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Minutes

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February 5, 2008

Faculty Senate

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Faculty Senate, "February 5, 2008" (2008). *Minutes*. 62.
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FACULTY SENATE MINUTES FOR February 5, 2008 (Vol. XXXV, No. 35)

The 2007-2008 Faculty Senate minutes and other information are available on the Web at <http://www.eiu.edu/~FacSen> The Faculty Senate agenda is posted weekly on the Web, at Coleman Hall 2532, and on the third-level bulletin board in Booth Library. Note: These minutes are not a complete verbatim transcript of the Senate meeting.

Call to Faculty: Apportionment Board Committee is in need of a faculty representative. The Board meets Thursdays at 7 p.m. Interested faculty should contact John Pommier (jhpommier@eiu.edu or 581-6597) as soon as possible. Please use Apportionment Board Committee in the subject line.

Call to Faculty: Faculty elections to University Councils and Committees will be held March 26th and 27th. Included with these minutes are a list of open positions, a nomination form, and questions to be answered and submitted by nominees. Nominations and answers to questions should be submitted to Ann Brownson by 5:00 p.m. Monday, March 3, 2008.

Call to Faculty: Materials for the Distinguished Faculty Award need to be submitted by 4 p.m. March 7th to Robin Murray at 3351 Coleman Hall. For additional information and/or assistance contact Robin (rlmurray@eiu.edu or 581- 6985).

I. Call to order by Lynne Curry at 2:00 p.m. (Booth Library Conference Room, Room 4440)

Present: A. Brownson, J. Coit, L. Curry, M. Dao, R. Fischer, A. Haile Mariam, B. Joyce, A. Kostelich, R.. Marshall, A. Montleon, R.. Murray, J. Pommier, T. Sinclair, J. Snyder, D. VanGunten and E. Volk. Excused: J. Russell and J. Stimac. Guests: K. Born (Gerontology GA), B. Garcia (Reporter, *Daily Eastern News*), E. Matheny (Photographer, *Daily Eastern News*), J. Johnson (CAH), B. Chesnut (Office of Research & Sponsored Programs), K. Frank (National Writing Project), N. Remington (National Writing Project), B. Lord (Provost/VPAA), G. Aylesworth (Philosophy) and B. Irwin (Honors).

II. Approval of Minutes of 22 January.

Approval of the Minutes of 22 January with no corrections – Yes: Brownson, Coit, Curry, Fischer, Joyce, Marshall, Murray, Sinclair, Snyder and VanGunten. Abstain: Dao, Haile Mariam and Pommier. Excused: Russell and Stimac.

III. Announcements

A. Spring Forum on Retention: Fostering Positive Connections. The February 28th forum will be held 2-4 p.m. in the Arcola-Tuscola Room in the MLK Union. The forum will be sponsored by the Committee on Retention Efforts (CORE) and CAA.

IV. Communications

A. Intercollegiate Athletic Board minutes, re: IAB meeting minutes.

V. Old Business

A. Committee Reports

1. Executive Committee: Senator Curry provided the Senators with Eastern Illinois University fact sheets for 2007. It was then brought to everyone's attention that there is a new Faculty Senate website.
2. Nominations Committee: An AB faculty representative is needed. Senators noted that getting faculty to serve is difficult because of the scheduled time the AB meets.
3. Elections Committee: There is a call for chairs for university councils and committees to send their vacancies for next year to Senator Ann Brownson. Elections are tentatively scheduled for March 24-25.
4. Faculty – Student Relations Committee: Senator Fischer will be attending an External Relations Committee meeting.
5. Faculty – Staff Relations Committee: The committee will meet Monday February 11 at 1:15 p.m. in the MLK Union.
6. Budget Transparency Committee: The committee plans to have a follow-up meeting with Senator Curry.
7. Faculty Forum Committee: No report.
8. Awards Committee: Senator Murray has put out a call for Distinguished Faculty Award nominations.
9. Other Reports
 - a) Provost's Report: Provost Lord said that the 10th day numbers are in and that they are slightly lower from last spring semester.
 - b) Senator Fischer gave an update on the Athletic Director search. He explained that there are good candidates and that this is an opportunity for Eastern Illinois University to find the right fit. The schedules for interviews will be released soon; more information can be found on the Athletic Department website.

