

1998

November 9, 1998

College of Education and Professional Studies Curriculum Committee

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College of Education and Professional Studies Curriculum Committee, "November 9, 1998" (1998). *Curriculum Committee*. 44. http://thekeep.eiu.edu/ceps_curriculum/44

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8.

College of Education and Professional Studies

Curriculum Committee Minutes

November 9, 1998

Present: Judy Black (PED); Rebecca Cook (SPE); Marietta Deming (HST); Tamara Engnell, Student Representative (SPE); Mary Greenlaw (STG); Dean Hitch; Janet Lambert (EC/ELE/MLE); Roger Luft (BED); Jenelle Morris, Student Representative (PED); Don Smith (SED); John Weber (LST); Bonnie Wilson

Absent: Karina Elmoznino, Student Representative (CSD); Pat Hartzler, Student Representative (LST); Larry Janes (EDA); Judith Lyles (CSD); Jeannie Walters, Charleston Public Schools

Guests: Rick Roberts (CSD)

Mary Greenlaw called the meeting to order.

The minutes from the October 26, 1998, meeting were approved.

Rick Roberts presented a proposal to change the "Basic Education Component" requirement for the School Counseling and College Student Affairs programs from the current 8 semester hours to 6 semester hours. Following discussion, this proposal was approved.

Mary Greenlaw informed the committee that the Cost Provision Form has been revised. These are forms that must accompany any course requests or curricular changes that are sent forward from our committee. Departments should discard any old copies of the Cost Provision Form. If your department needs a copy of the new form, contact Bonnie Wilson.

John Weber expressed concern regarding the way the coversheets for course curricular changes are being used. Many of the requests come to the committee with "see attached" in the "Reason for Request" and "Nature of Change" areas on the Curricular Change Request and Course Request forms. The committee prefers the appropriate areas on the forms be completed in as much detail as possible. When attachments are necessary, departments are asked to highlight the changes that are being requested.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Bonnie Wilson

Next Meeting
December 14
2:30-3:30 Schahrer Room

