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Library Advisory Board

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## MINUTES OF THE LIBRARY ADVISORY BOARD

January 22, 1997

The meeting was convened by Dr. Lankford Walker, Chair, at 4:07 p.m. in the Dean's Conference Room of Booth Library.

Present: Randall Beebe, Mark Christhif, Leo Comerford, Richard Keiter, Karen Ketler, Matthew Monippallil and Ted Weidner.

Absent: Carolyn Cooper, Larry Helsel, Lynda Kayser, Michael Stokes and Richard Wandling.

Visitor: Virginia Baldwin.

Dr. Lanham was absent because of a death in his family.

### I. Approval of minutes of November 20, 1996 meeting

There were no corrections or additions to the minutes. Dr. Beebe moved to approve; Dr. Keiter seconded. Minutes were approved.

### II. Communications

#### A. Memo from Vice President Weidner

The memo was in response to the board's letter to President Jorns recommending a 15 percent increase in the book and materials budget. Dr. Monippallil was encouraged by Dr. Weidner's statement that FY98 will see increased funds. Evidently there are no additional funds for FY97. Dr. Comerford commented on Dr. Weidner's statement that the board support any decision to reallocate money from other areas to increase funding for the library. Dr. Keiter agreed that it would be important for the board to voice their support of such a decision, since it would probably generate protest from other areas. Dr. Beebe felt it meant the board needs to be prepared to back up what it has said.

Dr. Keiter said Dr. Weidner's response is a good sign, a note of encouragement that the VPAA supports library funding. Dr. Walker said he was perplexed by the statement about a finite amount available. Is this referring to next year? Dr. Monippallil thought yes. Dr. Beebe said perhaps it is a note of caution on Dr. Weidner's part. Traditionally, no area has got that large an increase. Virginia Baldwin said that the increase has been held to ten percent in the past. Dr. Keiter said that the CUPB meets on Friday, and more will be known after that meeting.

Dr. Walker asked if the board needs to send a response to this memo. It was agreed that no response was necessary.

#### B. Memo to the board from department chairs

Dr. Monippallil said that since the memo refers to "those who are responsible for allocating resources" in the library, the matter should be deferred to the next meeting when the Dean is present. Dr. Keiter asked Dr. Walker if he has had any contact with those who signed the memo and what is their purpose for writing it. Dr. Walker said his perception is that the chairs want to express their belief that the library is as much a concern of the faculty as it is of the Dean. Dr. Comerford asked if there are specific concerns they want to address. Dr. Walker said he didn't think so, their concerns are the same as the board expressed last semester. They would like to be kept abreast of what is happening with allocations as well as what is happening in the library. Dr. Walker mentioned that the board was not informed of the results of a library survey of students done last semester. Dr. Beebe said he was confused as to the intent of the memo. Dr. Comerford said his understanding of the memo was that these people feel, like the board does, that those who allocate the funds do what they want with no consideration of the recommendations of others on campus. Dr. Walker agreed and said he does not want to be told that the money is already allocated and it is too late to hear their recommendations. He also is concerned about the extent to which the formula is used. We were told at the last meeting that the formula was not being used. Is this the case? Virginia Baldwin explained that the Collection Development Committee gave the board notice of how the formula was used last year. It was only one tool used in the process of allocating the new monies last year. There are no new monies this year, so it is not being used at all. Dr. Walker said he understood, and asked if the board could be kept apprised in a more timely manner.

Dr. Keiter asked if the library is expecting any new monies; Virginia Baldwin said as far as she knew, no. Mr. Weidner said that the physical needs of the campus are great right now, so perhaps that is where any extra funds are being allocated.

Dr. Comerford suggested inviting the department chairs to the next meeting so they may explain their intent in writing this memo. Dr. Walker will contact them and invite one or two of them. The item will be carried over to the next meeting.

### III. Old business-- none.

### IV. New business

Dr. Walker wanted to bring to the attention of the board the fact that the student members have not attended any meetings this year. According to the bylaws, they must be considered to be no longer on the board. Dr. Walker will send a letter to the Student Senate asking that they appoint new members.

The meeting adjourned at 4:50 p.m.

Mary Grivetti, Recording Secretary