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ENG 1002G-009: Composition and Literature

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ENGLISH 1002G-009: Composition and Literature

FALL 2010

T/TH 2pm-3:15pm

Coleman Hall CH 3140/ 3210

INSTRUCTOR: LEANN ATHEY

OFFICE HOURS: T/TH 12:15 – 2pm; 3:15-5pm
and by appointment

OFFICE PHONE: 581-6288

OFFICE: CH 3033

MAILBOX: CH 3155

E-MAIL ADDRESS: lathey@eiu.edu

COURSE DESCRIPTION: 1002G is a writing course designed to improve skills in critical thinking and analytical expression based on the reading of literary texts. Attention is given to the on-going development of student writing, including effective expression, clear structure, adequate development, and documentation of sources. **PREREQUISITE:** Students must have successfully completed ENG 1001G or fulfilled the requirement through transfer credit or through the CLEP proficiency examination.

GUIDELINES: As per the English Department Objectives and Guidelines for 1002G, “English 1002G will be graded A B C NC (no credit). Students must be writing at a C level in order to pass the course. While a grade of NC is not figured into student’s GPA, a student who receives a grade of NC must re-take the course.”

OBJECTIVES: This course will instruct the student in

- writing expository and persuasive papers in which paragraphs, sentences, and words develop a central idea that responds to reading of literary texts.
- writing papers that reflect a clear command of the recursive writing processes
- developing the ability to evaluate and criticize their own and their peers’ writing.
- reading poetry, fiction, and drama that expresses a wide range of cultural perspectives and values and thinking critically and writing analytically about them.
- engaging in reading and writing experiences about literature that establishes a foundation for continued social, cultural, intellectual, and aesthetic discovery and appreciation.

REQUIRED TEXTS AND MATERIALS: Must be obtained before the next class session

Abcarian and Klotz *Literature: The Human Experience* 9th edition

Fowler and Aaron *The Little, Brown Handbook* 11th edition

Griffith *Writing Essays about Literature* 7th edition

Simple spiral bound notebook for class notes

1 Notebook/folder for reading journal (spiral with pockets or loose-leaf with pockets will function perfectly)

A standard college-level dictionary

USB Flash Drive

COURSE REQUIREMENTS OVERVIEW: You will be required to write often both in and out of class, to read carefully the selections that are assigned from the texts, to participate actively in classroom discussion and peer editing exercises, to refer individually to the handbook when necessary, to complete all exercises, essays, and examinations, and to attend conferences when scheduled. You are also expected to keep track of **all** of your work—drafts, peer reviews, instructor comments, etc. Do **not** throw away anything!! These materials will be handed in with final copies of your written work.

SPECIFIC REQUIREMENTS:

Papers: You will be required to write and revise three papers. With each paper, all accompanying materials (including but not limited to planning exercises, previous drafts, peer reviews, and instructor comments) should be included. Additionally, you will be working on these drafts in class with peer groups gaining suggestions for revision. After extensive work, you will present drafts of essays to me in conference for which you will receive feedback and suggestions for further revision (see course outline for conference dates). Each paper is due at the beginning of class on the due date. **For each class period a paper is late, its grade will be lowered a full letter grade.**

Paper 1 will be an individual personal reflection essay. Paper 2 will be a literary research essay. Paper 3 will be a collaborative research assignment. Additional guidelines for preparing these papers will be given later in the semester.

NOTE: Revision is on-going throughout the semester. **Deep revision, not just surface editing, is expected.**

Conferences: Throughout the semester, you or your peer group will meet with me to discuss the progress of your drafts. Also note that there are no scheduled classes for a portion of this time. Each student **must** sign up and attend these conferences. To earn the total possible conference points at each meeting, each individual **MUST** do the following:

- Bring one extra hard copy for me to keep.
- Have produced a draft that exemplifies substantial revisions since the class period in which peer reviews were done
- Be able to discuss with the group the revisions made thus far and any anticipated changes
- Take notes on the any comments made
- Have prepared a list of questions and concerns about the draft.
- Be an active listener for others when in groups, offering them suggestions as needed.

