

Fall 8-15-2011

ENG 1001G-029: Composition And Language

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Office Hours:
 Tues/Thurs
 3:30 p.m. - 5:00 p.m.
 6:15 p.m. - 7:00 p.m.
 and by appointment

Composition and Language
 English 1001-029
 Course Syllabus
 Fall 2011

Date / Room Number	Class Activities / Due Dates	Readings
August 23 3120 CH	Introduction to the Course Homework Assignment	
August 25 3120 CH	ESSAY ASSIGNMENT: A Personal Response Writing in Class	<i>Contemporary Reader:</i> "A's for Everyone" "Introduction" pp 417-422 pp 1-22
August 30 3130 CH	Group Work: Analysis of "A's for Everyone"	
September 1 3130 CH	Writing in Class Conference Sign-Up	<i>Contemporary Reader:</i> "Introduction" pp 22-34
September 6-13 3721 CH	DUE IN CONFERENCE: First Draft of Response Classes Suspended	
September 15 3130 CH	DUE IN CLASS: Second Draft of Response Peer Editing	
September 20 3120 CH	ESSAY ASSIGNMENT: A Close Analysis View "True Blood" Homework Assignment	Handout: "Vampire Porn" <i>Contemporary Reader:</i> "Introduction" pp 34-41
September 22 3120 CH	DUE IN CLASS: Revision of Response Group Work: Analysis of "Vampire Porn"	
September 27 3130 CH	Lecture / Discussion	
September 29 3130 CH	Writing in Class Conference Sign-Up	
October 4-11 3721 CH	DUE IN CONFERENCE: First Draft of Analysis Classes Suspended	

Date / Room Number	Class Activities / Due Dates	Readings
October 13 3130 CH	DUE IN CLASS: Second Draft of Analysis Peer Editing	
October 18 3120 CH	ESSAY ASSIGNMENT: Rebuttal Writing in Class Homework	<i>They Say, I Say:</i> Introduction pp 1-14 "They Say" pp 15-48 <i>Contemporary Reader:</i> "Regulating Racist..." pp 475-478
October 20	DUE IN CLASS: Revision of Analysis	
October 20 3120 CH	Group Work: Analysis of Argument Essays	<i>Contemporary Reader:</i> 'No Change in...Climate" pp 332-334 "On Comparing ...Holocaust" pp 334-335 "Many Women...Motherhood" pp 392-395 "Homeward Bound" pp 396-404 "The Year of Domesticity" pp 404-406 "Regulating Racist Speech" pp 475-478 "Muzzling Free Speech" pp 478-479
October 25-27 3130 CH		
November 1 3120 CH	Writing in Class	<i>They Say, I Say:</i> "I Say" pp 15-48
November 3 3120 CH	Writing in Class	<i>They Say, I Say:</i> "Tying It All Together" pp 99-136
November 8 3130 CH	Writing in Class Conference Sign-Up	<i>Little, Brown Reader:</i> "Using MLA" pp 644-691
November 10-17 3721 CH	DUE IN CONFERENCE: First Draft of Rebuttal Classes Suspended	
November 29 3120 CH	DUE IN CLASS: Second Draft of Rebuttal Peer Editing	
December 1 3120 CH	DUE IN CLASS: Revision of Rebuttal	
December 1 3120 CH	ASSIGNMENT: Writing Portfolio Conference Sign-Up	
December 6-8 3721 CH	DUE IN CONFERENCE: Draft of Cover Statement Classes Suspended	
December 12 3721 CH	DUE by 4:30 p.m.: Writing Portfolio	

THERE IS NO FINAL EXAMINATION IN ENGLISH 1001.

READING ASSIGNMENTS

We will be using the following texts in this course:

- Fowler, H. Ramsey, and Jane A. Aaron. *The Little, Brown Handbook*. 11th ed. New York: Longman, 2010.
- Goshgarian, Gary. *The Contemporary Reader*. 9th ed. New York: Pearson/Longman, 2008.
- Graff, Gerald, and Cathy Birkenstein. *They Say, I Say: The Moves That Matter in Academic Writing*. New York: Norton, 2006.

Reading should be done before the class for which it is assigned, and the relevant book(s) brought to class. If you come to class without a book, it is not my responsibility to find you a copy.

WRITING ASSIGNMENTS

Drafts of **THREE ESSAYS** for discussion in conference with me. You will receive full credit for the drafts if they are typed, substantially complete, and presented to me in our scheduled conference. A fourth conference for the Writing Portfolio cover statement is optional.

Drafts of **THREE ESSAYS** for peer editing and review. You will receive full credit for the drafts if they are typed, substantially complete, and circulated for peer editing.

THREE REVISIONS, typed double-spaced. I may reject work that doesn't fit the assigned length or topic. Revisions are graded according to the criteria given in "Guidelines for Evaluating Writing Assignments in EIU's English Department."

A **WRITING PORTFOLIO** consisting of the following: (1) further revisions of two major essays assigned during the semester; (2) a cover statement; (3) supplementary materials to be specified. Portfolios are graded by the same criteria as revisions and on their completeness and presentation.

MISCELLANEOUS WORK, including group work, writing, exercises, outlines and/or quizzes. Some of these are assigned on the syllabus, but others may be assigned extemporaneously. My criteria for grading this work will vary. Please ask if you have a question about any grade.

