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Communication Disorders & Sciences

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Communication Disorders & Sciences
Faculty Meeting Agenda
January 20, 2016
11:00 – 1:00

- I. Interim Dean Klarup visited with faculty at the beginning of the meeting. Faculty introduced themselves and shared highlights of the undergraduate and graduate programs.
- II. Minutes of the December 2015 faculty meeting were approved unanimously
- III. Communications
 - a. Chronicle Article re: Cheating
 - b. Holiday Card from Carrie Larson & family
 - c. TRIO/Support Services Mentoring Program
 - d. Chicago Speech Therapy Newsletter
- IV. Announcements
 - a. Calendar of Events
 - i. Monday, February 1: Undergraduate Application to the Major & Departmental Honors Applications due
 - ii. Wednesday, February 3: Faculty Meeting
 - iii. Thursday, February 11 – Saturday, February 13: ISHA Convention
 - iv. Monday, February 15: Admitted Student Day
 - v. Wednesday, March 2: Faculty Meeting
 - vi. Thursday, March 3: Sigma Xi Banquet
 - vii. Saturday, March 5: Admitted Student Day
 - viii. March 14 – 18: Spring Break
 - ix. Wednesday, April 6: Faculty Meeting
 - x. Wednesday, April 13: Clinic Scheduling Meeting 11:00 – 12:30
 - xi. Wednesday, April 27: Faculty Meeting
 - xii. Thursday, April 28: NSSLHA Banquet @ U Hotel, Charleston
 - xiii. Saturday, May 7: Graduation and Department Reception
 - xiv. To be scheduled: Admitted Graduate Student Day (late March/early April)
 - xv. To be scheduled: Undergraduate Visit Days
- V. Discussion Items
 - a. Chair
 - i. Angela requested feedback on the draft of minutes from last Friday's retreat. Additional items from small group discussions will be added and minutes will be brought for approval at the next faculty meeting.
 - ii. Action items from the retreat were outlined as follows:
 - 1. Autism Center initiatives will move forward under Gail's direction with support from Rebecca.
 - 2. Departmental research experiences are ongoing. No specific action items were identified.
 - 3. Nichole will lead efforts to explore ways of organizing existing data within the department. Beth and/or her GA will assist with this process. The goal is to begin this project mid-late spring 2016.
 - 4. A focus on IPE should be considered as we plan for teaching classes, but no specific action items were identified.
 - 5. Beth will coordinate efforts related to undergraduate recruitment, with the goal of scheduling at least 2 undergraduate visit days on campus and coordinating visits to high schools in spring 2016.
 - 6. Jean will work with the Alumni/Autism Conference committees to explore scheduling an alumni event (i.e., happy hour and/or football

tailgate) in conjunction with the fall 2016 Autism Conference. Trina will assist with starting a departmental Facebook page to maintain contact with alumni. The goal is to get this set up prior to ISHA so we can spread the word to alumni at the convention.

7. A small group will continue meeting to discuss potential modifications to the traditional graduate program and options for the hybrid cohort.
 8. Trina will add discussion of adding course fees for clinical practicum to the Clinic Committee agenda
 9. Discussions for broadening undergraduate experiences will continue in the Curriculum Committee, with a goal to narrow the list and pursue moving forward on at least one of the options. An additional suggestion was made to consider allowing more undergraduates to take a version of the departmental honors research course. Certificate programs through continuing education could also be explored.
 10. Chris will find out how advisors can join the 'advise-1' listserv to get updates on undergraduate requirements. She also suggested that Debbie Barker might be willing to provide an inservice for advisors (particularly new advisors) regarding undergraduate requirements.
 11. New faculty orientation needs more focus within the department. Trina will work on a clinic orientation. DPC should also meet with new faculty regarding the portfolio submission process. Additional training within the department should also be considered.
- iii. PHY 1071/1072 will be offered in the fall, with two sections of the lab. As of now, it is unlikely to be offered in spring 2017. Freshmen and/or sophomores should be advised to take the course in the fall semester. Advisors at 9th Street will need to be notified of this as well, as students typically don't come to us until mid-fall for advisement. Any student who is unable to take PHY 1071/1072 should be advised to take an alternative physics or chemistry course to substitute for the class. A substitution form will need to be completed, as PHY 1071/1072 is listed as a requirement for the undergraduate major.
- b. Clinic Director
- i. Trina provided an update on the clinic scheduling and the waitlist. We have been able to bring in 9 clients, possibly 10 from the waitlist.
 - ii. The clinic scheduling meeting for summer clinic will be April 13th 11:00-12:30. The curriculum meeting previously scheduled for this date will be cancelled.
 - iii. The clinic scheduling meeting for fall clinic will be held on July 7th 10:30-12:00. All supervisors who are supervising in the fall need to attend this meeting, even if you are not supervising this summer.
 - iv. Summer clinic makeup day for 4th of July (which is on a Monday) will be Friday, July 8.
 - v. Distance cohort students will need to move in on campus on Monday, June 6. The clinicians meeting will be scheduled late on Monday. Tuesday will be the videofluoroscopy lab for all cohort students, and Wednesday and Thursday will be the voice assessment. This will allow students to start reviewing client files Tuesday night and schedule meetings with supervisors Wednesday or Thursday. June 13 is the first day of classes and clinic.
 - vi. Frank will email a reminder for supervisors to check clinic class rosters late this week or early next week.
 - vii. All but one spot in the diagnostic schedule is filled for the spring semester.
 - viii. Please remember to complete diagnostic evaluations of student performance within two weeks after the diagnostic.

- c. Committee Updates
 - i. Jill presented a motion to approve the revised undergraduate GPA requirements for enrollment in CDS 4900. Nichole seconded the motion. Discussion followed. The motion was approved with revisions to add “or permission of chair” to the statement regarding major and cumulative GPA requirements. This will allow flexibility to make exceptions for enrollment in 4900 if necessary. Angela will write an executive action and send it forward to the Dean’s office. This policy will be implemented beginning Fall 2016.
- d. Nichole announced the graduation speaker competition and encouraged nominations of graduating seniors. Applications are due mid-February.
- e. Nichole noted that all undergraduate students who had received low formative assessment ratings in the fall have left the major. Rating summaries will be distributed to students in classes later this week or next week.
- f. Graduate Coordinator
 - i. Becky reviewed the process for the 2016 Graduate Application review. Faculty evaluating applications participated in discussion of practice applications and rubrics.

Meeting adjourned at 12:30, followed by the graduate application process review.

cc: Provost Lord
Dean Klarup
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