

Spring 1-15-2019

ENG 1002G-012: College Composition II

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ENG 1002G – Spring 2019

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Office Hours
T&TH – 8:45-9:15
3:15-3:45
Weds. 10:00-12:00

Texts

Writing Arguments - 10th edition
Perspectives on Contemporary Issues - 7th edition
The Little DK Handbook - 3rd edition

Learning Objectives

Students will demonstrate the ability to:

- Develop effective writing processes for procuring documents
- Produce informative, analytical, evaluative, and persuasive prose
- Implement reading processes to evaluate sources
- Adapt written texts to suit the text's purpose, audience, genre, rhetorical situation, and discourse community
- Recognize how to transfer their writing processes, understanding of rhetorical principles, and genre awareness to other writing situations
- Find appropriate sources through secondary research, including the use of academic databases
- Integrate sources ethically and appropriately using at least one recognized citation style
- Use effective language and delivery skills through speaking opportunities
- Present work in Edited American English

Stuff You'll Need

All essays must be typed, so you'll need disks or thumb drives to save your work. In addition, you will need a folder to keep your essays, revisions, and exercises. You should bring paper and pen/pencil to class every day.

Class Policy

You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the planning and revision stages. **You must turn in all essays in order to pass the course.** Since this is a writing centered course, we will discuss the EWP and set aside class time to attend to those who need to complete the submission process. **All EWP submissions must be attended to by April 25, 2019.**

Revision Assessment Letters

A revision assessment letter must accompany your final draft. **Before I will read your essay, you must include a typed letter discussing the writing of the essay.** For example, a letter accompanying your essay might discuss areas in which you struggled. The letters are a way for you to communicate things you want me to take a closer look at or concerns you want to address that will aid you in the writing process. To me these letters are an invaluable tool in our revision process. I expect the letters to be about a typed page long and not merely a summary of the essay. They should discuss the on-going development of your writing skills.

Conferences

There is one scheduled conference this semester. We will go over your essay and assess your grade and set up the next assignment, so obviously these are important dates. Don't skip out of a conference. **Your essay is due, so if you miss you will lose a letter grade. There won't be time to reschedule.** If you do miss the conference, you will miss out on actively participating in the writing process and the assessment of your essay's grade. Be there.

Plagiarism

Note: The English department's statement concerning plagiarism.

Any teacher who discovers an act of plagiarism—"The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.

Academic Integrity

Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (see EIU's website). Violations will be reported to the Office of Student Standards.

Students with disabilities

If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by Ninth Street Hall, Room 2006, or call 217-581-6583 to make an appointment.

Student Success Center

Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success center provides individualized consultations. To make an appointment, call 217-581-6696, or go to the 9th Street Hall, Room 1302.

Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call "after the fact." If you know you are going to miss a class, let me know ahead of time. **You need to inquire about missed work the class period after the absence.** If you are ill, go to Health Service during our class period to obtain an excused absence. Do not email me to ask what we did in class or email to tell me you will be gone. **I do not check or respond to student emails.** Please feel free to call or text me between 9 a.m. and 9 p.m. if you have a question.

Late Work

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late. No exceptions. If you miss a graded assignment, you must ask to make it up the class period following the absence, and you must have a university approved absence.

Policies in regards to Classroom Etiquette:

Our classroom is a writing community where each student and the instructor is guaranteed a safe and respectful environment. Below are policies that are going to be enforced to ensure that every person in that community feels both safe and respected.

- Late to Class

Arriving late to class is disruptive and disrespectful. **You will lose 3 points off your course grade every time you arrive late to class.** If you have a physical impediment, please alert me prior to arrival. **If you come in late and a quiz is in process, you will not be able to take the quiz.** I will not keep starting a quiz over for late arrivals. Usually, I will close the door and reopen it after the quiz is finished.

- Cell Phones

No cell phones out during class. **If I see you texting or looking at your phone, I will deduct 10 points from your final course grade for every warning you receive.** If you have an emergency situation that requires you to stay in contact with someone, please tell me at the beginning of class and we will make arrangements that will allow for the least amount of interruption.

- Sleeping/Head on Desk

I will deduct 10 points from your final course grade every time you either sleep or place your head down on your desk. If you are ill, go to Health Services. If you want to sleep, please stay home and do so.

Grading

All final drafts will be given a numeral grade.

450-500 – A	Supporting Reasons Essay (3) – 75 pts
400-449 – B	Web Page Analysis Group Project (4) – 100 pts
350-399 – C	Causal Argument (4) – 100 pts
0-349 – NC	Proposal Essay (6) – 150 pts
	Reflection/ mini portfolio (3) – 50pts
	Exercises – 25 pts
	Total 500 pts.

This is an A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course.

Course Work

Jan. 8 Course Introduction and Diagnostic Writing