****If you do NOT attend, you receive NO points, ONE absence, and NO feedback on your paper.**

****If you DO attend but DO NOT MEET THE ABOVE CRITERIA, conference points will be deducted.**

Due to the large number of students/conferences, I cannot allow conferences to be "made up" and, likewise, cannot allow conference points to me "made up". NO EXCEPTIONS. So, it is important that you sign up for a convenient time and then make every possible effort to attend.

Reading Journal: As a means of analyzing the works of literature and inventing work for future paper assignments, you will keep a reading journal. As you read a literary text in preparation for class discussion, you will write an entry for that work. Although these responses do not need to be typed, they do need to be neatly compiled, labeled, and properly submitted. The reading journal should be **SEPARATE** from course notes and any other unrelated material. Each entry should be well-focused, thoughtfully organized and fully developed. You may **NOT** merely summarize the plot of the text. Each entry should be **a minimum of 1 page** in length. I will be assessing each entry on the basis of structure/form as well as insight into the issues that the reading raises. Furthermore, after class discussion, you may note additional thoughts. **Please bring your journal to each class session**, for I will collect these twice during the semester for evaluation. I will, oftentimes, assign writing to be done in class as we discuss a piece of literature as well. **If these are not submitted to me during the class session in which I collect them, the journal will receive a full letter grade reduction. In the event that a student does not submit to me a reading journal, regardless of point totals, s/he will receive a NC for the course.**

Peer reviews: Throughout the semester, you will be doing 3 peer activities: in class writing workshops and out of class peer editing. The first is an exercise that we will do together in groups. Directions will be given. The second is a detailed written critique that you will do for a peer. I will receive a photocopy of the peer critique (the second activity) that you do for your peer so that you may receive points for having completed it. Further directions for these activities will be given later. **If a peer review is not submitted to me on time, the reviewer will suffer a reduction of points.**

Quizzes: At any time, I can give a "pop quiz". **These cannot be made up, and your missed points will be deducted from your point total at the end of the semester.**

Final Exam: An essay examination will be given during the scheduled final exam period. In rare and unusual circumstances, a final exam may be rescheduled, but the student must discuss the matter with me beforehand. **In the event that a student misses the final examination, regardless of point totals, s/he will receive a NC for the course.**

EVALUATION: By the end of the course, a student must be writing at a "C" level (or a 70%) to pass 1002

Reading Journal Checks	2 @ 20 points each	40 points	A = 540 - 600
Conference points	3 @ 20 points each	60 points	B = 480 - 539
Reader Response Guides	3 @ 10 points each	30 points	C = 420 - 479
Paper 1 (Personal Reflection)		100 points	NC = 419
Paper 2 (Literary Research)		100 points	and below
Paper 3 (Group Project)		150 points	
Final Examination		100 points	
Class Participation/Effort/Enthusiasm		20 points	

COURSE POINT TOTAL: 600 points

Your essays and responses will be assessed analytically according to 5 factors:

Focus	Style, Mechanics, Grammar, Spelling and Documentation
Development	Process and Audience Consideration
Organization	

Failure to submit the reading journal, to complete both individual papers and the group project, or to take the final examination will result in a grade of N/C for the course regardless of point totals! Likewise, class participation, preparedness, and effort can affect any borderline grade. Feel free to come to me and discuss your work and/or grade anytime.

ATTENDANCE AND LATE POLICY: Since this course involves a great deal of class participation, it is essential that you attend classes and conferences alike. You are expected to attend every meeting and to be on time. Remember, if you are absent you are held responsible for the material covered in your absence. This includes any assignments given or collected. In other words, it is up to you to "get caught up." If tardiness or absences become excessive, your grade will be affected.

I will allow for any properly verified absence. The university recognizes "properly verified absences due to illness, emergency, or participation in an official University activity." **Bring the appropriate documentation to me beforehand, if possible. If not, then bring documentation to me when you return to class. Otherwise, I will NOT accept documentation.** The end of the semester is **NOT** the time to bring in documentation. By that point, your absences have already been documented as "unexcused".

Note: a document from Health Services merely showing that you were there is NOT "proper verification" for an illness that requires you to miss class.

