

8-26-2010

August 26, 2010

Council on Academic Affairs

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## *Agenda for the August 26, 2010 CAA Meeting*

**Items approved:** None.

**Items Pending:** None.

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### **Council on Academic Affairs Minutes**

*August 26, 2010*

The August 26, 2010 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440, Booth Library.

**Members Present:** Ms. Green, Ms. Henry, Dr. Hoerschelmann, Dr. Lucas, Dr. Mitchell, Ms. Prillaman, Ms. Ruholl, Dr. Sterling, and Dr. White.

**Members Absent:** Dr. Klarup, Dr. Shelton, and Dr. Throneburg.

**Staff Present:** Provost Lord, Dr. Herrington-Perry and Ms. Fopay.

**Guest Present:** Dean Jackman, College of Education & Professional Studies

Dr. Larry White introduced himself and then asked the council members to introduce themselves. He will serve as the 2010-11 CAA Chair. Dr. Grant Sterling will serve as the 2010-12 CAA Vice-Chair. New members to the council this year are Ms. Holly Henry, Dr. Olaf Hoerschelmann, Dr. Doug Klarup, Dr. Stephen Lucas, and Ms. Jennifer (Jen) Prillaman. Also, new to the council is Dr. Rebecca Throneburg who will fill the remainder of Dr. Kathleen Bower's position while she is on sabbatical leave during the 2010-11 academic year.

#### **I. Orientation for CAA members.**

Dr. White gave an orientation to the council members. He went over some of the items found in the CAA packets distributed to council members at the meeting. Also, he explained CAA matters such as what constitutes a quorum at CAA meetings and what to do if a member cannot attend a meeting. Furthermore, he highlighted items such as the CAA bylaws, electronic meetings, electronic voting, the CAA policy book, the course proposal form, and IBHE program reviews. In addition, he indicated that at the request of the council last spring, Dr. Hendrickson, 2009-10 CAA Chair, created a document to help guide individuals in the completion of the assurance of student learning section of the course proposal form. That document is now linked from the CAA website. Finally, Dr. White concluded his orientation, but continued throughout the meeting to provide explanations of various items on the agenda as he came to them.

#### **II. Approval of the April 29, 2010 CAA Meeting Minutes.**

The minutes of April 29, 2010 were approved as written.

#### **III. Communications:**

##### **a. Curriculum Committee Meeting Minutes:**

1. Minutes of the April 8, 2010 Honors Council meeting.
2. Minutes of the April 21, 2010 College of Arts & Humanities electronic meeting.

##### **b. Executive Action Requests:**

1. April 29, 2010 email from Dean Lynch, College of Arts & Humanities, requesting executive action to revise the prerequisites and repeat information for FLF 4100, FLF 4200, FLG 4405, FLS 4645, and FLS 4650.
2. June 30, 2010 memorandum from Dean Jackman, College of Education & Professional Studies, requesting to remove the prerequisite from EDU 2022.
3. August 2, 2010 email from Associate Dean Poulter, College of Arts & Humanities, requesting to strike language from the JOU 2950 course description.
4. August 9, 2010 memorandum from Associate Dean Snyder, Lumpkin College of Business & Applied Sciences, requesting executive action to remove language from the AET 1363 course description.

##### **c. Waiver Reports:**

1. Academic Waiver Reports for April 2010 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

2. Spring 2010 Waiver Appeals Report from Ms. Judy Kopp, Office of the Registrar.
3. Academic Waiver Reports for May 2010 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
4. Academic Waiver Report for June 2010 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
5. Academic Waiver Report for July 2010 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

**d. College Grade Appeals Report:**

1. Spring 2010 Grade appeals reports from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences. (Note: There were no undergraduate grade appeals in Spring 2010.)

**e. Committee Appointments:**

1. August 10, 2010 email from Ms. Cheryl Gilbert, Office of University Advancement, requesting a one-year appointment to the University Naming Committee for the 2010-11 academic year.

*Dr. Stephen Lucas volunteered to serve on the University Naming Committee for the 2010-11 academic year.*

2. August 16, 2010 email from Ms. Carol Miller, Textbook Rental Service, requesting a two-year appointment to the Textbook Rental Service Advisory Committee for 2010-12.

*Ms. Stacey Ruholl volunteered to serve on the Textbook Rental Service Advisory Committee for 2010-12.*

3. August 16, 2010 email from Ms. Sue Harvey, Registrar's Office, requesting a one-year appointment to the Office of the Registrar's Advisory Committee for the 2010-11 academic year.

