

1992

February 10, 1992

Library Advisory Board

Follow this and additional works at: <http://thekeep.eiu.edu/lab>

---

### Recommended Citation

Library Advisory Board, "February 10, 1992" (1992). *Minutes*. 50.  
<http://thekeep.eiu.edu/lab/50>

This Article is brought to you for free and open access by the Library Advisory Board at The Keep. It has been accepted for inclusion in Minutes by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

## MINUTES OF THE LIBRARY ADVISORY BOARD

February 10, 1992

The meeting was convened by Dr. Frank Oglesbee at 4:04 p.m., February 10, 1992, in the Dean's Conference Room of Booth Library.

Members and Alternates Present: Mr. Jeff Boshart, Ms. Suzanne Chouinard, Dr. Marietta Deming, Dr. Mahyar Izadi, Dr. Robert Jorstad, Dr. Barbara Kemmerer, Dr. Newton Key, Dr. Allen Lanham, Dr. Patrick Lenihan, Dr. Andrew Methven, Dr. Frank Oglesbee, Mr. Howard Price, and Dr. Mary Varble.

Members Excused: Mr. Paul Lueken, Ms. Jill Pfeiffer, and Ms. Shelly White.

Members Absent: Dr. Jerry Sidwell.

Visitors: Ms. Karen Oakley.

### Minutes of December 2, 1991

Mr. Howard Price moved and Mr. Jeff Boshart seconded the motion to approve the December 2, 1991, minutes to stand as published. Motion passed.

### DEAN'S REPORT

The Dean reported that the Periodical Standing Order Review Process is underway. The Departmental Library Coordinators are responsible for handling the process throughout each department. Every Departmental Library Coordinator will receive a list of periodicals and instructions. Dates for the process have been adjusted to an earlier date so the Cooperative Serials Management Group can discuss this topic at their April meeting.

Dr. Lanham distributed and discussed a memo regarding the recision in the FY 91/92 Book/Periodical Budget. The recision was for the amount of non-encumbered funds totalling \$151,984.62. Funds already encumbered for books and periodicals will not be affected. Money for new orders is not available. The LAB expressed concern about future lack of library materials.

The Dean informed the LAB of library personnel changes. The library currently has two vacant civil service positions, one in interlibrary loan and one in SMC, which have been vacant since August 1991. Recent hirings include one civil service position at Circulation and a faculty position in Reference. The Dean also stated that Dr. Frances Pollard is currently on medical leave and her responsibilities as Subject Librarian for Foreign Languages and Communication Disorders and Sciences will be assumed by Dr. Karl Grisso.

The Dean was also pleased to announce to the LAB that Dorothy Leggitt of Chicago donated \$10,000 for the Dorothy Leggitt Archival/Genealogical Research Center, which will be housed in the University Archives. Dr. Lanham informed the LAB that gifts to Booth Library from the community and alumni are on the rise and he hopes to see more gifts in the future.

Dr. Lanham distributed and discussed a listing for CD-ROM Databases accessible on LAN. When asked if the databases are available through modem the Dean explained that they should be accessible at a later date.

The Dean discussed OCLC **FirstSearch**, a large database of 13,000 libraries. **FirstSearch** is available on LAN or any Telnet connection. For the month of February, searches are free of charge; after February there will be a fee per search. Booth Library hopes to gain input from the campus community whether this service has been useful.

Dr. Lanham informed the LAB that **Carl UnCover** is available on **Illinet Online**. Document delivery can be obtained at a cost of approximately \$9.00 per article, which will have to be billed to the patron's credit card.

Statistics were kept during the Library's extended hours for the fall semester final exam period as follows:

Friday - 5:00 - 12:00 p.m., December 6, 1991

Saturday - 5:00 - 9:00 p.m., December 7, 1991

Total number of patrons using the library on Friday totaled 1,030 and on Saturday totaled 171. Dr. Lanham felt keeping statistics during finals would be a good indication of how many people take advantage of extended hours. Statistics will be tallied for the spring semester finals as well.

Dr. Lanham informed the LAB that the student lounge in the west lobby is now a designated smoking area. Signage has been posted to inform patrons that the area by the vending machines is the designated smoking area.

The Dean distributed and discussed the 91/92 Library Calendar to enable the LAB to express suggestions or concerns regarding the 92/93 Library Calendar. A draft of the 92/93 calendar will be distributed to the LAB at a later date.

#### **DIRECTOR OF MEDIA SERVICES REPORT**

No report.

#### **OLD BUSINESS**

Mr. Howard Price inquired if the buzzer to inform students of library closing has been installed. The Dean explained that the library is currently waiting for the university electricians to install the buzzer.

#### **NEW BUSINESS**

Dr. Frank Oglesbee, Chair, will draft a resolution to the President's Council regarding the rescision of \$150,984.62 from the FY 91/92 library book budget. The draft will be distributed to the LAB at the March, 1992 meeting for final approval.

#### **ADJOURNMENT**

Mr. Jeff Boshart moved and Dr. Robert Jorstad seconded the motion to adjourn. The meeting adjourned at 5:05 p.m.

Next meeting: March 2, 1992

**DEAN'S REPORT**  
February 10, 1992

1. Periodical/Standing Order Review
2. State Budget recision - Library Books hit
3. Library personnel changes  
(Kuma, Eggers, Pollard)
4. Library Development
  - endowment: Dorothy Leggitt Archival & Genealogical Center
  - gifts
5. CD-ROM Databases
6. OCLC FirstSearch (February trial period)
7. Carl UnCover article delivery
8. December 1991 final exam library statistics
9. Smoking area designated in west lobby
10. 1992-93 Library Calendar