3
- ESC 3410 - Climatology. Credits: 3
- ESC 3550 - Surface Water Processes and Resources. Credits: 3
- GEG 3800 - Introduction to Cartography. Credits: 3  
(If not taken above in B)
- GEG 3820 - Remote Sensing I. Credits: 3  
(If not taken above in B)
- GEG 3855 - Computer Mapping. Credits: 3
- GEG 3865 - Advanced Cartography. Credits: 3
- GEG 3870 - Remote Sensing II. Credits: 3
- GEL 3430 - Structural Geology. Credits: 3
- GEL 3440 - Tectonics. Credits: 3
- GEL 3470 - Seminar. Credits: 1 to 3  
(See Footnote \*\*\*)
- SOC 3622 - Population. Credits: 3
- SOC 3660 - Social Organization. Credits: 3
- SOC 4240 - Sociology of Disasters. Credits: 3

**Footnotes:**

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\* Must contain a GISci component approved by the course instructor and student's advisor.

\*\* Biology majors **must** take at least 6 semester hours from the selection of BIO courses.

\*\*\* Must be Planetary Geology seminar.

(Geography majors **must** take at least 3 semester hours from courses listed other than GEG courses)