*Dr. Olaf Hoerschelmann volunteered to serve on the Office of the Registrar's Advisory Committee for the 2010-11 academic year.*

4. August 26, 2010 email from Dr. Michael Cornebeise, Chair of the Committee for the Assessment of Student Learning (CASL), requesting a one-year appointment to CASL for the 2010-11 academic year.

*Ms. Fopay explained that Dr. Cornebeise's communication (**See Attachment A**) was submitted to CAA after its agenda was posted. Copies of the communication were distributed to council members at the meeting today. In addition, Ms. Fopay explained she and Dr. White received an email from Dr. Rebecca Throneburg saying she could not be at today's meeting and informing them that she was willing to serve as the CAA representative to CASL. No one was else volunteered, so Dr. Rebecca Throneburg was appointed CAA's representative to CASL for the 2010-11 academic year.*

**IV. Committee Reports:**

None.

**V. Items to be Added to the Agenda:**

None.

**VI. Items Acted Upon:**

None.

**VII. Executive Officer's Report**

Provost Lord welcomed everybody back to campus and thanked them for a relatively smooth opening of the fall semester. He spoke about the 2010 Convocation, Eastern Reads, and Jumpstart to G.I.V.E. service day. Also, he spoke about EIU's continuing goals to integrate academic and personal development for our students, enhance the educational experience for students, and aspire to have first-choice programs. In addition, he spoke about integrative learning (**See Attachment B**). During his presentation Provost Lord shared two of the several movie clips found at the integrative learning website (<http://castle.eiu.edu/~acaffair/IntegrativeLearning/EIUIntegrativeLearning.php>) – one clip included comments by President Perry about integrative learning and the other clip included comments from an EIU student about her integrative learning experiences.

**VIII. Pending:**

None.

The next meeting date – to be announced.

The meeting adjourned at 2:50 p.m. *–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section “Subscribing to caa-list” and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
TO BE ANNOUNCED  
Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

To be announced.

**Approved Executive Actions:**

None.

**Pending Executive Actions:****BAS****Effective Fall 2010**

1. Remove language from the AET 1363 course description.

**AET 1363 - Graphic Communication Technologies.**

(1-4-3) F, S. Introduction to digital production technologies related to creating, transferring, and reproducing conventional graphic images, digital images and Web pages. **Credit will not be given for both JOU 2950 and AET 1363.** Credits: 3

**CAH****Effective Fall 2010**

1. Delete language from the JOU 2950 course description.

**JOU 2950 - Introduction to Visual Communication.**

(2-2-3) On Demand. Study of design, communication and visual communication theory, principles, and techniques that are essential to understanding photojournalism and journalism visual design. Students will test their understanding by applying theory to journalistic photography and design assignments. **This course may be taken only by journalism majors and minors. Credit will not be given for both JOU 2950 and AET 1363.** Credits: 3

2. Revise the course prerequisite and the repeat information for FLF 4100.

**FLF 4100 - Topics in Francophone Cultures.**

(3-0-1-3) On Demand. Special topics in French and Francophone cultures not ordinarily treated in standard courses. Topic and outlines of course will vary. WI **Prerequisites and Notes:** Six credits beyond FLF 2202G or consent of the Department Chairperson. Course may be taken twice repeated on a different topic with consent of the Department Chairperson. Credits: 1 to 3

3. Change the course prerequisite and the repeat information for FLF 4200.

**FLF 4200 - Topics in Francophone Literatures.**

(3-0-1-3) On Demand. Special topics in French and Francophone literatures not ordinarily treated in standard courses. Topic and outline of course will vary. WI **Prerequisites and Notes:** Six credits beyond FLF 2202G or consent of the Department Chairperson. Course may be taken twice repeated on a different topic with consent of the Department Chairperson. Credits: 1 to 3

4. Update the course prerequisite and the repeat information for FLF 4405.

**FLG 4405 - Topics of German Literature.**

(3-0-3) On Demand. Varies. WI **Prerequisites and Notes:** Three years of college German or permission of the chairperson of the Department Chairperson. May be taken twice repeated on a different topic with permission of the Department Chairperson. Credits: 3

