

3-4-2008

March 4, 2008

Council on Graduate Studies

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#### Recommended Citation

Council on Graduate Studies, "March 4, 2008" (2008). *Minutes*. 39.  
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## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

March 4, 2008

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 4, 2008 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Elder, Mr. Kahler, Dr. Morford, Dr. Raybin, and Dr. Taylor

Members absent: Mr. Harris, Dr. Liu, Dr. Morford, and Dr. Nelson

Staff present: Ms. Beasley

Guests present: Dr. Glenn Hild, Art; Dr. Paul Johnston and Dr. Parker Melvin, Music

### I. **Approval of the February 5, 2008 Minutes**

The February 5, 2008 Meeting Minutes were approved unanimously.

### II. **Approved Communications**

1. College of Sciences Curriculum Committee Meeting Minutes, Wednesday, January 25, 2008.
2. College of Arts & Humanities Curriculum Committee Meeting Minutes, Monday, January 28, 2008.
3. College of Sciences Curriculum Committee Electronic Meeting Minutes, Friday, February 8, 2008.
4. Lumpkin College of Business & Applied Sciences Curriculum Committee Meeting Minutes, Wednesday, February 13, 2008.

### III. **Approved Executive Actions**

1. Dean Diane Jackman, CEPS, requests the following be approved by executive action from Kinesiology and Sports Studies to be effective Spring 2009:
  - a. PED 4900 – Change course title from “Special Topics in Exercise Physiology” to “Special Topics in Kinesiology and Sports Studies.”
  - b. PED 5000 - Change course title from “Research Methods in Health, Physical Education and Recreation” to “Research Methods in Kinesiology and Sports Studies.”
  - c. PED 5001 - Change course title from “Analysis and Interpretations of Statistical Data in Health, Physical Education and Recreation” to “Statistical Analysis in Kinesiology and Sports Studies.”
  - d. PED 5800 - Change course title from “Analytical Readings in Health, Physical Education and Recreation” to “Analytical Readings in Kinesiology and Sports Studies.”
  - e. PED 5901 - Change course title from “Seminar in Health, Physical Education, Recreation, and Sports” to “Seminar in Kinesiology and Sports Studies.”Rationale for items 1-5: It is proposed that the following five courses have their names changed to better reflect the change in departmental name from the Physical Education Department to the Kinesiology and Sports Studies Department. There is no change in course content.
2. Dean Diane Hoadley, LCBAS, requests the following be approved by executive action from MBA to be effective Spring 2009:  
Change Course Descriptions

- a. **Current:** MBA 5950. Thesis. (Arr.-Arr.-3 to 6) (Credit/No Credit) The development of the method of attack and the execution of a formal research study. NOTE: A maximum of nine semester hours may be earned in a combination of 5950 and 5990.  
**Proposed:** MBA 5950. Thesis (Arr.-Arr.-3 to 6) (Credit/No Credit) The development of the research method and completion of a research project in consultation with the MBA Coordinator and a thesis advisor. Prerequisite: Admission to the MBA program, approval of MBA Coordinator and thesis advisor.
- b. **Current:** MBA 5990. Independent Study. (Arr.-Arr.-1 to 6) Intensive investigation of a topic in cooperation with an approved instructor. Enrollment is by application. NOTE: A maximum of nine semester hours may be earned in a combination of 5950 and 5990. Prerequisite: Graduate standing, consent of approved instructor and approval of a completed application by the department chair prior to registration.  
**Proposed:** MBA 5990. Independent Study. (Arr.-Arr.-1 to 6) Investigation of a topic in consultation with the MBA Coordinator and approved instructor. Prerequisite: Admission to the MBA program, approval of MBA Coordinator and instructor.

#### IV. Items to be Added to the Agenda

None

#### VI. Other Items

1. College Summary Report on Grade Appeals – College of Arts & Humanities
2. College Summary Report on Grade Appeals – Lumpkin College of Business & Applied Sciences
3. College Summary Report on Grade Appeals – College of Education & Professional Studies
4. College Summary Report on Grade Appeals – College of Sciences
5. IBHE Review – M.A. in Art – Report was given by Mr. Glenn Hild and questions were answered
6. IBHE Review – M.A. in Music – Report was given by Dr. Parker Melvin and Dr. Paul Johnston and questions were answered.

#### VII. Items to be Acted On

1. 08-10, Thesis Manual Committee – Revised manual  
After a short discussion the item was voted on and was approved unanimously effective Fall 2008. See **Attachment A**.

#### VIII. Committee Reports

1. TEAM Grants Council – Dr. Costa mentioned that money is given out for college plans but most colleges do not have a technology plan in hand and so this is something they are still discussing on how to distribute the money.
2. Research and Creative Activity Committee – Dr. Elder reported they have met and made recommendations for all to be funded.
3. Williams Travel Awards – Dr. Taylor reported that they have made their recommendations and will be forwarding them.

#### IX. Dean's Report

1. Dean Augustine discussed the updated First Choice Reviews report that was electronically distributed to the council members.
2. Notification has been sent asking for nominations for presidential and research graduate assistants from First choice Awards.
3. Dean Augustine noted how impressed he was with the recent History Symposium and the Biological Sciences Fair.

4. It was noted that there may not be a meeting on March 18, 2008 as there is nothing on the agenda at this time.

The meeting adjourned at 3:35 p.m.

Lana Beasley, Staff

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, April 1, 2008**  
**3108 Blair Hall Conference Room**

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