

1993

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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD

March 2, 1993

The meeting was convened by Dr. Mary E. Varble at 4:04 p.m., March 2, 1993, in the Dean's Conference Room of Booth Library.

Members and Alternates Present: Mr. Jeff Boshart, Ms. Suzanne Chouinard, Dr. Norbert Furumo, Dr. Al Joyner, Dr. Newton Key, Dr. Allen Lanham, Dr. Patrick Lenihan, Dr. Melanie McKee, Mr. Howard Price, Dr. Mary Varble, Mr. Justin Webb.

Members Excused: Dr. Mahyar Izadi and Mr. Paul Lueken.

Members Absent: Dr. Priscilla Rice-Pitts and Ms. Shelly White.

Visitors: Ms. Karen Oakley.

MINUTES OF February 2, 1993

Mr. Howard Price moved and Mr. Jeff Boshart seconded the motion to approve the February 2, 1993, minutes to stand as published. Motion Passed.

DEAN'S REPORT

Dr. Lanham reported to the LAB that a meeting has been scheduled with the Subject Librarians and the Departmental Library Coordinators on Wednesday, March 10, at 1:30 pm, in the BOG Room of the Library to discuss general questions or concerns regarding the Periodical/Standing Order Review Process. For clearer understanding of the process a mock department library budget will be reviewed. A representative from each department has been asked to attend the meeting. Dr. Lanham invited members of the LAB to attend the meeting which will address obligations of the Coordinators, and open lines of communication.

The Dean was pleased to announce that on Wednesday, March 24 from 10:00 - 12:00 pm, Booth Library will serve as a downlink for the Illinois State Library's teleconference on the National Research and Educational Network (NREN), NetILLINOIS, and the Internet. The cost of the conference to Booth Library is \$100; there will be no charge to visitors. The conference is currently being advertised through the Lincoln Trails Libraries System and the University Newsletter.

Dr. Lanham also reported that Booth Library will begin using an inhouse electronic newsgroup which will cut down on routine memos and announcements on paper form.

Dean Lanham announced that Reference Librarian Karl Bridges is working with staff of the Daily Eastern News to gain electronic access to full newspaper text to aid in the archiving process. The Dean would like to begin the same process with the Times Courier.

The Dean distributed to and discussed with the LAB the Illinois Bibliographic Information System (IBIS) usage report for last quarter. The report reflected total hours during the last three months of 1992 that Booth Library was logged onto ERIC Online, 282 hours; Carl UnCover, 649 hours; and the Wilson databases. The Library currently pays an annual fee of \$4,000 for ERIC and Carl UnCover; the Wilson databases are free during 92/93. Total cost for 93/94 will be \$14,000, plus two additional science databases will be added.

Dr. Lanham announced that he has been working closely with Suzanne Chouinard of the Vice President for Business Affairs office, to purchase chairs and tables for the new student study lounge to be located near the Circulation Desk. The terminals currently in the Circulation area will be relocated in the hallway outside the Reference Room. An ILCSO advisor has been scheduled to give input on moving the cabling for the terminals. The LAB inquired about the possible purchase of more terminals. The Dean explained that the library would like to purchase additional 386 or 486 level pc's and place the dumb terminals in the stacks, but limited funds has prohibited that project.

The Dean also reported that a new library account will be set up for Environmental Biology which will be funded from the current Zoology and Botany allocations. Both departments have agreed to this.

Dean Lanham reported that faculty member Calvin Smith, requested that Booth Library consider extending hours on Saturdays for the 93/94 calendar year.

Dr. Lanham explained that applications for the 93/94 Booth Library Fellows Program will be advertised in the March 4, 1993, University Newsletter.

The Dean spoke of the designated smoking lounge currently located at the West entrance. There have been many complaints from patrons and staff about the smoke exposure. Dr. Al Joyner moved and Dr. Melanie McKee seconded the motion to open discussion regarding the smoking policy for Booth Library. Motion passed. After discussion, the LAB made a motion to recommend a no smoking policy for Booth Library which will go into effect after the Spring semester. Motion passed with only two dissenting votes.

Dr. Lanham explained that no decisions have been made regarding the 93/94 book and materials budget. The CUPB made a recommendation to restore \$90,000 to the FY94 Book/Periodical Book Budget. The Dean submitted a memo to the CUPB explaining that the FY92 budget was almost \$910,000 and the FY93 figure was near \$770,000, a difference of \$140,000. Therefore, \$90,000 would not bring the figure back to its original strength.

OLD BUSINESS

The LAB reviewed and supports, by consensus, the Collection Management Policy. The policy was recently updated by Dr. Karl Grisso in consultation with the library staff. Updating terminology was the major change made to the policy.

The LAB reviewed and discussed recommendations to revise the Reference Collection Policy submitted by Dr. Al Joyner and Dr. Dean Elmuti. The LAB recommended that the Reference faculty redraft the policy for discussion at the April meeting.

NEW BUSINESS

Dr. Lanham distributed and discussed a draft of the 93/94 Library Calendar. The LAB will review and propose changes at the April meeting. Dr. Boshart suggested sending a copy of the draft to student government.

OTHER

The LAB inquired about the university restructuring. The Dean explained that the goal is to save money and administrative costs and that there were no proposed changes to Booth Library's administrative structure at this time.

ADJOURNMENT

Mr. Jeff Boshart moved and Dr. Melanie McKee seconded the motion to adjourn. The meeting adjourned at 5:35 p.m.

Next meeting: April 6, 1993