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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD

February 27, 2002

The meeting was convened by Dr. Richard Jacques, chair, at 4:00 p.m. in the Dean's Conference Room.

Present: Steve Davis, Alan Grant, Allen Lanham, Marilyn Lisowski, Peter Loewen, Amanda Murphy, Barbara O'Donnell, Jeff Stowell, and Wafeek Wahby.

Excused: Rosemary Buck, Kathryn Bulver, Melanie Burns, Mahmood Butt, Matthew Monippallil, Sarah Newton, Cheryl Noll, and Charles Phillips.

I. Approval of Minutes

Dr. Jacques moved that the minutes from the November 14, 2001 meeting be approved. A vote was taken, and the minutes were unanimously approved.

II. Communications

Communications were received from Dr. Rosemary Buck, Dr. Melanie Burns, Dr. Mahmood Butt, Dr. Matthew Monippallil, and Sarah Newton, notifying Dr. Jacques that they were unable to attend this meeting.

III. Dean's Report

Human Resources Issues

Dr. Lanham informed the Board that two new reference librarians had been hired since the last meeting. Stacey Knight began her duties in January, and she is responsible for the areas of Geology/Geography and Physics. Sarah Nesbeitt began working at the beginning of February, and her subject areas are Economics and Mathematics. Both librarians have good technology skills, and they will be assisting with electronic resources and with exhibits here in the Library. He said that we still have one more vacant faculty position, in the Circulation department to fill. The search for this position will begin as soon as possible.

Planning

Dr. Lanham gave an update on the continuing renovation of Booth Library. He said that we will soon have access to the atrium, which will make it much easier to navigate the building. He also explained the delay with the opening of the south entrance; even though there has been a delay in the fabrication of the stairs, work is still being done in this area, and the staircase will be delivered soon. Dr. Loewen asked what the media shelving would be like when it is completed. Dean Lanham said that the LPs will be on the lower shelves with the more modern formats on the top shelves.

Dr. Lanham described the Opening Day Ceremony, held on February 14, 2002, and provided members with a program from the ceremony. He said that opening day went very well, with a respectable number of people in attendance for the ceremony. Over 9,000 people visited the Library in the first week that the renovated building was open, which is 50% of the record gate count for Booth. He also stated that the Booth Library Rededication Celebration will be held Thursday, April 18, 2002 at 1:30 p.m. in the library quad.

Drafts of the 2002-2003 Library calendar were distributed. Dr. Lanham asked the members to review the calendar and bring their comments or suggestions to the March meeting when the calendar will be up for approval.

Dr. Lanham spoke about the Library fundraiser that is currently underway. Approximately 70,000 copies have been sent out already, and 3,000 more are in preparation. He expressed satisfaction that the Library has been given an opportunity to reach out to donors in this way. He also explained that, unlike the academic colleges on campus, the Library doesn't have a large alumni base to draw from, since the Master's in Library Science program has not been offered at Eastern since 1978. This fundraiser will help to develop a donor base, which will increase donations to the Library in the future, as well. He also mentioned that the Vice President for External Affairs' office is working with donors for naming opportunities in the renovated building.

Dean Lanham also distributed copies of the FY04 Library Services Dean's Objectives. He explained that these objectives haven't changed much from those in previous years, since the previous list covered most basic areas of service.

Other

The current LAB roster was distributed, and members were asked to review their information. Dr. Lanham wanted to make sure that the expiration dates of members' terms, as indicated on the roster, were correct. Everyone present at the meeting agreed that their term information was correct.

Adjournment

Meeting adjourned at 4:45 p.m.

Jaime Hendrix, Recording Secretary