

Fall 8-15-2005

# ENG 1001-052: Composition and Language

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<b>ENGLISH 1001G-052 – COMPOSITION AND LANGUAGE</b> <b>FALL 2005</b>
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**M/W – 3:00–4:15**  
**COLEMAN HALL 3210/3140**

**Instructor:** Catherine Gall

**Office:** CH 3139

**Office Hours:** Mondays and Wednesdays 2 -3  
 Thursdays and Fridays 11-12  
 (and by appointment)

**Mailbox:** CH 3155

**Phone:** Office – 581-7481/ English Department – 581-2428

**E-mail:** [cfcmg@eiu.edu](mailto:cfcmg@eiu.edu)

<b>Textbooks</b>
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The Blair Handbook, 4<sup>th</sup> edition

The Bedford Reader, 8<sup>th</sup> edition

The Bedford Guide for College Writers, 7<sup>th</sup> edition

**Required supplies:** a formatted floppy disk, a spiral notebook (solely for this course)

<b>Course Objectives</b>
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English 1001G is a writing centered course that will focus on developing your skills in the reading and writing of expressive, expository, and persuasive texts. The course will focus on improving your writing skills through the drafting and revision process, learning to evaluate and criticize your own and other's writing through peer review workshops, learning to conduct research and to use correct documentation methods, and working both individually and collaboratively to produce a polished final product.

**Note:** This section of 1001G has the benefit of computer-assisted classrooms. **We will be switching classrooms every week** – between computer lab CH3210 and classroom CH3140.

**Note:** Students who have an ACT score in English of 14 or below, or who have no test scores on file with the university, must pass English 1000 before enrolling in English 1001G.

<b>Course Policies</b>
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**Attendance:** All absences, whether excused or unexcused, not only affect the quality of your own work, but the class as a whole. A large part of this class is based upon group work, discussions and peer reviews that require your presence to make them truly worthwhile. *Absences during times when we are working on collaborative projects are especially disruptive and will affect you grade accordingly.* Though attendance is not a requirement of the course, students will earn points for each class attended for participation and any in-class work. Any absences, including excused absences, will result in the loss of attendance/participation points for that day and the inability to make-up any in-class exercises done on that day. Students are also responsible for keeping up with syllabus changes that may have occurred during their absence.

**Excused Absences:** Excused absences (when the student has contacted the instructor and arranged to miss *before* the class meeting and has documentation of illness, emergency or a University sponsored event) will enable the student to turn in major assignments at the start of the next class period.

**Participation:** The attendance points for each day will be partially based on *active* participation. Students who do not contribute to the class discussions, are unprepared or disrupt class can expect to earn fewer attendance/participation points per class meeting.

**Conferences:** Attendance at the two scheduled conferences is required. Failure to show up to these conferences will result in a 10-point loss per conference. Attendance on the day of the Library Research Project is also required. Failure to come to class that day will result in a 10-point loss and may affect your final research paper grade.

**Missed/Late Assignments:** Students who have an unexcused absence will still be required to turn in all major assignments due on that day via e-mail or the instructor's mailbox by 5pm. *Any student who turns in any of the major essays late and unexcused will lose one letter grade per class meeting on that essay until it is turned in.*

**Journals:** There will be a required journal as part of the grade for this course. Entries will consist of responses to required readings and class discussions, and pre-writing and research data for later papers. Each entry should be at least 200 words long. They will be collected twice during the semester - unannounced.

**Revisions:** Revisions will be required for three of the four essays. Revisions will count as a separate grade from the original essay, and will be graded on a much stricter scale. They should show significant improvement, not simply correct the marked errors, in order to earn optimal points. They will normally be due the class period following the one when the paper is returned to you. *Revisions must be turned in with the original graded essay.*

**English Department's Plagiarism Policy:** Any teacher who discovers an act of plagiarism – 'The appropriation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work' (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

### **Grading:**

Essay #1	100 pts.
Essay #2	150 pts.
Essay #3 (150 presentation/ 50 essay)	200 pts.
Essay #4 (Research)	200 pts.
Revisions (20 pts. each x 3)	60 pts.
Journal (10 pts. each x 10)	100 pts.
Participation (in-class work, attendance) (4 pts. each x 25)	100 pts.
Peer Review (10 pts. each x 4)	<u>40 pts.</u>
	950 pts.

**Note:** You must complete all major essays in order to receive a passing grade for the course.

### **Grading Scale:**

855-950 pts.	A
760-854 pts.	B
665-759 pts.	C
664 and below	NC

### **Electronic Writing Portfolio**

All students will have to submit an essay from English 1001G or 1002G as part of their Electronic Writing Portfolio, a University requirement for graduation. We will discuss what types of writing are appropriate and how to go about this procedure later in the semester.

### **Students with Disabilities**

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services at 581-6583 as soon as possible.