V. New Business

- A. Bob Chestnut, update on Research and Sponsored Programs: Bob Chestnut began by stating that the Research and Creative Activity Advisory Board is made up of representatives from all four colleges. Based on input from the Board, Chesnut has developed a proposal for publicizing and promoting faculty research. He provided a table of proposed new initiatives that would further this goal. Senator Fischer voiced his concern about the lack of structure and the need for a clearinghouse for the distribution of information. Chestnut replied that an early test could be done to see if there is a need for restructuring. Senator Curry pointed out that other university websites highlight faculty research and that we need to do that here. Chestnut agreed that Eastern needs a dedicated website to profile faculty research. Senator Dao suggested that the proposal should be titled "publicizing research" as opposed to "promoting research" to better reflect what it would actually do. Senator Coit responded that the proposal is aimed at addressing issues that the BOT has highlighted such as faculty-student collaboration in research. Chestnut then provided statistics concerning the Proposal Initiative Fund for 2007-2008. He explained that overall, there was not a large discrepancy between highly ranked proposals and available funds. Fischer

then inquired if there would ever be a reevaluation of indirect costs because they may inhibit faculty's motivation to apply for outside funding. Chestnut cited a study concluding that indirect cost distribution had no affect on seeking external funds. Curry then asked if Eastern's indirect cost structure was different than those of other universities. Chestnut explained that although there is no established norm for this, EIU does not stand apart from peer universities. Dao commented that since Eastern is not widely regarded as a research institution, we have to make a strong case for funding. Chestnut said that External Relations is sensitive to that issue. Senator Haile Mariam then asked if Business Affairs receives a percentage of the indirect costs. Chestnut said that funds are used to reimburse the university for costs that are not captured in the budget. Chesnut concluded by saying that the next round of PIF proposals is due in May and funding will begin in July.

B. Nancy Remington and Katherine Frank, National Writing Project The National Writing Project is a professional development project for K-20 educators. The Writing Project develops teaching demonstrations and conducts in-services. All disciplines are welcomed. There are 200 sites; about six new sites are developed each year, predominately at university campuses. Remington said that the benefits of the Writing Project include better prepared undergraduate and graduate students and outreach to local communities. Senator Snyder asked if the goal was to develop writing projects for student writing assessment. Frank responded that while that is part of what they do, their goal is more to provide students with learning tools to increase their creativity and writing abilities. There are currently six sites in Illinois, which is double the amount from last year. Senator Haile Mariam asked if there was any feedback regarding efficacy. Frank said there are both qualitative and quantitative data showing that the Writing Project yields results. Senator Murray will host a workshop from July 1-31st. Individuals will be coached in teaching, view and learn from demonstrations, engage in formal writing and writing crawls, create a portfolio, and participate in group projects to initiate proposals within their communities. The summer workshop is a fun but intense way to engage in writing across the curriculum. More information about the National Writing Project can be found at www.nwp.org.

C. President Perry, Letter to the University Community: President Perry began by thanking the Senate for the opportunity to speak to them and then opened the floor to questions. Senator Fischer asked if the enhancement of graduate research is included in President Perry's plan. Perry responded that the first priority is to enhance excellence in research at all levels. He said that it is important to prepare scholars for graduate study as well as provide an opportunity for graduate students conducting research to mentor undergraduate students. Senator Snyder commented that graduate research is one of the five criteria outlined in the First Choice Application for Graduate Programs. Senator Coit then asked what the models were for undergraduate research. President Perry explained that possible models include an existing grant, a research project, an independent study, a

