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01/13/1986 - Fundamentals Of Supervision

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EASTERN ILLINOIS UNIVERSITY
Charleston, Illinois

news

January 13, 1986

Select 4

HARRY READ, Director of Information and Publications (217) 581-2820

FOR IMMEDIATE RELEASE

CHARLESTON, IL--Fundamentals of Supervision, an Eastern Illinois University Community Business Assistance Center (CBAC) program, will be held from 8:30 a.m. to 4:30 p.m. on Tuesday, February 4 at the Chancellor Hotel in Champaign.

Co-sponsored by the Small Business Administration, this workshop will cover roles of the supervisor, environment of the supervisor, time management, motivating employees and principles of management.

A \$65 registration fee includes lunch, refreshments, materials and certificate. For further information contact Dr. Terry Maris, Assistant Dean of the EIU College of Business and workshop instructor, at (217) 581-3526.