

1981

December 10, 1981

Library Advisory Board

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Library Advisory Board  
Minutes  
December 10, 1981

The meeting was called to order by Chairman Max Gerling. There were nine members and one alternate present. Those attending were: Professor Larry Ankenbrand, Professor Robert N. Barger, Professor Richard L. Crouse, Professor John R. Faust, Professor Max O. Gerling, Professor Tim Gover, Professor Bill Heyduck, Professor Stephen M. Horak, Professor Donald Tracy, and Professor Diana Vitanza.

#### MINUTES

The minutes of the previous meeting dated November 2, 1981 were approved as published.

NEXT MEETING DATES - Set dependent upon Spring 1982 schedules  
Forms for possible meeting times and Spring 1982 class schedules were distributed at the meeting. Those not attending will be sent a copy of the form to be filled out and returned to the office of the Dean of Library Services by Monday, December 14, 1981.

#### LIBRARY ADVISORY BOARD CHARGE

The charge of the Library Advisory Board was distributed to the Board. Professor Max Gerling will contact Dr. Carey Knoop, Secretary of the Faculty Senate, for verification of approval by the Faculty Senate.

#### FACULTY OVERDUE POLICY

A new policy concerning faculty overdues was presented to the Board for approval. After much discussion, the Board recommended the policy unanimously, with one amendment changing the policy to read, "The third notice will be a letter warning of the suspension of library privileges, one (1) month from the date of that letter."

The policy states that any faculty member who has a general stack book charged out and overdue for a period of one (1) year, a periodical that has been charged out for one (1) semester, or an item from Information Systems and Media Services that has been charged out for one (1) semester, and has received at least three (3) written notices requesting its return, will have their library privileges suspended. Those faculty members who are now in violation of this policy, will receive letters of warning early next semester (Spring, 1982) reflecting a date of March 1, 1982 for suspension of library privileges.

#### CHECK-OUT POLICY REVIEW

Due to questions raised concerning the circulation policy for periodicals and journals, the Board discussed reviewing the policy.

The fact was pointed out the policy states that a person may check-out up to three (3) periodicals on an overnight basis after 3:00 p.m. and it is not due until two (2) hours after opening the next operational day. It was also pointed out there are three copy machines available for copying during library hours and a faculty copying service is available in the library during office hours (8:00 a.m. - 5:00 p.m., Monday through Friday).

Copies of several articles published by the Daily Eastern News were distributed to the Board. The articles show support from the students and press regarding the new policy and fines.