

2010

February 24, 2010

Library Advisory Board

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Recommended Citation

Library Advisory Board, "February 24, 2010" (2010). *Minutes*. 65.
<http://thekeep.eiu.edu/lab/65>

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MINUTES OF THE LIBRARY ADVISORY BOARD
February 24, 2010

Professor Joe Gisondi, Chair, convened the meeting at 4:03 p.m., in Booth Library Conference Room 4440.

Present: Rick Anderson, Julie Benedict, Lola Burnham, Marie Fero, Joe Gisondi, Holly A. Henry, Mary J. Lane, Dean Allen Lanham, Stephen Lucas, Kiran Padmaraju, and Tina K. Veale

Excused: Thomas McDonald

I. Welcome and Comments

A motion was made by Kiran Padmaraju and seconded by Tina Veale, to approve the minutes from the January 27, 2010 meeting as submitted; the motion carried.

The Board was pleased to welcome Holly Henry and Mary Lane, both of whom are student senators and who will be the Board's Student Representatives to serve the remainder of this term.

II. Communications

Communication was received from Thomas McDonald regarding his inability to attend.

III. Old Business

EIU Integrative Learning Initiative, Booth Library: Awards for Excellence in Student Research and Creativity

Joe Gisondi presented the "Evaluation Rubric" that he and his fellow committee members, Kiran Padmaraju and Tina Veale, designed. This evaluation form assigned a numeric value to the three criteria: excellence, research/creativity, and use of research resources. After discussion of this form, Board members agreed to use weighted scores for each category and include information at the top of the form that identifies the student. Joe Gisondi will redraft the form and submit it to the members for further review via email. The submission deadline for students is April 1, 2010. Submissions will be reviewed by members of the Library Advisory Board, as well as librarians and other specialists, depending upon the type of submission. Awards will be given during National Library Week, April 12-16, 2010. Bookmarks announcing the program were distributed at the meeting and have been given to students at Booth Library. More information will be given to faculty in the near future. In addition, Dr. Lanham hopes to have someone from the Daily Eastern News write an article about the awards.

IV. New Business

Booth Library Calendar FY2011.

A draft of Booth Library's proposed calendar for July 1, 2010 through June 30, 2011, was reviewed. Marie Fero moved and Kiran Padmaraju seconded to endorse the calendar as it was presented.

Increase of Fee for thesis binding.

Dr. Lanham brought to the Board's attention that the fee for thesis binding has not been increased in more than 19 years. Last year the thesis binding account had a deficit, due to rising binding and mailing costs. Dean Lanham proposed increasing the fee for thesis binding from \$10 to \$12. The thesis binding account is specifically used for the binding and mailing of theses to students; it is not intended to make a profit. It is felt that a two dollar increase should be sufficient to cover costs at this time. The Board heartily endorsed the increase. The proposal will next be brought to the Provost for his review and approval.

Dean's Report

Personnel

Dr. Lanham reported that a search is still in progress for the vacant 12-month, tenure-track librarian position. In addition, two Library faculty will retire during summer 2010.

Service Issues

An automated external defibrillator will soon be installed for public use in the Library and will be housed near the Reference desk on the third floor. There are several places on campus where defibrillators, furnished by Health Services through a grant, are being placed. While staff members may be trained in the use of the defibrillator, the defibrillator will be available for general patron use.

Collection Issues

The 2010 Periodical and Standing Order Review has begun. Booth Library's bibliographers are in contact with the Departmental Library Coordinators.

Considering the State's financial climate, Dr. Lanham would like feedback from the Board with suggestions on scenarios for future acquisitions for Booth Library. Due to the absence of many Board members, this item has been tabled until the next meeting on April 14, 2010.

Planning Issues

The Illinois Library Association's program, "Snapshot of a Day in the Life of the Library" February 10, 2010, was well received at Booth Library. Patrons of the Library wrote or decorated red hearts commenting on their experiences at the Library and Dr. Lanham brought in a selection for the Board to view.

V. Adjournment

As Joe Gisondi needed to leave the meeting at 4:30 p.m., Tina Veale chaired the meeting to conclusion. It was briefly discussed that nomination of 2010-11 Chair and Vice-Chair need to be submitted to our Chair, Joe Gisondi before our next meeting in April as elections will need to be made at that time.

It was moved by Marie Fero and seconded by Rick Anderson, that the meeting be adjourned, 4:44 p.m.

Respectfully submitted by:
Christine Derrickson, Recording Secretary