

9-19-2008

## September 19, 2008

Council on University Planning and Budget

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**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING & BUDGET**  
**September 19, 2008**

Voting Members Present: Sandy Bingham-Porter, Sandra Bowman, Teresa Britton, Sarah Daugherty, Gene Deerman, Jack Doiron, Karen Drage, Diane Jackman, Jeff Melanson, Cynthia Nichols, John Henry Pommier, Patricia Poulter, Gary Reed, Denis Roche, Jenny Sipes, Thomas Stevens, Jocelyn Tipton, William Weber.

Absent: Mona Davenport, Gary Fritz, Gloria Leitschuh, Wanda Kay Robinson.

Non-Voting Members Present: Jeff Cooley, Judy Gorrell, Blair Lord, Rob Miller, Dan Nadler, Jill Nilsen, Bill Perry, William Weber.

**1. Call to order**

Mr. Rob Miller called the meeting to order at 3:00 p.m.

**2. New Business**

a. Election of Chair of Council

Motion (Weber/Melanson): To reorder the agenda in order to elect the Chair of the Council. The motion carried by acclamation.

Dean Jackman was elected Chair of the Council unanimously. Dean Jackman immediately assumed her duties and presided over the remainder of the meeting.

**3. Approval of Minutes**

Motion (Melanson/Roche): To accept the minutes as presented. Yes—Bingham-Porter, Bowman, Britton, Daugherty, Deerman, Doiron, Drage, Jackman, Melanson, Nichols, Pommier, Poulter, Reed, Roche, Sipes, Stevens, Tipton, Weber. Motion carried.

**4. Old Business**

a. Report from Bylaws Subcommittee

Bill Weber discussed the proposed revisions to the bylaws. The proposed revisions primarily relate to the Presidential/Vice Presidential Subcommittees and the Budget Transfer Committee along with two or three housekeeping changes. Copies of the proposed revisions to the bylaws have been given to Council members and the Council will take action on the proposed revisions at the October meeting.

b. Parking Survey

Dr. Perry gave an update on the parking survey. The results of the parking survey have been distributed to the entire campus. Two open forums are scheduled to provide an opportunity to share the information with faculty, staff, and students and to once again gather comments and emails. The data received from the forums and the emails will be compiled for distribution at two additional open forums to be scheduled late October or early November. Questions/additional comments will be received for consideration. Any changes in the parking regulations or fee structure will be implemented in Fall 2009.

5. New Business (Continued)

a. Approval of 2008-2009 Meeting Calendar

The proposed meeting calendar was approved by acclamation. The meeting dates for 2008-2009 are: October 17, 2008 (Arcola-Tuscola Room), November 14, 2008 (1895 Room), December 12, 2008 (1895 Room), January 16, 2009 (1895 Room), February 20, 2009 (1895 Room), March 27, 2009 (Arcola-Tuscola Room), April 17, 2009 (1895 Room), May 15, 2009 (Arcola-Tuscola Room), and September 18, 2009 (Effingham Room).

b. Election of Executive Committee

Each member of the CUPB Executive Committee was elected unanimously. The Executive Committee for 2008-2009 is:

Chair – Diane Jackman  
 Business Affairs – Gary Reed  
 Student Affairs – Sarah Daugherty  
 External Relations – Denis Roche  
 Student – Thomas Stevens  
 Full-time Teaching Faculty – Karen Drage  
 At Large – Sandy Bowman

c. Election of Budget Transfer Committee

The Budget Transfer Committee will be named at the next meeting after the Bylaws Revision is approved.

d. Election/Nomination for Subcommittees for the Presidential/Vice Presidential advisory committees

The members will be nominated/elected for the Presidential/Vice Presidential Advisory Subcommittees at the next meeting after the Bylaws Revision is approved.

6. Report – Opening of Doudna Fine Arts Center

Dean Johnson gave an update on the opening of the Doudna Fine Arts Center. The offices, classrooms, and production areas are now occupied. The Rededication of Doudna is scheduled for October 24 - 25.

7. **Adjournment**

- The meeting was adjourned at approximately 4:10 p.m.

Judy Gorrell  
Executive Secretary