

3-11-2010

March 11, 2010

Council on Academic Affairs

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**Agenda for the March 11, 2010 CAA Meeting**

**Items approved:** 10-54, AET (INT) 3803, Sustainable Construction (New Course)  
10-56, FCS 4242, Computer Use for Child Care Administrators (Revised Course)  
10-57, FCS 4244, Working with Families of Children Identified as Exceptional (Revised Course)  
10-58, FCS 4250, Designing and Managing Learning Environments in Early Childhood Programs (Revised Course)  
10-59, FCS 4256, Working with School-Age Care Programs (Revised Course)  
10-60, FCS 4262, Discipline and Guidance of Young Children (Revised Course)

**Items Pending:** 09-13, Proposal to Add a New Requirement for Graduation: Writing-Intensive and/or Writing Centered Course Completion  
10-55, Administrative Drop Policy (Revised Policy)  
10-61, ENT 3300, Foundations of Entrepreneurship (New Course)  
10-62, ENT 3500, Marketing and Innovation for Entrepreneurial Ventures (New Course)  
10-63, ENT 3700, Financing for Entrepreneurial Ventures (New Course)  
10-64, ENT 4500, Entrepreneurial Management and Venture Plan Development (New Course)  
10-65, Entrepreneurship Minor (New Minor)  
Ad Hoc Committee on Integrative Learning (Ongoing)

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**Council on Academic Affairs**

**Minutes**

*March 11, 2010*

The March 11, 2010 meeting of the Council on Academic Affairs was held at 2:03 p.m. in Room 4440, Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Ms. Green, Dr. Hendrickson, Dr. Mitchell, Mr. Pickham, Ms. Ruholl, Dr. Sterling, and Dr. White.

**Members Absent:** Mr. Lambert, Dr. Reid, and Dr. Shelton.

**Staff Present:** Dr. Herrington-Perry and Ms. Fopay.

**Guests Present:** Ms. Coonce, Family & Consumer Sciences; Dean Hoadley, Lumpkin College of Business & Applied Sciences; Dr. Meadows, Family & Consumer Sciences; and Dr. Woodley, School of Technology;

**I. Approval of the February 18, 2010 CAA Meeting Minutes.**

The minutes of February 18, 2010 were approved as written.

**II. Approval of the March 3-4, 2010 CAA Electronic Meeting Minutes.**

The minutes of March 3-4, 2010 were approved as written.

**III. Communications:**

**a. Curriculum Committee Meeting Minutes:**

1. Minutes of the February 22, 2010 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
2. Minutes of the February 22, 2010 College of Education & Professional Studies Curriculum Committee meeting.
3. Minutes of the February 26, 2010 College of Sciences Curriculum Committee meeting.
4. Minutes of the February 26, 2010 Writing Across the Curriculum meeting.
5. Minutes of the March 1, 2010 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
6. Minutes of the January 15, 2010 International Education Council meeting.
7. Minutes of the February 5, 2010 International Education Council meeting.

**b. Waiver Reports:**

1. Academic Waiver Reports for February 2009 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

**c. Executive Action Requests:**

1. February 24, 2010 memorandum from Dean Hoadley, LCBAS, requesting executive action to delete FCS 4760 from the catalog.
2. February 26, 2010 memorandum from Dean Hanner, COS, requesting executive action to add the writing-intensive designation to PLS 4943.

**d. Other:**

1. February 22, 2010 email from Dr. Grant Sterling, CAA's Faculty Senate liaison, regarding a new Strategic Planning initiative.

*According to Dr. Sterling's email Dr. William Weber, Vice President for Business Affairs, announced at a recent Faculty Senate meeting that the University was beginning a new Strategic Planning Initiative and that he would meet with groups such as Faculty Senate and CUPB to work through their ideas about the future of the University. In addition, the email indicated that Dr. Weber was willing to meet with other organizations on campus that were interested.*

*At today's meeting, Dr. Sterling provided details and indicated Dr. Weber was willing to come to CAA to provide an explanation of the initiative. Before deciding whether or not to participate in it, the council requested that Dr. Weber be invited to a future CAA meeting to explain what was involved with the initiative.*

2. February 26, 2010 memorandum from Dr. James Davis, Chair of the College of Sciences Curriculum Committee, regarding the proposal to add a new requirement for graduation: Writing-Intensive and/or Writing Centered course completion (agenda item 09-13).

