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ENG 1002G-006: Composition and Literature

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**Bring this syllabus to class every day so that you may note any
announced changes!**

English 1002G – Syllabus Fall 2010

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Required Texts: Dictionary.

Literature: *The Human Experience*, Eds. Abcarian and Klotz.

The Little, Brown Handbook, 11th ed., Fowler and Aaron.

Course Description: English 1002G is a **writing centered** course designed to improve skills in critical thinking and analytical expression based on the reading of the texts in a variety of literary genres (fiction, drama, and poetry). During the semester you will be expected to write and revise in and out of class, to complete readings assigned, to participate in class discussions and peer groups, and to complete all assignments correctly and on time.

Course Objectives: Students should receive instruction that enables them:

1. to write expository and persuasive texts in which paragraphs, sentences, and words develop a central idea as the response to texts in a variety of literary genres including poetry, fiction, and drama. These papers should reflect an understanding and command of writing processes of pre-writing strategies for formulating a thesis, methods for planning and drafting a paper, strategies of revising for clarity and adequate development, and means for polishing and editing. These papers should demonstrate consideration and employment of effective methods of organization. At least one paper will introduce students to library, online and/or field research; entail the use of primary and secondary source materials drawn from both online and library sources; and reflect current principles of documentation.
2. to write focused, adequately developed paragraphs and sentences in standard written English that are direct, economical, free of ambiguity, structurally appropriate for the ideas expressed, and suitable for the purpose of the text.
3. to develop the ability to evaluate and criticize their own and their peers' writing.
4. to read a variety of genres (poetry, fiction, and drama) expressing various cultural attitudes and to think critically and write analytically about them.

Course Guidelines: All students enrolled in English 1002G must have passed English 1001G or have fulfilled the requirement through transfer credit or through the CLEP proficiency examination. The minimum writing requirement for this course is 5000 words and will include work done both in and out of class. In addition to the assigned student-authored texts, a final exam will fulfill part of the writing requirement. The class will include a research component (e.g., an evaluative essay employing documented library and electronic secondary sources). Students should expect quizzes and tests on all readings. The final course grade will be determined primarily by performance on writing assignments with the most weight given to

writing done later in the semester. Individual conferences will be scheduled as necessary. Essays will be evaluated according to the "Guidelines for Evaluating Writing Assignments in EIU's English Department" (GEWA). Note: As part of EIU's Core Curriculum, 1002G will be graded B, C, or NC (no credit). An NC is not figured into a student's GPA, but the student who earns a grade of NC must retake the course.

Required Materials: Since all essays must be typed, you need to invest in a flash drive on which to save and backup your work and two folders in the designated color--one in which to keep handouts, returned work, etc., and one in which to keep your Journal/Study Sheets.

Class Policy: You will contract for the grade you want to receive in this course, and each letter grade has a different set of requirements. The purpose of the contract is to help you establish and achieve a goal you set for yourself for the semester. Your essays will receive written and verbal evaluation from me at all stages of development, but your **tentative** letter grade will already have been determined by your signed contract. If you do not fulfill the specifications of the letter grade for which you have contracted, you will drop to the grade for which requirements have been fulfilled. Fulfilling requirements for a given grade means YOU MUST BE WRITING AT THAT GRADE LEVEL!!!

Contract Terms:

For an A, you must: 1. meet course attendance requirements (see attached policy),
2. make sure all drafts meet specifications of assignments,
3. conform to the basic writing requirements. See Guidelines for Evaluating Writing Assignments (GEWA) in EIU's English Department,
4. submit All 19 Study Sheets,
5. attend one session in each of the three writing workshops,
6. score an average of at least 85 on exams, and
7. achieve an A quality of writing in all final drafts (GEWA).

For a B, you must: 1. meet course attendance requirements (see attached policy),
2. make sure all drafts meet specifications of assignment,
3. conform to basic writing requirements. See GEWA,
4. submit 15 Study Sheets,
5. attend one session in two of the three writing workshops,
6. score an average of at least 75 on exams, and
7. achieve a B quality of writing in all final drafts (GEWA).

For a C, you must: 1. meet course attendance requirements (see attached policy),
2. make sure all drafts meet specifications of assignment,
3. conform to basic writing requirements. See GEWA,
4. submit 11 Study Sheets,
5. attend one session in one of the three writing workshops,
6. score an average of at least 60 on exams, and
7. achieve a C quality of writing in all final drafts (GEWA).