Though I hope you work hard, I cannot measure the effort you put into your writing. I can only evaluate results.

I encourage you to use EIU's Writing Center located at 3110 Coleman Hall. This free service provides one-to-one conferences with writing center consultants who can help you with brainstorming, organizing, developing support, and documenting your papers. The writing center is open to help any student from any major at any stage of his or her writing process, and its system of one-to-one conferences demonstrates value and respect for individual writers, all of whom can benefit from feedback about their works in progress. The center is not a proofreading or editing service; however, it is a place where you can learn how to become a more thoughtful, independent, and rhetorically effective writer. To schedule an appointment, you can drop by the center (3110 Coleman Hall) or you can call 581-5929. The writing center is open Monday through Thursday, 9 a.m. to 3 p.m., and 6 p.m. to 9 p.m. On Friday hours of operation are 9 a.m. to 1 p.m.

CONFERENCES

Classes will be suspended to make time for individual conferences focusing on strategies for completing and/or improving each major essay. You receive full credit for your conference draft if it is typed double-spaced and near completion. There is sign-up in class for each set of conferences. It is your responsibility to arrive promptly at the time for which you signed up. Given the number of my students and limits to my time, I cannot always reschedule missed conferences. Therefore, if you cannot keep the appointment, call or e-mail me well ahead of time to reschedule

PEER EDITING

Three class periods will be devoted to peer editing in which writers comment on drafts of one another's essays. The purposes of peer editing are to improve your reading skills and help you develop a constructive, analytical approach to the problems and possibilities of revision in your own writing.

To receive full credit for peer editing, you must bring to class a complete typed draft of your essay and work the entire period reading and commenting on the essays of your classmates. Your written comments will be graded on their completeness.

MANUSCRIPT REQUIREMENTS

The presentation of written work does affect its grade. Your work should conform to the following rules:

- **IN-CLASS WRITING** should be neatly handwritten on standard-sized lined paper. When in the computer lab, of course, it should be typed and printed out.
- **DRAFTS** brought for conferences and peer editing should be typed double-spaced on standard-sized paper in black ink. Typing is required to receive full credit for the draft, but do it out of consideration for me and your classmates who will be reading and commenting on your work.
- **REVISIONS** must be typed double-spaced on standard-sized paper in black ink. Any revision that comes to me not typed will be returned unread. I will consider it late unless a typed copy is submitted the same day. On the first page type your name, the course number and section, the instructor's name, and the date. Conference and peer-editing drafts and peer critiques of the essay should accompany the revision. If the assignment entailed research, copies of all sources not in the course texts should also be included. **Place the work in a letter-sized folder with your name and course section written on the tab.**
- Don't forget to title **REVISIONS**.
- Copy should have adequate margins on all four sides. Pages should be numbered.
- Fold all in-class assignments lengthways so that your name, the course number and section, the instructor's name, and date appear on the outside.
- The **WRITING PORTFOLIO** should conform to the guidelines specified on the assignment sheet.

You are responsible for all errors whether or not you type the manuscript yourself, so proofread carefully. Though corrections in ink are expected, the copy should not be so riddled with scratched-out errors or squeezed-in insertions that it is difficult to read.

LATE ASSIGNMENTS AND MAKE-UPS

You may be excused from class work **only** if I or another member of the faculty authorizes your absence. I may require documentation of illnesses, emergencies, or other excuses for missed work.

I accept late revisions, but there is a penalty unless you have an excused absence. Your grade loses five (5) points for every class day the essay is late. That's 10 points (or one letter grade) per week. Late make-ups for peer editing are not possible although peer editing may be done outside class in special circumstances with my prior permission. Miscellaneous exercises receive half credit if handed in late.

I will make every effort to reschedule conferences and may waive or reduce penalties in exceptional circumstances – such as the writer's extended and incapacitating illness – but not because of fraternity or sorority activities, vacation arrangements, sports events, etc. You may be excused from handing in a first draft or attending peer-editing sessions only for similar compelling reasons.

STUDENTS WITH DISABILITIES

If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.

PLAGIARISM

The English Department has a policy on plagiarism:

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one’s original work” (*Random House Dictionary of the English Language*) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office.

I will impose the severest penalty in a case of deliberate plagiarism. I routinely check sources before grading an essay. This is not an accusation of plagiarism; I just want to make sure you know what you’re doing.

GRADES

Please don’t hesitate to ask questions about your grade. I use a numerical scale that corresponds to letter grades as follows:

100 – 90	A
89 – 80	B
79 – 70	C
69 – 60	D
59 – 1	F

Your overall grade for the course is determined as follows:

- **REVISIONS** of the first two major essays count for 15% apiece; the revision of the third major essay counts for 20%. Total for essay revisions: 50%.
- The **WRITING PORTFOLIO** counts for 20%.
- Each **CONFERENCE DRAFT** and **PEER EDITING DRAFT** counts for 1% of the final grade, 6% altogether.
- The written comments from **PEER EDITING SESSIONS** count for 3% for each session, a total of 9% of your final grade.
- **MISCELLANEOUS WORK** counts for the remaining 15%.

STUDENTS WHOSE OVERALL GRADE AVERAGES D OR F WILL RECEIVE NC (no credit) ON THEIR FINAL GRADE REPORT. THOUGH THEY MUST REPEAT THE COURSE THE NC WILL NOT AFFECT THEIR GRADE-POINT AVERAGE.