### **Writing Center**

Students are encouraged to use the Writing Center, located in Coleman Hall 3110, for help with their papers. Students may also be referred by the instructor if they have a persistent problem in a particular area. The center offers assistance and tutoring in many different areas of writing, but is not a proofreading service. Students should not expect the tutors to complete or correct their draft for them, but simply to help them along and target their problem areas.

## COURSE SYLLABUS

**NOTE:** The details of this syllabus are subject to change at any time, due to the learning pace of the class as a whole and any unforeseen interruptions. The instructor will keep the students informed of approaching changes.

**Key to Reading Assignments:** **BR** = Bedford Reader  
**BG** = Bedford Guide for College Writers  
**BH** = Blair Handbook

**Mon. 8/22 – In-class: In-class: Introductions – Informal Interview Project  
Diagnostic Essay  
Handout**

**Weds. 8/24 – In-class: Discuss Course Policies and Syllabus - Handout**

**Due: 1<sup>st</sup> Journal Response** (on 8/22 handout)

**Mon. 8/29 – In-class: Writing Workshop – Recalling an Experience**

**Due: BG - 47-62, 438-440, 488-490  
Journal Response to 8/24 handout**

**Weds. 8/31 – In-class: Writing Workshop – Observing a Scene**

**Due: BG – 63-78  
BR – 73-84**

**Mon. 9/5 – LABOR DAY – NO CLASSES**

**Weds. 9/7 – In-class: Writing Workshop – Brainstorming for Ideas  
& Thesis Statements**

**Due: BG – 252-266, 269-280**

**Mon. 9/12 – In-class: Writing Workshop – Order & Detail  
Peer Editing/ Review Project**

**Due: BG – 314-318  
BH – 95-103**

**Weds. 9/14 – In-class: Peer Review**

**Due: Rough Draft of Essay #1**  
**BH – 296-304**

**Mon. 9/19 – In-class: Writing Workshop - Revision & Grammar**

**Due: BG – 323-336**  
**BH – 317-331**

**Weds. 9/21 – In-class: Writing Workshop – Interviewing**

**Due: Interview Questions due at end of Class**  
**BG – 585-589**  
**BH – 205-212**  
**Revision of Essay #1**

**Mon. 9/26 – In-class: Writing Workshop – Incorporating Sources**

**Due: Bring Interview Results to Class**

**Weds. 9/28 – In-class: Peer Review**

**Due: Rough Draft of Essay #2**

**Mon. 10/3 – In-class: Generating Ideas – Discuss upcoming Collaborative Project**

**Weds. 10/5 – In-class: MIDTERM CONFERENCES**  
**Get back Rough Draft of Essay #2**

**Mon. 10/10 – In-class: MIDTERM CONFERENCES**  
**Get back Rough Draft of Essay #2**

**Weds. 10/12 – In-class: Collaborative Workshop**

**Due: Revision of Essay #2**  
**Proposals Due at end of Class**

**Mon. 10/17 – In-class: Writing Workshop – Incorporating Sources**

**Due: BH – 755-793**

**Weds. 10/19 – In-class: Writing Workshop – Incorporating Sources**

**Due: Working Outline & Source List due at end of Class**

**Mon. 10/24 – In-class: Collaborative Workshop – Finalizing your Group Project**

**Due: BH – 737-744**

**Weds. 10/26 – In-class: Group Presentations (Groups 1 & 2)  
Peer Review**

**Due: Formal Outline**

**Mon. 10/31 – In-class: Group Presentations (Groups 3 & 4)**

**Due: Formal Outline**

**Weds. 11/2 – In-class: Group Presentations (Group 5)  
Peer Review**

**Due: Formal Outline**

**Mon. 11/7 – In-class: Discuss Requirements for Essay #4**

**Due: Essay #3 Group Experience Paper**

**BR – 551-556**

**BG – 131-151**

**Weds. 11/9 – In-class: Library Trip**

**Mon. 11/14 – In-class: Writing Workshop – Taking Sides & Using Fair Language**

**Due: Proposal**

**BH – 452-461**

**BR – 499-512**

**Weds. 11/16 – In-class: Writing Workshop – Avoiding Plagiarism**

**Due: BH – 228-243**

**Working Bibliography and Notecards**

**11/21 – 11/25 – THANKSGIVING BREAK – NO CLASSES**

**Mon. 11/28 – In-class: Peer Review**

**Due: Essay #4 – Rough Draft**

**Weds. 11/30 – NO CLASS - CONFERENCES**

**Get Back Rough Draft of Essay #4**

**Mon. 12/5 – NO CLASS - CONFERENCES**

**Get Back Rough Draft of Essay #4**

**Weds. 12/7 – In-class: Writing Workshop – Revisions**

**FINAL DRAFTS OF ESSAY #4 DUE ON FRIDAY 12/9 BY 5PM**