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May 15, 2003

For Immediate Release:

EIU TO REDUCE SUMMER HOURS; BOOTH LIBRARY AMONG EXCEPTIONS

CHARLESTON – In an effort to conserve resource dollars, Eastern Illinois University will close selected buildings from noon on Fridays until Monday mornings during the summer months.

Beginning this week and continuing through Aug. 17, air conditioning and, in some cases, electrical power will be turned off during the afore-mentioned hours. Building/office exceptions include Booth Library, University Police and the Office of Admissions, which plan to keep normal working hours.

Classes scheduled to meet on Friday afternoons and/or weekends will be relocated to buildings where the air conditioning will remain on.

All offices must be open between 8 a.m. and 4:30 p.m. Monday through Thursday, and between 8 a.m. and noon on Friday. Administrative offices (and others where possible) will remain open during the lunch hour (Monday through Thursday).

Employees will be required to work their regularly scheduled number of full-time hours during the four-and-a-half-day work week.

The university will be closed Monday, May 26, in observance of Memorial Day, and on Friday, July 4. Selected offices will close at noon Thursday, July 3, as well.