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### ENG 1002G-017: College Composition II

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*Eastern Illinois University*

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**English 1002 Course Policies**  
**Spring 2020**  
**ENG 1002G-017: College Composition II**  
**MWF 2-2:50 p.m., 3160 Coleman Hall**

**Instructor: Betzy Elifrits Warren**  
**Office: 3037 Coleman Hall**  
**Office Hours: MW 1-1:55 p.m.; TH 11 a.m.-12 p.m.**  
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**Required Texts:**

*Everything's an Argument with Readings, 7<sup>th</sup> ed.*  
*The Little DK Handbook, 3<sup>rd</sup> ed.*

**Other Required Materials:**

Index cards or sticky notes  
A folder with pockets

**Course Description**

College Composition II focuses on argumentation and the critical inquiry and use of sources and arguments. Course work entails analyzing others' arguments and writing a variety of well-researched and ethically responsible arguments. Students gain further practice finding relevant information from a variety of sources and evaluating, synthesizing, and presenting that information.

**Course Objectives**

Students will demonstrate the ability to:

- Apply the principles of argument—claims, reasons, evidence, assumptions, counter-arguments, and counter-argumentation—in written documents
- Produce cogent written arguments that consider ideas, issues, problems, and evidence from multiple perspectives
- Evaluate primary and secondary source evidence, including quantitative data, to determine its credibility, appropriateness, and relevance
- Integrate sources ethically, appropriately, and consistently in written documents
- Use data and create graphical elements in their writing
- Recognize how to transfer their writing processes, understanding of rhetorical principles, genre awareness, understanding of argumentative principles, and the research process to other writing situations
- Present work in Edited American English

**Attendance and Participation**

Success in this course requires effort both in and out of the classroom. This means you must do homework *and* participate in class. There will be in-class activities and assignments that will count toward the final grade; these can only be made up in very special circumstances, so attending class is the best way to secure as many of these points as possible. The EIU Undergraduate Catalog notes that "properly verified absences due to illness, emergency, or participation in an official University activity" are recognized. When you are absent, you are responsible for acquiring the information you missed, and you must discuss with me arrangements for turning in any assignment you missed. On your 7<sup>th</sup> absence in this class you will lose the opportunity to receive credit

for the course. This means you may miss two whole weeks for any reason...but it also means that the penalty for missing too many classes is the same, whether the absences are within or beyond your control. I guess what I'm saying is, when you consider skipping class, always ask yourself, do you feel lucky?? If the answer is no, you should probably just come to class.

### ***Homework***

Homework assignments are listed in the course calendar and syllabus. You are responsible for recognizing what homework is due for each class meeting, based on the printed calendar or any changes announced in class, and for completing your homework before class begins. Questions about assignments should be asked via email in plenty of time prior to the next class meeting for me to respond to your question.

### ***Changes to the Course Policies and Calendar/Syllabus***

You are expected to know and understand the content of any changes or additions to this syllabus and to abide by the policies given in such changes. If you have questions at any time about the information contained here, please contact me. Changes may occur to *both* policies and assignments.

### ***Turning in Work/Late Work***

Written assignments are due at the beginning of class or the time stated on the syllabus, if the due date/time is outside of class. Your writing will be considered late if you are late to class. Printer problems are not acceptable excuses for late papers. Unless otherwise instructed, you should hand in written work in a folder, labeled with your name. Written work should be typed, double-spaced, formatted with 1-inch margins. Essays should be turned in with any pre-writing, proposals, rough drafts, peer reviewed drafts, or other relevant work that shows your writing process. All of this will be considered in the essay grade. Major revisions of essay may be allowed. Instructions for handing in revisions will be explained as each assignment is given.

Late work is not acceptable, except as noted above for recognized absences, according to the EIU Undergraduate Catalog. All extraordinary circumstances must be discussed with me as early as possible and prior to the class meeting, if at all possible. If you feel you deserve an exception for late work or for any class policy, you must take the initiative to request an exception.

### ***Grading***

Final grades in this course are A, B, C, and NC (no credit). Grades on written assignments will be A, A-, B+, B, B-, C+, C, C-, D, and F. Classwork receiving D and F grades will be given credit accordingly, but consistently earning low grades will result in no credit for this course. All major essays must be turned in, in order for you to receive credit for the course. A list of assignments and their weight related to the total semester grade appears later in this document.

### ***Guidelines for conduct and communication***

Be respectful of others at all times. Be responsible for yourself. Be professional in your work and conduct with other students. Be on time. Be ready, willing, and able to focus on and participate in class. Leave your cell phone on silent (embrace the mystery of not knowing who called/emailed/texted/snapped/messaged/tiktoked/instagrammed for the

50 minutes you are in this class!). Please avoid eating or drinking during class, except for water.

Communication is very important. It's in your best interest to let me know your questions and concerns, and to do so in a professional and respectful manner. While I may be able to receive and respond to emails very quickly most of the time, being prepared means contacting me with questions or concerns as early as possible and giving me a reasonable amount of time to respond. All email communication should be properly written, including a concise subject line; a formal address ("Ms. (or Mrs.) Elifrits Warren" or "Rev. Elifrits Warren" are the most acceptable ways to address me via email); a succinct body, written with a respectful tone and organized so I can easily understand what you are asking; and a closing that includes your name. Avoid using abbreviations and excessive punctuation marks in formal emails, please.