Proper documentation **MUST** be DATED and may include:

- ◆ Letter from university activity director
- ◆ Doctor's note describing the nature of the illness and the requirement to miss class/work (i.e. flu like symptoms or some such illness where s/he recommends you NOT be at work or at class).
- ◆ Court documents, police reports, etc. that coincide with class time.
- ◆ ER visit notification that coincides with class time
- ◆ Other documentation accepted at my discretion.

I will allow 3 "unexcused" absences. After 3, your overall grade will be reduced at the end of the course.

Example: If you have a B average at the end of the course and 4 unexcused absences, you then have dropped to a C for the course.

If you have a B average at the end of the course and 5 unexcused absences, you then have dropped to an NC for the course.

Likewise, if you are more than 10 minutes late for class, you will receive an unexcused absence.

**** Please contact me as soon as possible in regards to ANY absences so that we may discuss its nature.**

MAKE UP EXAMS AND LATE PAPERS: This information is detailed above within each description.

ACADEMIC HONESTY AND PLAGIARISM: To honor and protect their own work and that of others, all students must give credit to proprietary sources that are used for course work. It is assumed that any information that is not documented is either common knowledge in that field or the original work of that student.

Academic honesty:

- ◆ Documenting all proprietary information that is received from outside sources, including books, articles, websites, lectures, interviews, television, radio, etc.
- ◆ Putting quotation marks around the words that were written or spoken by someone other than oneself.
- ◆ Applying this standard to all assignments (papers, take home exams, presentations, etc.).

Plagiarism:

To present someone else's work or ideas as one's own is plagiarism. A student commits plagiarism by

- ◆ copying, word for word, someone else's writing without putting that passage in quotation marks and identifying the source.
- ◆ taking someone else's writing, changing some of the words, and not identifying the source;
- ◆ taking someone else's ideas or organization of ideas, putting them into his/her own words and not identifying the source;
- ◆ having someone else change the student's writing—a tutor, friend, or relative, for instance—and creating the impression that this is the student's own work; or
- ◆ purchasing or downloading papers or passages from the Web.

The English Department's statement concerning plagiarism is this: Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas and/or thoughts of another author, and representation of them as one's original work" (Random house Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the assignment and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

Eastern Illinois University is committed to the learning process and academic integrity that is defined in the Student Conduct Code (1.1). To encourage original and authentic written work, any written assignment created in this course may be submitted for review to Turnitin.com and will become a searchable document with the Turnitin-protected and restricted use database.

INFORMATION FOR STUDENTS WITH DISABILITIES: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services at 581-6583 as soon as possible.

IMPORTANT FOR GRADUATION EIU students MAY submit essays from ENG 1002, a “writing centered” course, for inclusion in a university-required electronic portfolio. See me or your academic advisor if you have questions. Submission forms, as well as other information about the Electronic Writing Portfolio, are available at <http://www.eiu.edu/~assess>

WRITING CENTER: The Writing Center offers help with writing and related skills. The experienced staff can help you brainstorm for ideas, develop support for your points, organize your thoughts and polish your writing. You may drop in any time the center is open. This service is free. It is located in CH 3110. Its hours are Mondays through Thursdays 9-3 and 6-9 and Fridays 9-1. The phone number is 581-5929. WWW address: <http://www.eiu.edu/~writing/>

ADDITIONAL INFORMATION:

- ◆ Make sure that you save your work often (use RTF) and in more than one place to prevent loss of material.
- ◆ Save documents with last name, essay number, and draft number. Example: athey1:1 (last name, essay 1, draft one) -- athey1:2 (last name, essay 1, draft 2) -- athey 2:final (last name, essay 2, final draft) and so on.
- ◆ Whenever you email me, be sure that your subject line has your full name and section number.
- ◆ When you attach a document to an email, be sure that the document itself has full contact information in the upper left hand corner (see the *Little, Brown Handbook* for proper page formatting).

ALSO NOTE:

- ◆ Anyone who is found tampering with a computer and its set up or who is found using the computer for anything that is not course-related is subject to course dismissal.
- ◆ Anyone who is found using any electronic device (cell phone, MP3, Texting device, etc.) during class time will be asked to leave and will receive one unexcused absence for that class period. The only exception is if EVERYONE’S phones vibrate as a result of a university emergency. Then, we’ll read these together and respond accordingly.