For any contracted grade, each revision must have an 8-10 sentence (minimum) cover letter reflecting:

- 1. the points you were advised to revise,**
- 2. suggestions acted upon,**
- 3. reasons for all revisions,**
- 4. process used, and**
- 5. most difficult part of revision.**

I will supervise your rough draft and evaluate your polished paper a maximum of two times--the initial submission and one revision. Each of these submissions will receive a letter grade, and the final essay grade will be an average of the two. I will keep records of your grades, attendance in class and workshops, and completed Study Sheets. Attached to this syllabus, you will find a form for keeping track of your progress--please keep accurate records. As your instructor, I have the right to decide if a draft is complete and in compliance with the assignment. If you have contracted for an A but your revisions contain serious errors, I have the right not to accept those revisions as sufficient and subsequently drop you down to the next contracted grade. At such time, we will discuss your options.

Research Component: For one paper you will prepare a Works Cited page that will contain at least three entries--the literature source (story, drama, or poem bibliography information) and two additional scholarly sources. You must use at least two outside sources.

You must include complete copies of each of your sources with your paper submission. Your papers will be written using the MLA format.

Attendance: Regular attendance is essential. You will have three (3) personal days for the semester. If you miss a day, it is your responsibility to contact a classmate to find out what you missed and/or what changes might have been made in our schedule. A missed day does not give you permission to turn work in late. A scheduled University function--i.e. sports or academic club-sponsored event--is not counted as a personal day, but I must be notified about such situations one class day before they occur. Serious or prolonged illness or personal problems will be considered on an individual basis, but you must notify me about the situation. **If you miss more than THREE (3) personal days, you will receive an NC for the course.**

NAME: _____ PHONE: _____ E-MAIL: _____

NAME: _____ PHONE: _____ E-MAIL: _____

Plagiarism: Note--The English Department's statement concerning plagiarism: Any teacher who discovers an act of plagiarism--"The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)--has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F

for the course and to report the incident to the Judicial Affairs Office. Any time you use the exact words or paraphrase of another person's work, you must give credit to that person with in text citations that are noted on the Works Cited page that should accompany your essay. Anything listed on the Works Cited page **must** be used in the paper. Respect for the work of others should encompass all formats, including print, electronic, and oral sources. If you are not sure whether a source needs to be cited in the text and on the Works Cited page, please consult with me.

Plagiarism in any form will absolutely not be tolerated!

Prerequisites: Any student in a section of 1002G who has not completed 1001G is not eligible to enroll in 1002G and must reregister for 1001G--through the regular registration and add/drop procedures--and should do so as soon as possible. If a student has passed 1001G at another institution since last attending this University, he or she needs to consult immediately with the department chair of the English Department so that he can verify the transfer of such credit to this University.

Electronic Writing Portfolio: Instructions in this process are included in this handout. A deadline for submission will be set.

Disabilities: If you have a documented disability and wish to receive academic accommodation, please contact the coordinator of disability services (581-6538) as soon as possible.

Writing Center: The Writing Center (WC) is available to you as a free tutorial service; however, it is not a "magic" remedy for all writing problems, and you should not expect to take an essay there to be proofread and corrected before it is submitted for grading. You can expect the WC staff to help you find and eliminate specific problems.

Laptop and Cell Phone Policy: In class, you may use your own computer or the computers that have been provide **only** in a scholarly fashion. In other words, you will open only applications related to class discussions. You are absolutely not allowed to check e-mail, news, or box scores; surf the Web; use chat applications; play games; or otherwise distract yourself and/or others from the business of class. I will, at random times, tell everyone who is using a computer to turn the monitor around so that I may see what you are doing on it. If you have distracting applications and events open on your computer, you will receive one warning; if you persist after the warning, you will no longer be allowed to use a computer in class.

You are likewise expected to use cell phones in a responsible manner; turn them off when you come in to class. If you have an emergency for which you must be available, you should leave your phone out on your desk with the ringer ON. In the event that it rings, you may retrieve it and then leave the room to take the call. Under NO conditions are you allowed to text message, take pictures or video (illegal in class), play games, or use the cell phone in any other manner during class.

Contract

NAME _____ Contracted Grade _____

PAPERS: PAPER #1 _____ Revised _____ Final Grade _____

PAPER #2 _____ Revised _____ Final Grade _____

PAPER #3 _____ Revised _____ Final Grade _____

STUDY SHEETS: FICTION _____ DRAMA _____ POETRY _____

EXAM: FICTION _____ DRAMA _____ POETRY _____

Each **EXTRA CREDIT POINTS:**

WRITING WORKSHOPS ATTENDED AND DATES:

WORKSHOP #1 _____ WORKSHOP #2 _____ WORKSHOP #3 _____

I, _____ (Print), am contracting for a letter grade of _____
For English 1002, Fall 2010. I have read the contract requirements and understand them and the syllabus.

Signed, _____

Contract

NAME _____ Contracted Grade _____

PAPERS:

PAPER #1 _____ Revised _____ Final Grade _____

PAPER #2 _____ Revised _____ Final Grade _____

PAPER #3 _____ Revised _____ Final Grade _____

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