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Communication Disorders & Sciences

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Communication Disorders & Sciences
Faculty Meeting Agenda
October 7, 2015
11:00 – 12:30

- I. Dr. Sheila Baker from Health Services spoke with faculty and staff regarding the CDC's recommendations for preventing the spread of flu and receiving flu shots.
- II. Announcements
 - a. Calendar of Events
 - i. Friday October 9: COS Early Research Support Grant, COS Seed Grant, COS Visiting Scholars Grant applications due to Chair; COS Interdisciplinary Research in the Sciences (IRIS) applications due
 - ii. Monday, October 12: EIU Open House (Chris, Trina)
 - iii. Friday, October 16: Fall Break
 - iv. Saturday, October 24: Homecoming
 - v. Wednesday, October 28: Celebration of Publications, Creative Works, and Grants reception
 - vi. Monday, November 2, 11:00 – 12:30: Clinic Scheduling Meeting
 - vii. Wednesday, November 4, 11:00 – 12:30: Faculty Meeting
 - viii. Friday, November 6: Graduate Visit Day
 - ix. Wednesday, November 11: EIU Open House (Nichole, Jean)
 - x. Thursday November 12 – Saturday November 14: ASHA Convention
 - xi. November 23-27: Thanksgiving Break
 - xii. Wednesday, December 2, 11:00 – 12:30: Faculty Meeting
 - xiii. December 14-18: Final Exams
 - xiv. Friday, December 18: COS Holiday Luncheon
- III. Discussion Items
 - a. Chair
 - i. The CDS Holiday Lunch/Gift Exchange will be scheduled for 11:30 – 1:00 on Tuesday December 15th. Jean will check with Brick House and the Charleston Country Club for availability.
 - ii. Advisement Night:
 - 1. Meetings are scheduled for Thursday, October 8 at 4:30 (freshmen & sophomores) and 5:30 (juniors and seniors).
 - 2. A list of students who should enroll in 3900/4900/4600 for spring 2016 was distributed.
 - 3. PHY 1071/1072 has been cancelled for the Spring 2016 semester due to reductions in staffing in the Physics department. This is a required course for our major; sophomores who plan to apply to the major for Fall 2016 may take an alternative physics or chemistry class which will meet ASHA requirements. Substitutions should be approved by Angela. If this becomes a long-term problem, Curriculum committee will need to discuss alternatives to meet this requirement.
 - 4. Becky suggested a grad school handout for freshman/sophomores to provide suggestions for involvement, other information about

being better prepared for graduate school applications, and how to get the most out of your undergraduate experience

- iii. Remember to submit Purdue Course Evaluations for academic courses.
 - iv. All faculty who are in the tenure-track process should have observations completed by Angela as Chair, as well as by a peer for both academic teaching and clinical teaching. Annually contracted faculty should obtain chair and peer evaluations for any teaching that is assigned 3 or more units.
 - v. The deadline for Illinois License Renewal is October 30.
 - vi. The department will pay ASHA Membership Dues; you may work with Sandi to use the department P-Card. Any SIG memberships or other fees need to be reimbursed to the department.
 - vii. The ASHA reaccreditation report has been opened, but Angela is waiting on updates to information about the University's reaccreditation. Once this is updated, she will have access to the full report and will begin asking for information to complete it.
 - viii. Angela reminded everyone to continue reviewing the policy manual, and to submit revisions to her ASAP.
 - ix. Angela encouraged committees to focus their energies on short term goals that can be accomplished in the next year. Ideas for the future should be noted and discussed, but primary focus should be on what can feasibly be accomplished given current workloads.
- b. Clinic Director
- i. Consumer Satisfaction Survey: Overall we are rated highly in all areas by clients and their families. This is why we have a healthy wait list and have people who want to come here rather than other places for services. Parking continues to be mentioned as a challenge.
 - ii. The ISR system upgrade has been purchased, which will hopefully solve the recent problems we have been having. This also extends our technology support.
 - iii. Please check your 4900/5900 and 5920 rosters in PAWS to make sure these are correct. Let Frank know if there are any discrepancies. Frank has already checked 5910.
- c. Graduate Coordinator
- i. Becky presented the Tentative Comprehensive Exam Schedule for January 2016.
 - ii. Becky shared graduate program data and highlighted comparisons of the hybrid cohort vs. traditional programs. Cost for both programs is nearly identical considering living expenses. GRE scores are very similar among both groups. Comprehensive exam scores showed some discrepancies, however Praxis scores were virtually the same
 - iii. Becky provided an overview of information presented to seniors at the graduate school application night, including data from programs regarding GPA, GRE, and number of applications/admissions. The file is saved in advisement folder on the Faculty Drive.

- iv. Becky suggested that we start a file to track where past students have volunteered or worked. Students are asking about ideas for volunteering in Charleston and/or areas near students' homes. Naomi suggested that NSSLHA start to generate a list from student ideas.
- d. Committee Updates
 - i. Curriculum Committee:
 - 1. The committee is discussing ways to “package” our curriculum for students; these are not curricular changes, but ways of presenting our program to potential students and parents.
 - 2. Jill is organizing revisions to the written comprehensive exam. She will be coming around to individual faculty to address related sections.
 - 3. CGS passed graduate program changes that we made last year.
 - ii. Recruitment: Please give feedback on the new handout to Beth or Becky.
 - iii. Alumni/Special Events:
 - 1. The College of Sciences will have a tent in Tent City at Homecoming.
 - 2. The art unveiling will happen in the spring.

Meeting adjourned at 12:40

cc: Provost Lord
Dean Ornes
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