departmental research journal and the Study Abroad Program. Senator Pommier commented that Perry has implemented change by listening to the university community. Senator Curry asked what would have to change for Eastern to further its goals. Perry answered that more proposal pressure from faculty could lead to more successes in funding research and that, as an institution, there is a need to provide more support for the professional development of faculty. It is a matter of putting more fuel in the engine as well as a matter of time. He thinks the university has done a good job focusing its priorities over the last couple of years, but we need to initiate a campaign to gain more resources. Senator Sinclair asked how outcomes will be measured. Perry said that outcomes may be measured against peer institutions or longitudinally with ourselves. Each department will measure progress quantitatively or qualitatively. Senator Murray asked Perry to talk about fine arts programming enhancement. Perry said that Dean Johnson will have a plan for working on outreach and it is important to get community involvement with Dounda. He suggested that bringing artists in and incorporating them into local schools would generate support for the university and added that that it would be nice to host shows, programs and exhibits in Dounda to involve adults from the community as well. Curry then asked about the President's goal of promoting service for undergraduate students. Perry said that there are many opportunities for students but in order to get more involvement from students we need to be more organized. Students are going to graduate into a society that is dependent on volunteering, and they need to care about their communities; therefore, he wants students to come to Eastern to develop and prepare themselves to be contributing members of society. He is confident that, over time, there will be an increased demand for what Eastern has to offer. Student Senator Kostelich then asked President Perry how Eastern can better market itself. Perry agreed that we need to do a better job at marketing ourselves. He said that Eastern will be working with a consultant this spring to step up new marketing efforts. Haile Mariam then asked about the state of technology at Eastern. Curry commented that the VPBA office is working on bringing in an outside evaluator. Dao said that our alumni are also important to increased awareness of Eastern. Curry followed up by stating that when prospective students learn that that their professors are leaders in their field, they will realize what the value of the education they are receiving at Eastern.

VII. Adjournment at 3:55 p.m.

Future Agenda Items: campus climate survey; construction updates; long-range planning; faculty handbook

Thank you to President Perry: letter to the University Community, Bob Chestnut: update on Research and Sponsored Programs and Nancy Remington and Katherine Frank: representatives from the National Writing Project.

Respectfully submitted,

Jeanne Snyder, Recorder

EASTERN ILLINOIS UNIVERSITY

Petition for Nomination to University Councils

With the approval of the individual herein designated, we, the undersigned Unit A faculty or department chairs, do hereby nominate.....

_____ as a candidate for the
Name of Nominee

_____ in _____
Name of Council/Committee College/area (if applicable)

Position # _____

Name	Department
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

Completed petitions must be returned to Ann Brownson, 1224 Booth Library (Periodicals Desk), by 5:00 p.m. on Monday, March 3, 2008

Answers to questions posed by the specific committees must be e-mailed to Ann Brownson (aebrownson@eiu.edu) by 5:00 p.m. on Monday, March 3, 2008.

February 10, 2008

Dear Faculty,

One significant way faculty members can play a role in the University's decision-making process is by serving on university committees. Through their discussions, recommendations and decisions, these committees can directly and indirectly affect the students, faculty and staff of Eastern Illinois University. Thus, at this time, the Faculty Senate would urge you to consider running for election to one of the university committees that will have openings in the Fall 2008 semester. A list of the open seats on the committees, a nomination form, and the questions to be answered by the candidates (committee specific) are attached. The nomination form and the answers to the specific committee responses to questions are due back to Ann Brownson, 1224 Booth Library by 5:00 p.m. on Monday, March 3, 2008. Please send responses to questions via email to aebrownson@eiu.edu. The list of candidates and their personal statements will be distributed with the March 4 Faculty Senate minutes. The elections will be held on Wednesday and Thursday March 26th and 27th, via electronic ballot. Please consider running for a committee and do not forget to vote!

