

Fall 8-15-2005

# ENG 1001-049: Composition and Language

Janelle Carey  
*Eastern Illinois University*

Follow this and additional works at: [http://thekeep.eiu.edu/english\\_syllabi\\_fall2005](http://thekeep.eiu.edu/english_syllabi_fall2005)



Part of the [English Language and Literature Commons](#)

---

## Recommended Citation

Carey, Janelle, "ENG 1001-049: Composition and Language" (2005). *Fall 2005*. 36.  
[http://thekeep.eiu.edu/english\\_syllabi\\_fall2005/36](http://thekeep.eiu.edu/english_syllabi_fall2005/36)

This Article is brought to you for free and open access by the 2005 at The Keep. It has been accepted for inclusion in Fall 2005 by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

English 1001G—Fall 2005  
Syllabus

1001-049

Instructor: Janelle Carey  
Office: Coleman Hall 3860  
Office hours: 9:30--11:00 Tues. & Thurs.  
12:30--2:00 Tues. & Thurs.  
After 3:00 by appointment Tues. & Thurs.

Phone: 581-6287

Texts for the course: Here's How To Write Well, Second Edition, McMahan & Funk  
The Bedford Reader, Eighth Edition, Kennedy, Kennedy & Aaron  
The Blair Handbook, Fourth Edition, Fulwiler and Hayakawa

## Class Policies and Procedures

**Attendance:** Please be clear about this from the beginning: you must attend class on a regular basis if you expect to earn a passing grade for this course. It is impossible to duplicate class discussions and activities for students who are absent. Since students come to a greater understanding of course materials through these class discussions and activities, those who frequently miss class (whether the absence is unexcused or excused) inevitably find themselves at a serious disadvantage when writing papers, taking exams, or completing class assignments. As a consequence, such frequent absences almost always manifest their effect on the final course grade.

**Missed assignments and exams:** Missed assignments and exams may be made up for credit only with a verified excused absence. Health Services will supply you with necessary documentation, which must be presented to me the class period immediately following the absence. If you are ill but do not go to Health Service, you must phone me **before class** during my office hours **on the day of the absence—an e-mail message does not constitute an excused absence.** Arrangements for making up missed work must be made with me the class period immediately following the absence. If you have a university recognized anticipated absence (academic or athletic activity), please note that you are to submit any work that is due on that date before the anticipated absence unless we have discussed other arrangements. If you need to speak to me about assignments or missed class work, you may stop by or phone me during my office hours (listed at the top of the syllabus), or you may phone me at home on Monday, Wednesday, or Friday between the hours of 9:00 a.m. and 5:00 p.m.. Do note, however, that I use office hours to provide additional assistance for work begun in class and not as a time to re-teach material for those with unexcused absences.

**Late papers:** You have ample time for each essay assignment; however, for those of you who have a tendency to procrastinate, note that essays which are turned in late will lose one letter grade for each class meeting that they are overdue.

**Course requirement:** Please be aware that you must complete and submit all essays (no matter how late they may be) in order to pass the class. Failure to submit all essays will result in an "NC"

(no credit) for the course.

### Grading

During this semester you will write three formal essays along with several shorter, directed assignments and exercises to help build skills and develop style. Grades will be assigned on a point system as indicated by the following chart.

#### Point values for the course:

- Sample in-class essay----- 0 points (diagnostic only)
- Essay #1-----75 points
- Essay #2-----100 points
- Essay #3-----150 points
- Bulletin Board Posting #1-----25 points
- Bulletin Board Posting #2-----50 points
- Writing Skills Exercises -----100 points

The total number of points possible for the course is 500. Grades will be assigned according to the following scale:

- 450—500 = A
- 400—449 = B
- 350—399 = C
- 349 & below = NC (no credit)

On official transcripts and grade reports, any grade below 350 points will be recorded as "NC" (no credit). Any student receiving "NC" for the course must retake English 1001G before enrolling in English 1002G.

Please keep all returned papers, exercises, and any other graded assignments in a pocket folder so that you will have a ready record of your progress in the course. I figure letter and percentage grades only at mid-term and at the end of the semester; however, you can figure your grade in the course at any time during the semester by dividing the number of points you have accumulated by the total number of points possible up to that time; the resulting number will be your percentage total, and grades are calculated on a scale of 90% to 100% equals an "A," 80% to 89% equals a "B," etc..

The best news for you—and for me—is that there is neither a mid-term nor a final exam for this course. Good luck; hope you enjoy the semester.

English 1001G—Fall 2005  
Course Outline

Aug. 23—25-----Introduction to the course; diagnostic writing sample

Aug. 30—Sep. 20-----Using examples to illustrate your thesis

Readings: “How Books Helped Shape My Life” by Judith Viorst

Skills: Planning the essay, formulating a clear thesis, writing introductions and conclusions, developing paragraphs concretely

**Essay #1 due Thursday, Sep. 22 at beginning of class**

Sep. 22—Oct. 18-----Using comparison/contrast to develop your thesis

Readings: “Two Views of the River” by Mark Twain  
“Faces of the Sky” (student essay)

Skills: Documenting sources correctly using MLA format, writing grammatically correct sentences

**Essay #2 due Thursday, Oct. 20 at beginning of class**

Oct. 20—Dec. 9-----Using argumentation to prove your thesis

Readings: “Jack the Giantmugger” by Ruth Dorgan

Skills: Varying sentence structure, using transitions effectively

**Essay #3 due Thurs., Dec 1 at beginning of class**