*Dr. Hendrickson referred to the February 26, 2010 Writing Across the Curriculum Committee (WAC) meeting minutes which notes that WAC indefinitely tabled the proposal to add a new requirement for graduation: Writing-Intensive and/or Writing Centered course completion (agenda item 09-13). In addition, the minutes indicate a memo would be sent to CAA explaining concerns with the proposal and Writing Across the Curriculum at EIU. The memo will be added to CAA's agenda once it is submitted to the council.*

**IV. Committee Reports:**

1. Dr. Campbell reported on the Office of the Registrar's Advisory Committee.

**V. Items to be Added to the Agenda:**

1. 10-61, ENT 3300, Foundations of Entrepreneurship (New Course)
2. 10-62, ENT 3500, Marketing and Innovation for Entrepreneurial Ventures (New Course)
3. 10-63, ENT 3700, Financing for Entrepreneurial Ventures (New Course)
4. 10-64, ENT 4500, Entrepreneurial Management and Venture Plan Development (New Course)
5. 10-65, Entrepreneurship Minor (New Minor)

Dr. Sterling moved and Dr. White seconded the motion to add these items to the agenda.

**VI. Items Acted Upon:**

1. **10-54, AET 3803, Sustainable Construction (New Course)**

Dr. Woodley presented the proposal and answered questions of the council. The council requested minor revisions to the numbering under Part II of the course proposal.

Dr. Sterling moved and Dr. Bower seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with minor revisions, was approved, effective Fall 2010.

**3803 AET. Sustainable Construction. (3-0-3) F.** Study of the principles of environmentally sustainable construction with application of green buildings and standard construction techniques and mechanical systems. Included is the Green Building Rating System LEED (Leadership in Energy and Environmental Design) for benchmarking the design, construction, and operation of high performance green buildings. Prerequisites: AET 2253 and AET 3603 or approval of instructor.

**2. 10-56, FCS 4242, Computer Use for Child Care Administrators (Revised Course)**

Ms. Coonce and Dr. Meadows presented the proposal and answered questions of the council.

Mr. Pickham moved and Ms. Green seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Summer 2010.

**4242 FCS. Computer Use For Childcare Administrators. (2-0-2) On Demand. Computer Childcare Admin.** Focus on integrating various forms of technology into the early childhood environment for record-keeping, family and community connections, and in the development of personal portfolios to document professional practice. The course provides tools to allow professionals to maximize the use of technological resources to enhance children's learning while applying developmentally appropriate criteria to each application. Prerequisite: Admission to the B.A. in General Studies: Option in Childcare Education (ABC program) or permission of instructor.

**3. 10-57, FCS 4244, Working with Families of Children Identified as Exceptional (Revised Course)**

Ms. Coonce and Dr. Meadows presented the proposal and answered questions of the council.

Dr. Bower moved and Ms. Green seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2010.

**4244 FCS. Working with Families of Children Identified as Exceptional. (3-0-3) On Demand. Fam/Child Identified Exception.** Study of characteristics of young children identified as exceptional as related to family interactions and effective communication with the child, school, and community environments as related to the early childhood care environment. Prerequisite: Admission to the B.A. in General Studies: Option in Childcare Education (ABC program) or permission of instructor.

**4. 10-58, FCS 4250, Designing and Managing Learning Environments in Early Childhood Programs (Revised Course)**

Ms. Coonce and Dr. Meadows presented the proposal and answered questions of the council.

Dr. Mitchell moved and Dr. Campbell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Summer 2010.

**4250 FCS. Designing and Managing Learning Environments in Early Childhood Programs. (2-0-2) On Demand. Early Childhood Learn Environ.** Focus on the use of developmental and cognitive theory in the design and utilization of experientially rich environments in the childcare environment. Prerequisite: Admission to the B.A. in General Studies: Option in Childcare Education (ABC program) or permission of instructor.

**5. 10-59, FCS 4256, Working with School-Age Care Programs (Revised Course)**

Ms. Coonce and Dr. Meadows presented the proposal. There were no questions.

Dr. Bower moved and Mr. Pickham seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2010.

**4256 FCS. Working with School-Age Care Programs. (3-0-3) On Demand. School-Age Care Programs.** Study of the whole child's development between the ages of 6 and 8 years and the application of the child development knowledge to appropriate planning, implementing, and evaluating care and educational programs. Prerequisite: Admission to the B.A. in General Studies: Option in Childcare Education (ABC program) or permission of instructor.