5. Amend the course prerequisite and the repeat information for FLF 4645.

**FLS 4645 - Topics in Hispanic Culture.**

(3-0-3) On Demand. Special topics in Hispanic culture not ordinarily treated in standard courses. Topic and course outline will vary. **Course may be repeated on a different topic with permission of the Department Chairperson.** WI **Prerequisites and Notes:** FLS 3000 or equivalent. Credits: 3

6. Modify the course prerequisite and the repeat information for FLF 4650.

**FLS 4650 - Topics in Hispanic Literature.**

(3-0-3) F. Special topics in Hispanic literatures not ordinarily treated in standard courses. Topic and course outline will vary. WI **Prerequisites and Notes:** FLS 3000 or permission of the Department Chairperson. Course may be taken twice repeated on a different topic with consent of the Department Chairperson. Credits: 3

**CEPS****Effective Fall 2010**

1. Remove the prerequisite for EDU 2022.

**EDU 2022 - Teaching and Learning with Technology in Classrooms.**

(2-1-2) This course, based on the national and state educational technology standards, is designed to prepare teachers to integrate technology into the curriculum. This course will focus on the effective use of technology in teaching and learning. **Prerequisites and Notes:** Passing score on the CEPS technology proficiency. Credits: 2

**Attachment A**

**From:** Michael Cornebise [mwcornebise@eiu.edu]  
**Sent:** Thursday, August 26, 2010 9:37 AM  
**To:** lrwhite2@eiu.edu  
**Cc:** 'Karla Sanders'; 'Janet Fopay'  
**Subject:** CASL representative

Dear Dr. White,

I presently serve as the Chair of the Committee for the Assessment of Student Learning (CASL). We are requesting that you please appoint a CAA representative for the Academic Year 2010-2011.

The committee meets every other Tuesday from 11:00-12:15 at the Student Success Center (Ninth Street Hall): the first meeting of the semester is September 7th. CASL includes faculty representatives from each of the four academic colleges, as well as a student member. CASL, CASA, the Office of Academic Assessment and Testing, and the Provost's Office work together to support, encourage, and promote the assessment of student learning.

Thank you! I hope your fall semester is off to a good start.

Regards,

Mike

\*\*\*\*\*

Michael Cornebise, Ph.D.  
Chair, Department of Geology and Geography  
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217-581-2626

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Attachment B

# We've revised the Integrative Learning website.

**Eastern Illinois University™** search eiu.edu/directory Go A to Z | Panthermail

eiu.edu » academic affairs » integrative learning

## Integrative Learning at EIU

**On Integrative Learning at EIU**

- The What, Why, and How of Integrative Learning
- The Eastern Integrative Experience (PPT)
- Integrative Learning Bibliography

**Examples from the Colleges**

- College of Arts and Humanities
- College of Business & Applied Sciences
- College of Education & Professional Studies
- College of Sciences

**Integrative Learning Resources**

- AAC&U's Peer Review on Integrative Learning
- The Carnegie Foundation Integrative Learning Project
- Integrative Learning: Mapping the Terrain
- Podcasts
- Value Rubrics

**Coming Soon!**

- Assessing Integrative Learning: Results from the NSSE and the CLA
- Why Integrative Learning is Important to EIU Students
- 2009-10 Summary of Integrative Learning at EIU

we are eiu connecting & reflecting integrative learning

At EIU, our emphasis on integrative learning means that we provide our students with coherent learning experiences in the classroom, significant learning and life experiences *outside* the classroom, and ample opportunity for guided reflection. What makes integrative learning so powerful is that it enables students to tie the disparate parts of their academic, personal, and professional lives into a holistic, transformative university experience.

Its result? Students who participate in integrative learning become *intentional* learners who learn more deeply, retain what they learn longer, and continue learning as a lifelong habit.

Questions? [Contact Provost Lord](#)

Eastern Illinois University | Office of the Provost and Vice President for Academic Affairs | Charleston, IL 61920 | 217-581-2121

# And we are developing a “blueprint” for Integrative Learning in the Academic Area.



Eastern Illinois University is a public comprehensive university that offers superior, accessible undergraduate and graduate education. Students learn the methods and results of free and rigorous inquiry in the arts, humanities, sciences, and professions, guided by a faculty known for its excellence in teaching, research, creative activity, and service. The University community is committed to diversity and inclusion and fosters opportunities for student-faculty scholarship and applied learning experiences within a student-centered campus culture. Throughout their education, students refine their abilities to reason and to communicate clearly so as to become responsible citizens and leaders.



**One of our most important  
“metrics” is the positive  
response of our students.**