### ***Academic Honesty and Plagiarism***

You will develop the skills to succeed in this class and to express yourself through written argumentation only by doing your own work. Using other people's ideas without giving them credit is generally referred to as plagiarism. This includes, but is not limited to, cutting and pasting material directly from sources by other writers, such as websites, without proper documentation of the source; using essays written by others, such as from an internet paper mill or an organization's essay or test files; and using others' previously printed ideas with just a few words changed, without giving proper credit to the source. Plagiarism in this class will be dealt with in accordance with the English department's statement below and with EIU's policies. Penalties include, but are not limited to, receiving a grade of F for the assignment(s) plagiarized and receiving a grade of No Credit for the course. Instances of plagiarism will be reported to the Office of Student Standards.

Here is the official statement on plagiarism by the EIU English Department: "Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work" (*Random House Dictionary of the English Language*)—has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Office of Student Standards. Respect for the work of others should encompass all formats, including print, electronic, and oral sources."

### **Using the Writing Center**

I encourage you to use the EIU Writing Center. This free resource provides individual conferences with writing center consultants who can help with brainstorming, organizing, developing support, documenting, and revising papers. The Writing Center is available to help any student from any major at any stage of his or her writing process, and its system of one-to-one conferences demonstrates value and respect for individual writers, all of whom can benefit from feedback about their works in progress.

To schedule an appointment, you can drop by the center, located at 3110 Coleman Hall, or you can call 581-5929. The Writing Center is open Monday through Thursday, 9 a.m. to 3 p.m., and 6 p.m. to 9 p.m. On Friday, hours of operation are 9 a.m. to 1 p.m.

### **Academic Integrity**

Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>). Violations will be reported to the Office of Student Standards.

### **Students with Disabilities**

If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by Ninth Street Hall, Room 2006, or call 217-581-6583 to make an appointment.

### **The Student Success Center**

Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center ([www.eiu.edu/~success](http://www.eiu.edu/~success)) for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success Center provides individualized consultations. To make an appointment, call 217-581-6696, or go to 9th Street Hall, Room 1302.

## Course Assignments and Grade Scale

### Class Participation and Preparation Grades: 20%

*Quizzes (5%):* We will occasionally have quizzes in class to check your progress on the reading assignments.

*In-Class Activities (10%):* This includes basic participation in class discussion, as well as during in-class group and other activities.

*Library Skills Assignments (2%):* Following our class day at Booth Library, you will have an assignment to use the skills you learn there and help you research for your essays.

*Essay Presentation (3%):* You will present your major arguments and findings (where applicable) during a brief in-class presentation, with a visual data component.

### Journals/Paper Proposals: 20% (2% for each assignment)

5 1-2-page "journal" entries, related to class reading material

*Due dates and topics are listed in the course calendar; requirements will be explained in further detail in class.*

1-page proposals for 4 of the major writing assignments

*Due dates are listed in the course calendar; for each major essay, you will write a brief proposal to show your ideas and progress after the first week.*

1-page progress report on the annotated bibliography

*This is similar to the proposals mentioned above, but will be a slightly different format.*

### Major Writing Assignments: 60%

Personal Philosophy/Rhetorical Analysis Essay (3-5 pages) (10%)

Proposal Argument Essay (4-6 pages) (10%)

Evaluation Argument Essay (4-6 pages) (10%)

Causal Argument Essay (4-6 pages) (10%)

Op-Ed Paper with Infographic (2-3 pages) (8%)

Annotated Bibliography (3-4 pages) (8%)

Reflection Paper (2-3 pages) (4%)

### Grading Scale:

*For Assignments:*

A	92-100%	B	82-87%	C	72-77%	F	↓60%
A-	90-91%	B-	80-81%	C-	70-71%		
B+	88-89%	C+	78-79%	D	60-69%		

*For Final Course Grades: A, B, C, No Credit*

## Course Calendar

*Please note this calendar is tentative and is subject to change. A complete course calendar will be available by Wednesday, January 22.*

*EA refers to *Everything's an Argument*; DK refers to *The Little DK Handbook*.*

### January

- 13 Introduction to ENG 1002  
*Homework:* Read chapter 1 of *EA*; complete student information sheet; write one-page journal of introduction
- 15 Discussion of different kinds of arguments; intro to ethos, pathos, logos  
*Homework:* Read chapters 2, 3, and 4 of *EA*
- 17 Discussion of ethos, pathos, and logos; introduction of Personal Philosophy/Rhetorical Analysis assignment  
*Homework:* Read chapters 5 and 6 of *EA*; write personal context journal
- 20 No Class—Martin Luther King, Jr. Day—go out and do something good for the world today! 🌍
- 22 All about rhetorical analyses; introduction to logical fallacies  
*Homework:* Read chapter 13 in *EA*; prepare proposal for Personal Philosophy/Rhetorical Analysis paper
- 24 More on logical fallacies; discussion on style in writing  
*Homework:* Read chapter 14 in *EA*; read pages 585 and 670-73 in *EA*; write journal on visual rhetoric readings: *due on D2L by class time on Monday*
- 27 No Class—I must attend a continuing education event for my other job.  
*Homework:* work on your Personal Philosophy/Rhetorical Analysis paper
- 29 Discuss visual rhetoric; introduction to evaluating sources; introduction to Annotated Bibliography Assignment  
*Homework:* Read *EA* chapter 19; prepare rough draft of essay for peer review on Friday
- 31 Peer Review; discussion on evaluating sources  
*Homework:* revise and complete Personal Philosophy/Rhetorical Analysis paper

### February

- 3 **Personal Philosophy/Rhetorical Analysis Essay DUE**  
Proposal Essay Assignment given; Discussion on evaluating sources  
*Homework:* Read *DK* 36-58; read *EA* chapter 12
- 5 Discuss proposal arguments; work on essays; prepare for class in the library  
*Homework:* Work on essay
- 7 Library Day! Meet at the south library steps at 2 p.m.; we'll have class there.  
*Homework:* Read *EA* chapters 20 and 22; write 1-page proposal for essay