Sincerely,

Elections Committee
Faculty Senate

Faculty Senate 2008 Elections

(All positions are three year terms unless otherwise noted)

<i>Council/Committee</i>	<i>#</i>	<i>Open Positions</i>	<i>Qualifications/Information</i>
Faculty Senate	1	5 at-large	Unit A members and chairs in at least their fourth semester of employment; Meets 2 p.m. Tuesdays
Council on Academic Affairs	2	2 at-large	Unit A members and chairs in at least their fourth semester of employment; Meets 2 p.m. Thursdays
	3	1 from Lumpkin College of Business and Applied Sciences	
Council on Graduate Studies	4	2 from College of Education and Professional Studies	Graduate Faculty by College: Meets 2 p.m. 1 st and 3 rd Tuesdays
	5	1 from College of Sciences	
	6	1 from college of Arts and Humanities	

Council on Teacher Education	7	1 from College of Education and Professional Studies – at Large	Faculty by area: no department may have more than 2 reps. Meets 2 p.m. 2nd and 4th Tuesdays
	8	1 from College of Sciences— Departments of Biology/Geography & Geology/Math/Physics	
	9	1 from Lumpkin College of Business and Applied Sciences- School of Business	
Council of University Planning and Budget	10	1 from College of Sciences	Faculty by College; Meets 3 p.m. Fridays
	11	1 from College of Education and Professional Studies	
Admissions Appeal Review Committee	12	1 from College of Sciences	Faculty by College
	13	1 from Lumpkin College of Business and Applied Sciences	
Enrollment Management Advisory Committee	14	1 from College of Education and Professional Studies	Faculty by College Meets 8:30 a.m. 3rd Thursday of the month
	15	1 from College of Sciences	
Sanctions and Terminations Hearing Committee	16	1 from College of Arts and Humanities (1 year term)	Faculty by College (2 year terms, staggered)
	17	1 from Lumpkin College of Business and Applied Studies (2 year term)	
Academic Program Elimination Review Committee	18	2 at-large (1- 2 year term, 1- 3 year term)	Faculty by Area
	19	1 from College of Sciences	
Council on Faculty Research	20	1 from College of Education and Professional Studies	Unit A Faculty by College
University Personnel Committee	21	1 from College of Arts and Humanities	Tenured Faculty by College Meet between March 1 and April 30 each year
	22	1 from College of Education and Professional Studies	

QUESTIONS

To: Candidates in 2008 Faculty Elections
From: Elections Committee, Faculty Senate

As a candidate in the upcoming faculty elections, your response to the appropriate questions will be published in the Faculty Senate Minutes and will be available online at the election site. Please e-mail your response to the relevant questions to Ann Brownson (aebrownson@eiu.edu) no later than 5:00 p.m. on Monday, March 3, 2008.

Faculty Senate: What issues and concerns do you think the Faculty Senate should address next year?

Council on Academic Affairs: How do you perceive your role as an individual CAA member? What would you like to accomplish as a CAA member? What do you see as the major challenges CAA faces in the next three years?

Council on Graduate Studies: What issues do you believe the Council on Graduate Studies should address and what contributions do you hope to make?

Council on Teacher Education: What issues do you believe the Council on Teacher Education should address and what contributions do you hope to make?

Council on University Planning and Budget: What do you think should be the role of faculty in University planning and budget?

Enrollment Management Advisory Committee: What criteria and procedures should the University use in determining the size and character of the student body?

Academic Program Elimination Review Committee: Under what circumstances do you consider it appropriate to eliminate an academic program? What kind(s) of information should the members have available in the decision-making process?

Council on Faculty Research: No questions.

University Personnel Committee: The main responsibility of the UPC member is to evaluate teaching performance, research/creative accomplishments and service contributions of faculty (generally in a discipline other than his/her own) for the purpose of retention, promotion, and tenure, and to justify these decisions in a written form to the faculty. The decisions are made solely on the basis of documents provided by the faculty (i.e. student and peer evaluations and abstracts) without the benefit of observing faculty teaching ability or research potential. Please respond briefly and concisely to the following two-part question: 1. In your opinion, what characterizes a competent teacher and a competent researcher? 2. What sort of indications would you look for in faculty portfolios to establish this?