**6. 10-60, FCS 4262, Discipline and Guidance of Young Children (Revised Course)**

Ms. Coonce and Dr. Meadows presented the proposal. There were no questions.

Ms. Ruholl moved and Dr. Hendrickson seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Summer 2010.

**4262 FCS. Discipline and Guidance of Young Children. (2-0-2) On Demand. Discipl/Guide Young Children.** Overview of guidance/discipline theories for use with young children birth to age eight; understanding and preventing challenging behavior; intervention strategies; functional assessment; strategies to minimize or eliminate challenging behaviors; partnerships with parents/families; available resources, and the development of an action plan. Prerequisite: Admission to the B.A. in General Studies: Option in Childcare Education (ABC program) or permission of instructor.

**VII. Other:**

1. Dr. Hendrickson noted that the next council meeting will be held March 25, 2010. In addition, he explained that at that meeting there would be a program review presentation which will be one of several presentations given by departments at CAA meetings this semester. He provided some information about the presentations and referred council members to the document "Questions to Guide CAA's IBHE Program Review Discussions" which is linked from the CAA Webpage.

**VIII. Pending:**

1. 09-13, Proposal to Add a New Requirement for Graduation: Writing-Intensive and/or Writing Centered Course Completion
2. 10-55, Administrative Drop Policy (Revised Policy)
3. Ad Hoc Committee on Integrative Learning (Ongoing)

The next meeting will be held Thursday, March 25, 2010.

The meeting adjourned at 2:25 p.m. *—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

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The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
March 25, 2010  
Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 10-55, Administrative Drop Policy (Revised Policy)
2. 10-61, ENT 3300, Foundations of Entrepreneurship (New Course)
3. 10-62, ENT 3500, Marketing and Innovation for Entrepreneurial Ventures (New Course)
4. 10-63, ENT 3700, Financing for Entrepreneurial Ventures (New Course)
5. 10-64, ENT 4500, Entrepreneurial Management and Venture Plan Development (New Course)
6. 10-65, Entrepreneurship Minor (New Minor)
7. B.A. in English Program Review Presentation

**Approved Executive Actions:**

None.

**Pending Executive Actions:****LCBAS****Effective Fall 2010**

1. Delete FCS 4760 from the Undergraduate Catalog. This action results in the deletion of all references to FCS 4760 in catalog including the course description and the listing of the course in the Hospitality Management Concentration within the Family & Consumer Sciences: Apparel & Textiles, Consumer Studies, Hospitality, and Merchandising Option.

~~**4760 FCS. Hospitality Franchising. (3-0-3) S.** Analysis of the franchise concept, the franchisee-franchisor relationship, legal regulations impacting the operation of a franchised hospitality business, and an analysis of current franchise opportunities in the hospitality industry. Prerequisites: FCS 2700, FCS 2740, FCS 3784, FCS 3786, BUS 2101, and BUS 2710.~~

**Hospitality Management Concentration****Additional 15 hours from the following:**

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 FCS 2100 - Nutrition in a Global Society. Credits: 3  
 FCS 2784 - Hospitality Sales and Service. Credits: 3  
 FCS 3340 - Club Management. Credits: 3  
 FCS 3740 - Professional Hospitality Meeting Management. Credits: 3  
 FCS 4275 - Internship. Credits: 3 to 9  
 FCS 4340 - Conventions and Trade Shows. Credits: 3  
 FCS 4345 - Advanced Lodging Administration. Credits: 3  
 FCS 4350 - Dining Room Management. Credits: 3  
~~FCS 4760 - Hospitality Franchising. Credits: 3~~  
 FCS 4940 - Food Systems Management. Credits: 3  
 REC 3310 - Travel and Tourism. Credits: 3

**COS****Effective Fall 2010**

1. Add the writing-intensive designation to PLS 4943.

**4943 PLS. American Political Thought. (3-0-3) F-odd-numbered years.** This course investigates the evolution of American political thought and examines the social and political ideologies that have shaped the American political system, including Puritanism, Populism, Progressivism, and Reform Liberalism. This course also studies the role of American political thought in the development of American politics and policy. Prerequisites: PLS 1153G or permission of the instructor. **WI**